

[TitA - Agenda Title]

[DatA - Date]Date	:
[TimA - Time]Time	:
[OrtA - Place]Place	:

- [EinA]Summoned by :
- [AnlA]Occasion :
- [LeiA]Presiding :
- [TeiA]Participants :
- [VorA]Please prepare :
- [MitA]Please bring :
- [ProA]Minutes :
- [NacA]Evaluation :

Agenda Points

[P kt A]			
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Further Information

- [GstA - Guests on the Agenda]Guests:
- [FchA - Experts on the Agenda]Experts:
- [RemA - Remarks on the Agenda]Remarks:
- [DelA]

Special features of the Agenda wizard templates:
 The tables for the minutes are copied as follows:

```

GotoBookmark("ThmP")
CursorUp()
CursorDownWithSelection()
//Now the entire table including the above-lying
paragraph (as a seperator) should be selected.
Cut()
FOR i:=nAnz DOWNTO 1 DO
  BEGIN
    Paste() // Insert table, including separator
  paragraph
    CursorUp() // Cursor back to separator
  paragraph above table
    CursorRight() // Cursor to beginning of
table; the theme is placed here!
    InsertString(Theme[i])
    GotoNextCell()
    InsertString(Speaker[i])
    GotoNextCell()
    InsertString(Time[i])
    CursorUp() //Cursor should now be back
  
```

[GrfP - Graphic]

in

[TitP - Agenda Title]

[DatP -]Date	:
[TimP -]Time	:
[OrtP - Place]Place	:

the separator

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[MitP]Please bring :
[ProP]Minutes :
[NacP]Evaluation :

paragraph above the table
END;

[DelE]

[Umbr - Here is the break]

Agenda Points

[PDum - Absolutely necessary in this position]

[ThmP]		
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Further Information

[GstP - Guests in minutes]Guests:

[FchP - Experts in minutes]Experts:

[RemP - Remarks in minutes]Remarks: