

[GrfA - Graphic]

[TitA - Agenda Title]

[DatA - Date]Date	:
[TimA - Time]Time	:
[OrtA - Place]Place	:

[EinA]Summoned by :
 [AnIA]Occasion :
 [LeiA]Presiding :
 [TeiA]Participants :
 [VorA]Please prepare :
 [MitA]Please bring :
 [ProA]Minutes :
 [NacA]Evaluation :

Agenda Points

[PktA]			
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Further Information

[GstA - Guests on the Agenda]Guests:

[FchA - Experts on the Agenda]Experts:

[RemA - Remarks on the Agenda]Remarks:

[DeIA]

Special features of the Agenda wizard templates:

The tables for the minutes are copied as follows:

GotoBookmark("ThmP")

CursorUp()

CursorDownWithSelection()

//Now the entire table including the above-lying paragraph (as a separator)

should be selected.

Cut()

FOR i:=nAnz DOWNTO 1 DO

BEGIN

Paste() // Insert table, including separator paragraph

CursorUp() // Cursor back to separator paragraph above table

CursorRight() // Cursor to beginning of table; the

theme is placed here!

InsertString(Theme[i])

GotoNextCell()

InsertString(Speaker[i])

GotoNextCell()

InsertString(Time[i])

CursorUp() //Cursor should now be back in the separator

paragraph above the table

END;

[DeIE]

[Umbr - Here is the break]

[GrfP - Graphic]

[TitP - Agenda Title]

[DatP -]Date	:
[TimP -]Time	:
[OrtP - Place]Place	:

[EinP]Summoned by :
[AnIP]Occasion :
[LeiP]Presiding :
[TeiP]Participants :
[VorP]Please prepare :
[MitP]Please bring :
[ProP]Minutes :
[NacP]Evaluation :

Agenda Points

[PDum - Absolutely necessary in this position]

[ThmP]		
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Further Information

[GstP - Guests in minutes]Guests:

[FchP - Experts in minutes]Experts:

[RemP - Remarks in minutes]Remarks: