

## 1. Introduction

You have in your hands an *Extension* of the software security system *OptimAccess Extension*. *OptimAccess Extension* was developed to enhance functions of *OptimAccess* in the region of parameter settings for Windows 9x. *OptimAccess Extension* allows system managers to more accurately define user rights and to define in more detail actions which users cannot execute.

Before installing the *OptimAccess Extension* security system we suggest that you thoroughly study this manual and carry out the tasks described below before executing the installation. In case of any problems contact us through e-mail, by HOT-LINE or telephone.

## 2. Before Installation

The *OptimAccess Extension* is installed into the basic *OptimAccess* system which must be already functioning, and therefore we are assuming that the proper conditions for access to the *OptimAccess Extension* have been set up correctly.

## 3. Installation

Installation is executed by running the program SETUP.EXE, which is on the installation diskette. So long as the licence numbers of *OptimAccess* and *OptimAccess Extension* agree then you will have the option to either confirm or enter the path to the directory where the *OptimAccess* system is installed. If the path is correct then the necessary files to activate the *OptimAccess Extension* function will be copied.

## 4. OptimAccess Extension

The software Extension appears to the user as an application executed from the OptimAccess environment as an individual bookmark in the window of this application. In the window of OptimAccess Extension it is possible to use buttons "OK", "Cancel" and "Apply" which will implement or cancel the set changes in the security system. It is possible to observe the effect of most changes immediately after confirmation with the "Apply" button. Only some will take effect after restarting Windows 9x. For these changes to be correctly written to the system it is necessary to confirm them with the "OK" button. OptimAccess Extension will evaluate the executed operations, it will execute the necessary actions in the system and then it will ask the user to restart the system. After restart, the user's changes in the security system are active. To remove these changes it is necessary to again carry out the same actions as for their activation. Furthermore, the individual groups are described. The function description indicates whether Windows 9x needs to be restarted.

## 5. Individual groups and their options

## Network

#### **Computer identification**

\* hides the bookmark "computer identification" in the network settings in the Control Panel. Users then cannot change the computer identification and work group in which the computer belongs.

#### Hide the icons of surrounding computers

- hides the icon "Surrounding computers" in all the Window explorer parts, which means the desktop, in the explorer and so on.
- requires restarting Windows 9x

#### Sharing files and printer

 hides the settings button for sharing files and printers in the network settings in the Control Panel. At the same time the "Sharing" option disappears from Windows explorer.

#### Access control

 hides the bookmark "Access control" in the network settings in the Control Panel. This prevents users from setting access control to given workstations.

#### Passwords

#### Change password Bookmark

 hides the bookmark "Change password" in passwords in the Control Panel. This prevents users from changing their system password.

#### **Remote Control Bookmark**

 hides the bookmark "Remote control" in passwords in the Control Panel. This option prevents users from changing the settings for remote control.

#### User profile Bookmark

 hides the bookmark "User profile" in passwords in the Control Panel. This option prevents users from changing the profiles for a given computer.

## Printers

#### Add printers

- users cannot execute this action add printers
- · requires Windows to be restarted

#### **Remove printers**

- users cannot execute this action remove printers
- · requires Windows to be restarted

#### **Printer properties Bookmark**

- hides the bookmark "Printer properties" in printer settings in the Control Panel. This prevents users from manipulating with the settings of the printer system attributes such as assigning ports, capturing printer ports or changing the controller.
- · requires Windows to be restarted

## System

#### Virtual memory

 hides the button "Virtual memory" in system settings in the Control Panel. The user cannot change the virtual memory settings.

#### Hardware profiles

 hides the bookmark "Hardware profile" in system settings in the Control Panel. The user cannot create and change the computer's hardware profiles.

#### System files

 hides the button "System files" in system settings in the Control Panel. By setting this attribute, the user doesn't have the option to change the system settings of the system files and disk devices.

#### Device Manager

 hides the button "Device Manager" in system settings in the Control Panel. The user is unable to see the settings for the device controllers and cannot change them. Likewise, the user is unable to remove the system devices.

## Applications

#### MS-DOS command line

restricts the use of command lines

#### Applications which the user can execute

- it defines the applications which the users can run in a restricted mode. Applications are added and removed from the list by using the buttons "Add application" and "Remove application".
- · requires Windows to be restarted

#### Saving and restoring security settings

 This function, with the help of the buttons "Save" and "Restore", allows the users to save the settings for the entire security policy of this added module and subsequently with the help of the "Restore" button to renew it again.

## Explorer

#### Run command

- + hides the command "Run" in the Start menu
- · requires Windows to be restarted

#### Find command

- · hides the command "Find" in the Start menu
- · requires Windows to be restarted

#### **Control Panel and Printers**

- hides the commands "Control Panel" and "Printers" in Settings from the Start menu.
- · requires Windows to be restarted

#### Hide names of disk units

 hides the names of disk and diskette units. Therefore, the user cannot manipulate them.

## Display

#### Setting graphic adapters and monitors

hides the settings bookmark in "Display" in the Control Panel. This
option prevents the user from changing the settings for the graphic
adapter resolution, colour intensity or graphic card controller.

#### Icons on the desktop

- hides all the icons on the desktop
- · requires Windows to be restarted

#### Explorer bookmark settings

 restricts the possibility of saving the Explorer window settings while logging off. This also includes open windows in Explorer when exiting Windows. When this function is activated then these windows will not be displayed.

## 6. Uninstallation

The system manager has the option to remove the *OptimAccess Extension* at the same time as the *OptimAccess* system in the Controller menu with the option "Uninstall controllers". If *OptimAccess* is removed, then with the means of *OptimAccess Extension* all restricting settings should be set to it's standard, inactive state, meaning the same as before installation.

All the other functions are standard and are described in "HELP" or in the *OptimAccess* security system manual.

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