

[GrfA - Graphic]

[TitA - Agenda Title]

[DatA - Date]Date	:
[TimA - Time]Time	:
[OrtA - Place]Place	:

[EinA]Summoned by :
[AnIA]Occasion :
[LeiA]Presiding :
[TeiA]Participants :
[VorA]Please prepare :
[MitA]Please bring :
[ProA]Minutes :
[NacA]Evaluation :

Agenda Points

[PktA]			
--------	--	--	--

Further Information

[GstA - Guests on the Agenda]Guests:

[FchA - Experts on the Agenda]Experts:

[RemA - Remarks on the Agenda]Remarks:

[DeIA]

Special features of the Agenda wizard templates:

The tables for the minutes are copied as follows:

```
GotoBookmark("ThmP")
```

```
CursorUp()
```

```
CursorDownWithSelection()
```

```
//Now the entire table including the above-lying paragraph (as a separator)
```

should be selected.

```
Cut()
```

```
FOR i:=nAnz DOWNTO 1 DO
```

```
  BEGIN
```

```
    Paste() // Insert table, including separator paragraph
```

```
    CursorUp() // Cursor back to separator paragraph above table
```

```
    CursorRight() // Cursor to beginning of table; the
```

theme is placed here!

```
    InsertString(Theme[i])
```

```
    GotoNextCell()
```

```
    InsertString(Speaker[i])
```

```
    GotoNextCell()
```

```
    InsertString(Time[i])
```

```
    CursorUp() //Cursor should now be back in the separator
```

paragraph above the table

```
  END;
```

[DeIE]

[Umbr - Here is the break]

[GrfP - Graphic]

[TitP - Agenda Title]

[DatP -]Date	:
[TimP -]Time	:
[OrtP - Place]Place	:

[EinP]Summoned by :
[AnIP]Occasion :
[LeiP]Presiding :
[TeiP]Participants :
[VorP]Please prepare :
[MitP]Please bring :
[ProP]Minutes :
[NacP]Evaluation :

Agenda Points

[PDum - Absolutely necessary in this position]

[ThmP]		
--------	--	--

Further Information

[GstP - Guests in minutes]Guests:

[FchP - Experts in minutes]Experts:

[RemP - Remarks in minutes]Remarks: