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# **12Ghosts** Windows Utilities

"Seven Dwarves" for Windows - <u>PRO Packs</u> Toll Free Support: 1-888-238-3153 (<u>International</u>) ZDNet "5 Star", WinList "Best in its class", WinFiles "GetIt"



## Let the 12Ghosts work for you

These friendly Ghosts serve you all the day. The little helpers automate your daily work with Windows and help you securing your important documents.

12Ghosts are the "Seven Dwarves" for Windows. They save you time as they do everything for you as you expect. First hand knowledge of how people approach a computer, and ongoing enhancements to exactly meet our customers' needs, that's why our software stands out.

We know how a program should behave to get a user enthusiastic about it because we listen to our customer's wishes. 12Ghosts is packed with usefull features, practical, efficient, and a pleasure to use.

You can use the collection of all 21 automating tools, free for evaluation. See the following table for a short overview of the functionality included.

SaveLayout Manage desktop, keep changes to your desktop icon layout



ShowTime Configurable desktop clock, taskbar clock extension, alarm, countdown, chimes, world times, moon phase



<u>ShutDown</u> Automate shut down, run program before, terminate programs not responding

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Schedule applications and reminders easily



New commands in the context menu of files: New Folder Here, Copy Path to Clipboard... QuickStart Start programs faster, open system folders, unlimited hotkeys and tray icons

# a

ProfileCopy Save and restore Windows user profiles



<u>WinControl</u> Position windows per hotkey, hide/unhide, close or terminate any program



<u>JumpReg</u> Jump to a list of registry keys from a tray icon

<u>NotePad</u> Easy to use editor for keeping notes or addresses



<u>Wash</u> Cover your trails in Windows



<u>Synchronize</u> Adjust your PC with an atomic clock

TrayClock Extend the Windows taskbar clock



<u>SetTextColor</u> Set the desktop icon text background color to transparent!

<u>Zip</u> Fast compression, ZIP compatible



<u>ReplaceInFiles</u> Replace text throughout thousands of files

SetFileDate Change the file date



<u>DeskTOP</u> One click and you have your desktop icons accessible!



Shredder Destroy files nobody will ever be able to recover

- <u>PRO Packs</u>
- How to Order

**Automatic** - Let 12Ghosts do repetitive tasks for you - automatic and absolutely exact. Set it, and forget it!

**Secure** - Unattended backups, reminders for important tasks, security for your desktop. Let *them* do it for you!

*Easy to use* - A sincere effort has been made to improve productivity working with Windows. This is how you expect software to be!

#### Additional links to our Homepage:

- Download the newest version (online)
- List of recent changes (online)
- Order a license now (online)

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# **12Ghosts** PRO Packs

## Get the Power of 21 Programs

You can look at 12Ghosts from all around, depending on the needs you have you are going to find the helpers that work for you. Initially, 12Ghosts consisted of twelve tools. Over the time, we have added several more add-ons to give you a rich choice of assistants.

The easiest way is getting them all, 12Ghosts PRO, even if you plan to only register one or two. Many of the Ghosts will be of use to you in a lot of situations. When you let them serve your needs they will soon become essential.

## Good Ghosts are getting better

We know our customers, and know what they like best. We have created for our most powerful programs new handy packages for even more pleasure. They include 3 or 4 related Ghosts for the price of  $1\frac{1}{2}!$  If you feel comfortable with one of the "big six" you may want to check out the corresponding PRO package:



• <u>Visit 12Ghosts.com for more details</u>

<u>Frequently Asked Questions</u>

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# Order 12Ghosts 21

Introductory offer until the Holidays 2000 only - Price List

Order online now and receive your license number within a few seconds. <u>Click here</u> to order online now.

- To order by toll free phone call 1-888-238 31 53
- To order by fax, mail, or e-mail, please fill out the following form. Fax to 1-888-353-7276 (int. 1-425-392-0223). Mail to RegisterNow, ATTN Orders, PO Box 1816, Issaquah, WA 98027, USA

Please send any questions about registration to <u>orders@12Ghosts.com</u>.

# Personal Information

Full Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City:	
State/Province:	
Zip/Postal Code:	
Country:	
Phone:	
Fax:	
Email Address:	

(Without e-mail address \$10.00 USD are added for shipping and handling.)

# Order Information

Program Name:	O 12Ghosts PRO - 21 for 21/2! (\$24.00 USD)								
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	<b>O ShellX PRO</b>	1	O Sh	O ShowTime PRO					
	O ShutDown	PRO	O Tin	<b>O Timer PRO</b> (\$14.00 each)					
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	O SetDate	O SetColor		O ShellX					
	O ShowTime	O ShutDown		<b>O</b> Timer					
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- License valid for all 21.xx updates, as well as for all previous versions.
- Updates are valid from any prior version or program, **including cross updates**! For example, if you have a valid PACT Timer 99 license, you are eligible to the 12Ghosts PRO update. If you have PACT ShutDown 2000 you may also update to 12-ShutDown PRO, etc.
- Site licenses available, please <u>e-mail</u>.
- All prices in US Dollar. Prices subject to change anytime without notice.
- What is a <u>PRO Pack</u>?

## **Methods of Payment**

- Visa Card, Mastercard, Eurocard, American Express Card, and Diners Club Card. Please <u>click here</u> to order online now.
- Order on account
- Check made out to "RegisterNow", in US\$, drawn on a US bank. Please send your order and check to RegisterNow, ATTN Orders, PO Box 1816, Issaquah, WA 98027, USA
- Check made out to "PACT Software", in DM, drawn on a German bank (or add US\$10 for foreign transfer fees). Send your order and check to PACT Software, Koppelbarg 1, 22547 Hamburg, GERMANY
- Money order or bank transfer, including all fees, to "PACT Software", Dresdner Bank, Rohrbacher Str. 5, 69115 Heidelberg, Germany, SWIFT: DRESDEFF672, BLZ 67280051, Account No 4815348
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# **Site Licenses and Updates**

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	Users	Full	Update
12Ghosts PRO	Single	\$24.00	\$14.00
21 for 21/2!	5+	\$21.60	\$12.60
	25+	\$19.20	\$11.20
	100+	\$16.80	\$9.80
	500+	\$11.40	\$7.40
PRO Packs	Single	\$14.00	\$10.00
	5+	\$12.60	\$9.00
	25+	\$11.20	\$8.00
	100+	\$9.80	\$7.00
	500+	\$7.40	\$5.40

One Single Ghost	Single	\$9.00	\$6.00
	5+	\$8.10	\$5.40
	25+	\$7.20	\$4.80
	100+	\$6.30	\$4.20
	500+	\$4.40	\$3.40

- License valid for all 21.xx updates, as well as for all previous versions.
- Updates are valid from any prior version or program, **including cross updates**! For example, if you have a valid PACT Timer 99 license, you are eligible to the 12Ghosts PRO update. If you have PACT ShutDown 2000 you may also update to 12-ShutDown PRO, etc.
- Site licenses available, please <u>e-mail</u>.
- All prices in US Dollar. Prices subject to change anytime without notice.
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# **Frequently Asked Questions**

#### What is 12Ghosts all about?

12Ghosts is a bundle of a wide variety of utilities that serve to accelerate and to facilitate your working with your computer. With 2ndBackup let the changes you make to your documents be saved automatically. And 12Ghosts ShutDown lets you control the whole busy and complicated process of shutting down, restarting, logging off, etc. The list just goes on and on.

The 12Ghosts were carefully designed and are constantly enhanced to support and speed up working with Windows 95-2000. All 12Ghosts support command line options for easy automation. They work together smoothly and provide a comprehensive user interface, intuitive for new users.

To see a short description of each Ghost please click <u>here</u>.

#### How can I start using 12Ghosts?

You first need to copy 12Ghosts to your computer by clicking here. Setup is a straight

forward, one-click task that everybody can do. The download time is only three minutes at 28.8 Kbps and the installation is quick and never requires a restart. You can install new versions over any previous version without hesitation. And we guaranty that uninstall works as easy, fast and reliable as the setup.

# Why should I register?

You can try 12Ghosts for 30 days to decide whether it works for you. After the evaluation period a registration fee for a full version is required. This is better than a money-back guarantee because you can actually use 12Ghosts and see what the Ghosts are capable of before ever having to register. By registering you receive the following benefits:

- You get the fully licensed version of the program.
- The license agreement window will no longer appear.
- You will receive free support by phone and e-mail. We usually answer e-mail requests within a few short hours! If you have any questions please contact <a href="mailto:support@12Ghosts.com">support@12Ghosts.com</a>.
- Receive update notification if you subscribe to our mailing list on <u>12Ghosts.com</u>.
- You are entitled to free updates for all 21 versions. You'll always find the newest versions on our <u>download</u> page.

## How can I register?

Order **online** and receive your license number within seconds! <u>Click here</u> to order online now.

- To order by toll free phone call 1-888-238 31 53.
- When ordering by fax, mail, or e-mail, please fill out this form.
- Please send any questions about registration to <a>orders@12Ghosts.com</a>.

### **Network and Unattended Installation**

To install a single Ghost or the 12Ghosts package you can just push the necessary files to a client's binary folder. If the Ghosts, however, are currently running on the client, you need to execute the setup locally. Setup will then stop all related programs automatically. Unzip all files into a new folder and start setup.exe. Use the following command line parameters for an unattended installation.

- **/silent** For unattended installations.
- **/noshort** Don't create shortcut(s) in START menu. Default: create shortcuts.
- **/nostart** Don't start app(s) after setup is complete, 12Ghosts will start traybased Ghosts silently. Default: start apps.

**/language:N** The initial language used for setup.

Since the 12Ghosts package is rather small with an installed size of only 2.5 MB it is possible to copy all files to the clients' disks. This provides for faster, guaranteed access since usage does not depend on network availability and throughput. You can, as well, keep all binary files on a network server. None of the 12Ghosts needs write access to the installation folder.

The "Languages" subfolder is not required as long as you select the language "English (Original)". Nor is the "Sounds" subfolder required, but recommended for a better recognition of 12Ghosts events. If no sound system is available you can do without the Sounds subfolder.

You may want to start a properly set up 12Ghosts Settings ".12g" file after setup is complete. This is an unrivaled easy way to add common settings appropriately. The 12Ghosts Settings ".12g" file can also contain the registration settings. For 12Ghosts the license information is stored at "HKEY\_CURRENT\_USER\Software\PACT Software\Ghosts" in the value "RegCode".

12Ghosts Settings ".12g" files are automatically associated with one of the 12Ghost. Use "/s" for a silent import of all settings in the ".12g" file.

### I get an error message while registering hotkey!?

Please try specifying another hotkey, Windows seems to have difficulties to register the one you chose (General Options - click in the Hotkey field and press a "normal", unused key combination, for example Ctrl+Alt+a).

#### The start-up animation does not display correctly. What can I do?

• Don't use a Windows 95 display driver on Windows 98.

• Try updating to the latest display driver, which is certainly provided on the homepage of your graphics adapter vendor. See your PC's handbook or invoice on which graphics processor you have.

• Please update to a newer version of DirectX. It can be downloaded free from http://www.microsoft.com/. If "Ghost" and "Icon" are the same, then you don't have DirectX installed.

• If the "Ghost" or "Icon" animation has a black rectangle, then your graphic card does not support transparent movements. Consider a new graphic card or try the Ghost (GDI) animation.

#### Do the 12Ghosts have a low memory usage?

Yes. We took every possible step to reduce memory usage as much as possible. Compared to other programs we develop in C, and don't use VB, MFC, or COM, which all would require large DLLs. In other words, 12Ghosts executables are very small and handy. Basically, you can look at the size of the programs in the installation path, sum it up, add 30%, and you have the memory usage. If you only take those running all the time, that is, the ones that can be minimized to a tray icon, they need about 800 KB for the program code and 200 KB for internal variables, **about one megabyte of main memory**. What is rather confusing, if you have ever looked at the "Memory Usage" counter, for example, in the System Monitor or Task Manager, you find what usually is called the "Working Set". The size of the Working Set will change over time and depends on overall system activity.

The programs may be assigned 3 MB of memory, but they don't use it. With 64 MB main memory, for example, and only a few programs running, you still have free main memory left. That's why Windows decides to let the 12Ghosts claim the unused 2 MB memory for now. But if main memory becomes short, the unused 2 MB will be freed up and used by other programs. Then, and only then, the "Memory Usage" will indeed display the correct memory footprint.

### Something is not working as expected. What can I do?

A common issue with many newer applications is an outdated comctl32.dll, a system DLL responsible for display buttons, check boxes, and so on. It is easy to update to the latest version of comctl32.dll, version 4.72, which you can find on the <u>12Ghosts.com download</u> <u>page</u>. In any other case we'll be happy to help, just contact <u>12Ghosts</u>.

### Can I rely on 12Ghosts Software?

Our software has **not** been designed for high-risk areas or nuclear power plants. However, we are aware of the fact that users ask for reliability first. We put time and concentration into secure coding and testing in order to give you the most reliable tools. If software were comparable to a parachute, we develop our software so that you can keep both feet on the ground, in the first place. We test and beta test all new versions. As soon as we are notified of problems we publish updates within hours. And we don't keep corrections and known issues from you, the customer, but rather let you know of them in detail on <u>12Ghosts.com</u>.

Automatic bug fixes, help via e-mail, free phone support, and free technical information - you get only the best from 12Ghosts software! You can contact the 12Ghosts development team directly and get immediate support at <a href="mailto:support@12Ghosts.com">support@12Ghosts.com</a>.

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# How do I ...

#### How do I close a DOS box after I'm finished with it?

There's an easier way than changing the default PIF for command.com: start command.com with parameters = '/c batchfile.bat'. This closes a DOS box when you've finished with it!

#### How do I reorder the sequence of buttons on the taskbar?

**1** Activate each application in the order you want to have the buttons displayed

- 2 Start Quick Hide all Windows
- 3 Start Quick Unhide Windows

#### How do I reduce the number of tray icons?

You can turn off the tray icon and keep the program running. To access any Ghost start 12Ghosts in the Start menu or use the hotkey or use Quick and select the Ghost in the

right column! You can also try the free movable icon that may be moved to anywhere on the screen.

#### How do I move the free movable icon without the mouse?

You can move the free movable icon with the arrow keys Up, Down, Left, Right, if it has the focus after moving it with the mouse or after a double click on the icon.

#### How do I turn off the Ghost Animation for all 12Ghosts at once?

**1** Open General Options by clicking with the right mouse button on any Ghost's tray icon.

- 2 Select the animation (None)
- 3 Click on the small button left from the animation drop-down lists
- **4** Click OK to apply the selected animation to all 12Ghosts.

#### How do I change General options for all 12Ghosts at once?

In the General Options window select "Apply to All 12". This will apply all selected options to all 12Ghosts.

#### How do I save all 12Ghosts settings?

In the General Options click on **Save** and select a path to which the settings will be stored. For example, if you have to reinstall Windows you don't need to set up your carefully selected options again. To restore the options you can just double-click the .12g file.

#### How do I move the 12Ghosts entry from Programs in the Start menu?

- 1 Click with the *right* mouse button on the Start button
- 2 Select Open
- 3 In the window that opens move the mouse pointer over the first entry 12Ghosts
- 4 Press and *hold* the left mouse button
- **5** Move the mouse one line down over *Programs* until *Programs* is also highlighted in dark blue
- 6 Release the left mouse button

#### How many ways do I have to activate help?

- Just click with the right mouse button on any control
- Click with the left mouse button on the question mark in the title bar and then on the control or menu you would like to know more about
- Press the F1 key when a control or a menu entry has the focus
- Click on the Help button
- Select Help in the menu

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# **Reviews and Awards**

### **Customer Feedback**

"I routinely deal (or try to deal) with many vendors via email as part of my job & that you respond at all puts you furlongs ahead of most of the crowd. The fact you respond quickly, consistently and with intelligence is essentially unheard of!" Keith Sherk

"I want to thank you because every time I write you with an idea or problem I always get a response. The best part is I will usually have a solution, if not right away, within a few days. You have great customer service and an amazing set of utilities." Kaile John Johansen

"Thanks for the usual great support. Your latest version of Pact 12 is superb!" Bob Coen

"I just wanted to say thank you very much for helping me. You guys are the best when it comes to support. I appreciate that very much, and will continue to use your products. Thanks again!!!" Christopher Commander

"Thank You for your quick response - that was so simple! I appreciate your help." Dee Dee Coker

About 12-ProfileCopy: "We are moving 500 users to new notebooks. Our first rollout

day seemed to be a success. The customers were not expecting us to have this tool and were very please when we were able to make their new machines look like their old one. It's amazing how something so simple makes such a difference. They couldn't care less that they were getting a new machine...as long as they get their wallpaper back. Quite humorous actually." (An unnamed system administrator)

## **Reviews and Awards**

- WinFiles: 3x GetIt!, 3x TryIt!
- FileClicks: "RATING: 92% (this is HOT)"
- Winmag's WinList: "Best in its class"
- PC Computing Magazine: "Best collection of utilities I've pulled off the Internet this year"
- Windows Chronicles: "All-Time Favorite"
- Ziff Davis 6th Annual Shareware Awards: "Finalist"
- ZDNet AnchorDesk: "Killer Download"
- Desktop98.com: "COOL TOOL Award Winner"
- 5Star-Shareware: "5 Star Excellent"
- ZDNet: **5-Star** "Outstanding in all respects. One of the best of its class."

#### More online...

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# **General Options**

One-touch control over all 12Ghosts

General Options is the same for all 12Ghosts. You can apply the settings in General Options to all 12Ghosts at once by pressing **Apply to All 12**. This will affect all twelve Ghosts (where applicable, and leave the hotkeys untouched).

You can also click on the small buttons to the left of each option in order to set just this one option the same for all twelve Ghosts.

### **Icons and Sounds**

- **Taskbar Tray Icon** Display or remove the taskbar tray icon. Click on the tray icon with the left mouse button to activate the default action. Click with the *right* mouse button to activate the context menu.
- **Free Movable Icon** Display or remove the free movable icon. Click on the movable icon with the left mouse button to activate the default action. Click with the *right* mouse button to activate the context menu.

The Free Movable Icon can be moved anywhere on the screen and it will always stay

on top. There is most often enough room on the top of the screen where most windows just display a half empty blue bar or you can use the area to the right where the vertical scroll bar usually leaves some room. But make sure that you really *move* the icon and not just click it because in the latter case the default action will be started.

0 You can move this icon with the arrow keys, up, down, left, or right, as long as it has the focus. Either double-click on the icon, or right-click and press Escape to set the focus to the movable icon.

- **Icons Animated** Some tray icons have animation features: SaveLayout closes its eyes and lets the icon jump onto the desktop while saving and restoring, 2ndBackup visualizes the copying process, Timer "wakes up" for a moment when it re-checks all timers, and ShutDown starts flashing if the cursor is over or near the icon.
- **Mute All Sounds** Many actions are accompanied by fitting sounds. These sounds are intended to make the user aware of certain situations. You can customize most sounds in each Ghost or turn off specific sounds. With this option you can mute all sounds at once.

You might want to download additional sounds from the 12Ghosts homepage at <u>http://12Ghosts.com/download/</u>. Especially for ShowTime we provide many alarm sounds and melodies.

### Shortcuts

- At start up add shortcut to the Startup folder Add a shortcut to the Startup folder when a Ghost starts. This will ensure that the program is launched automatically every time Windows is started. You can open and control the Startup folder by clicking on START with the *right* mouse button, select open, double-click Programs, then double-click Startup.
- At manual Quit, remove Startup shortcut You might want to have the Startup shortcut removed when you manually stop the program (but not when Windows is shut down). The idea here is that you would probably want a Ghost to remain in the Startup folder if you were using it when you last shut down Windows. If you close the Ghost yourself, however, during a Windows session, then you would probably not want it to open again the next time you start up Windows.
- **Shortcut in Start Menu** Create or remove a shortcut in the Start button menu. You can open the Start folder by clicking on START with the *right* mouse button and selecting open.
- **Shortcut in Start Programs** Create or remove a shortcut in the Start Programs menu. You can access the Programs folder by clicking on START with the *right* mouse button, selecting open, and double-clicking Programs.
- **Shortcut on Desktop** Create or remove a shortcut on the Desktop.

#### Help, Animation, Language

• **Pop-Up Help** - Change the Pop-Up Help (Bubble Help, ToolTip) delay time. This is the time you need to hover with the mouse pointer over a control until the pop-up help appears. Drag the slider to the left to have the help pop-up immediately, further to the right to increase the delay time, or to the far right to turn off the pop-up help completely.

• **Language** - Select a different language here. Note that you need to close the General Options as well as the settings window for the changes to take effect. The next time you open the window the selected language will be used.

If your language is not yet listed, you are invited to help proliferate your language. Every bit of translation is welcome and can be sent at anytime to <u>lang@12Ghosts.com</u>. Select *Your Language* to open the common\_lang.txt file with more information. Thank you!

• **Animation** - displays an animation when opening a window or an icon and also when closing the settings window. The first two animations, Ghosts and Icon, require Microsoft DirectX. Please see the 12Ghosts <u>Q&A</u> section for more information on Microsoft DirectX.

You can change the animation type, the speed of the startup animation, as well as the sound that should be played during the animation effect.

• **HotKey** - Change the window hotkey. A window hotkey only works while the Ghost is running. You can make the Ghost invisible, however, by not displaying a tray or movable icon. This way you can still access the Ghost via the hotkey.

#### Save and Restore All Settings

0 Also in General Options you find four buttons to save, restore, or completely remove all user defined settings. This includes program settings as well as the setting in General Options. You might want to transfer all settings from one computer to another, or to a new Windows installation, or just save them just in case (say, for example, before somebody else starts working at your computer). It is recommended that you also copy the settings file to a backup media. Make sure that you first save your settings before restoring or removing settings!

- **Save** Save all user defined settings. You can protect your settings or transfer them to a new user profile or another computer. To restore just double-click the saved file.
- Load Load custom settings from a file. This will overwrite the current settings!
- **Defaults** Remove all custom settings and restore the installation default settings.
- **12Ghosts** Save all user defined settings for all 12Ghosts. To restore just doubleclick the saved file.

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# **Contact 12Ghosts, Inc.**

Free Phone Support 1-888-238-3153 (International)

Please e-mail <u>support@12Ghosts.com</u> if you have any questions. We will usually answer your request within a few short hours!

You can be a part of the future development of the 12Ghosts family! Send us your suggestions and comments. <u>Your feedback</u> is extremely valuable for us!

- <u>Press Room</u> (online)
- Our Corporate Customers (online)

**12Ghosts, Inc.** 30 Old Rudnick Lane Dover, DE 19901 USA Homepage http://www.12Ghosts.com/ E-mail email@12Ghosts.com Phone 1-888-238-3153 Fax 1-888-353-7276

12Ghosts AG

Internet <a href="http://www.12Ghosts.de/">http://www.12Ghosts.de/</a>

Koppelbarg 1 22547 Hamburg GERMANY E-mail <u>email@12Ghosts.de</u> Phone +49-40-879747-10 Fax +49-40-879747-11

### Member of the ASP

12Ghosts, Inc., is a member of the Association of Shareware Professionals ASP (http://www.asp-shareware.org/). The ASP sets certain standards for the software of their members. Our good standing with the ASP tells you that we meet these standards. (Shareware is software distributed as free trial versions.)

Here is the Ombudsman Statement of the ASP: "This program is produced by a member of the Association of Shareware Professionals (ASP). ASP wants to make sure that the shareware principle works for you. If you are unable to resolve a shareware-related problem with an ASP member by contacting the member directly, ASP may be able to help. The ASP Ombudsman can help you resolve a dispute or problem with an ASP member, but does not provide technical support for members' products. Please write to the ASP Ombudsman at 157-F Love Ave, Greenwood, IN 46142 USA, FAX 317-888-2195, or send email to omb@asp-shareware.org."

#### Credits

We'd like to express our thanks to everybody sharing ideas, reporting bugs, or just asking questions, which usually goes a long way towards program enhancements! It is also a pleasure to work together with our active beta testers! Keith Sherk, Arnold Stone, Alan Edwards, Nick Price, and Jerry Nelson shared substantial help and advice.

Special thanks to Daniel Shea for German translation and interpretation of the programs, help file, and website. Appreciation goes to Bob Ishida for Japanese translations, Juan Manuel Saenz and Diego Caraballo for Spanish, and Patrick-Julien Germain for French. Thanks also to Sandy Goseland, Edward Mendelson, and Christian Hofer for vital encouragement as well as "Reverend Nice", Carol L. Miller, Rich Lane, Jesse Salb, Bob Eisenberg, Dennis Joiner, and George M. Barley for timely support and many suggestions. Without your help the 12Ghosts project would not be where it is now!

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# **Free Phone Support**

Following you find a list of free phone numbers for support, registration, or for your questions and comments you may have. Your feedback is highly valuable for us!

#### • <u>E-mail</u>

# Address

Australia	1800 706921	(17 to 24 Sydney)
Austria	0800 293851	(8 to 22 MET)
Belgium	080078074	(8 to 22 MET)
Canada	1888 2421434	(7 am to 4 pm ET)
Denmark	8088 3211	(8 to 22 MET)
Eire	1800 555082	(7 to 21 GMT)
Finland	0800 119317	(8 to 22 MET)
France	0800 902126	(8 to 22 MET)
Germany	(040 87974710)	(8 to 22 MET)

Iceland	800 8220	(7 to 21 GMT)
Italy	800 791559	(8 to 22 MET)
Luxembourg	8002 9569	(8 to 22 MET)
Netherlands	0800 0232622	(8 to 22 MET)
New Zealand	0800 444118	(19 to 24 NZ)
Norway	800 11124	(8 to 22 MET)
Portugal	800 849053	(7 to 21 GMT)
South Africa	0800 995636	(9 to 24 ZA)
Spain	900 958305	(8 to 22 MET)
Sweden	020 790900	(8 to 22 MET)
Switzerland	0800 834982	(8 to 22 MET)
United Kingdom	0800 0858842	(7 to 21 GMT)
United States	1-888-238-3153	(7 am to 4 pm ET)

• <u>E-mail</u>

Address

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# **Error Accessing Internet**

An error occurred while trying to access the Internet. There may not be an Internet connection or it is disabled.

# **Error Starting File**

An error occurred while trying to start an application from within Help. The application may not be installed or it is in a different path than this help file.

Save all settings and close this settings window.

Dismiss changes and close this settings window.

Show help on usage and options.

#### To activate help:

- Press the F1 key when a control or a menu entry has the focus
- Click with the right mouse button on any control
- Click with the left mouse button on the question mark in the title bar and then on the control or menu you would like to know more about
- Click on the Help button
- Select Help in the menu

Open the context menu. You can also right-click on the taskbar tray icon or free movable icon to open this menu.

Change general options like startup behavior, icons, hotkey, shortcuts, and ToolTip delay.

Thank you for using 12Ghosts software!

Installed version. Click to compare your installed version with the latest available version on  $\underline{12Ghosts.com}$ .

Registered name. <u>Click here to order now!</u>
12Ghosts - The "Seven Dwarves" for Windows.®

Check out the 12Ghosts homepage at <a href="http://12Ghosts.com/">http://12Ghosts.com/</a> for the latest news, free updates and additional information!

Display version and registration information.

Member of the Association of Shareware Professionals (ASP)

Close this settings window. (Changes have been applied simultaneously.)

Apply these general options to all Ghosts (where applicable, not the hotkey). Note the little buttons beside each option to set only this for all Ghosts.

Save all user defined settings. This includes program settings as well as the setting in General Options. You can protect your settings or transfer them to a new user profile or another computer. To restore just double-click the saved file.

Load custom settings from a file. This will overwrite the current settings! Make sure that you first save your settings before restoring or removing settings!

Remove all custom settings and restore the installation default settings. Make sure that you first save your settings before restoring or removing settings!

Save all user defined settings for **all** 12Ghosts. To restore just double-click the saved file.

Display or remove the taskbar tray icon. Click on the tray icon with the left mouse button to activate the default action. Click with the *right* mouse button to activate the context menu.

Display or remove the free movable icon. You can move the free movable icon anywhere on the screen and it will stay on top. Click on the movable icon with the left mouse button to activate the default action. Click with the *right* mouse button to activate the context menu.

Some tray icons have animation features: SaveLayout closes its eyes and lets the icon jump onto the desktop while saving and restoring, 2ndBackup visualizes the copying process, Timer "wakes up" for a moment when it re-checks all timers, and ShutDown starts flashing if the cursor is over or near the icon.

Many actions are accompanied by fitting sounds. These sounds are intended to make the user aware of certain situations. You can customize most sounds in each Ghost or turn off specific sounds. With this option you can mute all sounds at once.

Change icon type for all Ghosts. (Send your suggestion of an icon collection to icons@12Ghosts.com and receive a free license!)

Displays an animation when opening a window or an icon and also when closing the settings window. The first two animations, Ghosts and Icon, require Microsoft DirectX. Please see the 12Ghosts <u>Q&A</u> section for more information on Microsoft DirectX.

Change the speed of the startup animation.

Change the sound that should be played during the animation effect.

Add a shortcut to the Startup folder when a Ghost starts. This will ensure that the program is launched automatically every time Windows is started. You can open and control the Startup folder by clicking on START with the *right* mouse button, select open, double-click Programs, then double-click Startup.

You may want to have the Startup shortcut removed when you manually stop the program, but not when Windows is shut down. The idea here is that you would probably want a Ghost to remain in the Startup folder if you were using it when you last shut down Windows. If you close the Ghost yourself, however, during a Windows session, then you would probably not want it to open again the next time you start up Windows. Create or remove a shortcut in the Start button menu. You can open the Start folder by clicking on START with the *right* mouse button and selecting open.

Create or remove a shortcut in the Start - Programs menu. You can access the Programs folder by clicking on START with the *right* mouse button, selecting open, and double-clicking Programs.

Create or remove a shortcut on the Desktop.

Change the Pop-Up Help (Bubble Help, ToolTip) delay time. This is the time you need to hover with the mouse pointer over a control until the pop-up help appears. Drag the slider to the left to have the help pop-up immediately, further to the right to increase the delay time, or to the far right to turn off the pop-up help completely.

Select a different language here. Note that you need to close the settings window for the changes to take effect. The next time you open a window or menu the selected language will be used.

If your language is not yet listed, you are invited to help proliferate your language. Every bit of translation is welcome and can be sent to <u>lang@12Ghosts.com</u>. Select *Your Language* to open the common\_lang.txt file with more information. Thank you!

Change the window hotkey. A window hotkey only works while the Ghost is running. You can make the Ghost invisible, however, by not displaying a tray or movable icon. This way you can still access the Ghost via the hotkey.

Apply the selected tray icon setting to all 12Ghosts.

Apply the selected movable icon setting to all 12Ghosts.

Apply the selected animated icon setting to all 12Ghosts.

Apply the selected sound mute setting to all 12Ghosts.

Apply the selected startup setting to all 12Ghosts.

Apply the selected quit setting to all 12Ghosts.

Apply the selected Start menu shortcut setting to all 12Ghosts.

Apply the selected Programs shortcut setting to all 12Ghosts.

Apply the selected Desktop shortcut setting to all 12Ghosts.

Apply the selected tooltip delay to all 12Ghosts.
Apply the selected language to all 12Ghosts.

Apply the selected animation to all 12Ghosts.

Enter the name and license number from your registration notification.

How to order a license for 12Ghosts.

Open the main 12Ghosts help.

Send e-mail to 12Ghosts support.

Close this application.

2ndBackup folder is located here.

The files included in the list above will be backed up to one of the four subfolders of 2ndBackup folder. You can open this folder to see all previous versions of your documents.

List of files included in 2ndBackup.

Open the 2ndBackup settings window.

Acoustic feedback on backup.

Add 2ndBackup to the file context menu. To open the file context menu click with the right mouse button on any file in Explorer or in any Open or Save As dialog box.

List of registry keys. Double-click the key to jump to RegEdit. Click Get Key to add the current key from RegEdit to the list. Remember to save (click OK or press Ctrl+OK) so that the changes show up in the menu.

Click to move the selected key up or down the list.

Select if you want the key to appear in the right click menu of the tray icon. Start the description with a '-' so that a separator appears in the menu, end the description with '/' so that a menu break appears. Remember to save (click OK or press Ctrl+OK) for the changes to show up in the menu.

Jump to the selected key in RegEdit. If RegEdit is not running it will be started. **Tip:** Just press Enter to jump.

**Tip:** You can hold **SHIFT**+jump to save options and close the dialog at the same time.

Optional description for every key.

The registry key you want to keep. You can enter a key (from the right tree pane) and also a specific value (in the left list pane). Add the value after a double-backslash to jump directly to this *value*!

Add a new list item. (Ins)

Add a new list item and paste the key from the clipboard. (Ctrl+Ins, Ctrl+V)

Get the currently selected key from RegEdit. Does not work if RegEdit is not running or no key is selected. The new key will be added directly to the list.

Delete the selected key. (**Del**)

Create a shortcut on the desktop to the selected key.

Resize list. Click on this button and drag to make the list larger or smaller.

Automatically save changes on Jump. **Tip:** You can press **Ctrl+OK** to save settings only. Automatically close this dialog box at Jump. It is probably a good idea also to select At Jump: Save.

Restore previous auto-saved layout. Use these two buttons to find easily a previously saved layout.

Restore next auto-saved layout.

Automatically restore the newest layout at startup. If SLtray.exe is included in the Startup folder the layout will be restored after Windows is started the next time.

Automatically restore the newest layout when the screen resolution changes.

Automatically restore the newest layout when the taskbar is moved or resized.

Automatically save the desktop icon layout **if** it has changed. Note that no new version is created if the layout is identical to the last saved version. In other words, even if you saved 24 versions every hour you would **not** have 24 identical versions! You can, however, click on Save Next Layout to create a new version regardless if it's the same as the last.

How often the layout will be automatically saved, in minutes. If the layout is exactly the same as the last saved version, no layout will be saved. Since SL uses nearly no resources, you can set this value even to 1 minute. A value of 15 to 30 minutes is recommended.

How many different versions will be saved. The oldest version will be deleted.

Save next version to the AutoSave folder now.

AutoSave Path. This is where you will find all the different versions of automatically saved layouts. You may want to include this path in your backup.
Change AutoSave Path. This is where you will find all the different versions of automatically saved layouts. You may want to include this path in your backup. You may want to select a path so that it is included in your backup.

Open the AutoSave Path. You can directly access each single layout.

Let the icons dance on save and restore.

Change SL default icon.

Enable confirmation sound.

Change confirmation sound.

Change the desktop icon text color.

Change the desktop icon text background color.

Set the desktop icon text background to transparent.

Set the colors every couple of minutes.

This does not switch a color setting from anywhere to anywhere else because there isn't one in Windows. Instead, it sends a color command directly to the desktop icons. When Windows repaints the desktop later, that is, when you apply changes to the desktop settings or restart the system, you need to set the colors again.

Set the colors every time when SLtray starts.

Built on 12Ghosts SetTextColor technology.

Change the default menu entry.

Don't play sound on auto-save.

Change/verify screen saver settings.

Set screen saver time-out

Select a new screen saver

Start screen saver

Stop screen saver (Use this shortcut from within a scheduler.)

Set screen saver time-out

Change screen saver

Disable screen saver

Enable screen saver

Password protection OFF

Password protection ON

Initiate standby mode

Change desktop background wallpaper

Create shortcut on desktop to start screen saver

Create shortcut on desktop to stop screen saver, for example from within a scheduler

Create shortcut on desktop to set screen saver time-out

Create shortcut on desktop to change screen saver

Create shortcut on desktop to disable screen saver

Create shortcut on desktop to enable screen saver

Create shortcut on desktop to turn password protection OFF

Create shortcut on desktop to turn password protection ON

Create shortcut on desktop to initiate standby mode
Create shortcut on desktop to change desktop background wallpaper

Start 12Ghosts Timer, a comfortable program scheduler

Close this dialog box.

Enter a path to a bitmap (BMP) here.

Select a new wallpaper bitmap (BMP)

Pacific PST, GMT-8, Daylight Saving Time (DST): First Sunday April 2:00 - Last Sunday October 2:00 +1.

Pacific PST, GMT-8, Daylight Saving Time (DST): First Sunday April 2:00 - Last Sunday October 2:00 +1.

Central CST, GMT-6, DST First Sunday April 2:00 - Last Sunday October 2:00 +1.

Central CST, GMT-6, DST First Sunday April 2:00 - Last Sunday October 2:00 +1.

Eastern EST, GMT-5, DST First Sunday April 2:00 - Last Sunday October 2:00 +1.

Eastern EST, GMT-5, DST First Sunday April 2:00 - Last Sunday October 2:00 +1.

Eastern Brazil, GMT-3, DST First Sunday October 2:00 - First Sunday April 3:00 +1.

Eastern Brazil, GMT-3, DST First Sunday October 2:00 - First Sunday April 3:00 +1.

Western Europe: London, Dublin, Lisbon. Greenwich Mean Time (GMT) = Universal Time Coordinated (UTC) = Zulu, DST Last Sunday March 2:00 - Last Sunday October 3:00 +1.

Western Europe: London, Dublin, Lisbon. Greenwich Mean Time (GMT) = Universal Time Coordinated (UTC) = Zulu, DST Last Sunday March 2:00 - Last Sunday October 3:00 +1.

Europe: Madrid, Paris, Brussels, Amsterdam, Berlin, Stockholm, Rome, Bern, Vienna, Prague, Warsaw, Budapest, GMT+1, DST Last Sunday March 2:00 - Last Sunday October 3:00 +1.

Europe: Madrid, Paris, Brussels, Amsterdam, Berlin, Stockholm, Rome, Bern, Vienna, Prague, Warsaw, Budapest, GMT+1, DST Last Sunday March 2:00 - Last Sunday October 3:00 +1.

Moscow GMT+3, DST Last Sunday March 2:00 - Last Sunday September 2:00 +1.

Moscow GMT+3, DST Last Sunday March 2:00 - Last Sunday September 2:00 +1.

Japan, GMT+9, no daylight saving.

Japan, GMT+9, no daylight saving.

Eastern Australian, GMT+10, DST Last Sunday October 2:00 - Last Sunday March 2:00 +1.

Eastern Australian, GMT+10, DST Last Sunday October 2:00 - Last Sunday March 2:00 +1.

China, Singapore, Taipei, GMT+8, no daylight saving.

China, Singapore, Taipei, GMT+8, no daylight saving.

Just drag down the slider to set up the countdown.

Have seconds tick during countdown.

Switch the countdown scale between 10 minutes and 60 minutes.

Change the font style and size.

Change the text color. If you don't see any text make sure you have selected different text and background colors.

Change the background color.

Add font smoothing. You may want to deselect font smoothing for very small fonts to make them sharper.

Add a shadow here. You may want to change the shadow color and the shadow offset.

Enter the date format string here.

**d** = Day, **M** = Month, **y** = Year,

2x leading zero, 3x three-letter, 4x full name.

Enclose text in single quotation marks, use "" for '.

Example: dddd, MMM d, yyyy will result in Monday, Feb 1, 1999

Enter the time format string here.

**h** = 12 Hour, **H** = 24 Hour, **m** = Minutes,

**s** = Seconds, **t** = a or p, **tt** = am or pm,

2x leading zero, 3x three-letter, 4x full name.

Enclose text in single quotation marks, use "" for '.

Example: **hh:mm'''ss tt** will result in **11:45'00 pm** (You may need to enter an am/pm symbol in Start - Settings - Control Panel - Regional Settings - Time - AM/PM symbol.)

Select this option if you prefer to have the time displayed before the date.
Change the shadow color.

Set the horizontal offset or 'shift'. Use the arrow keys to move easily.

Set the vertical offset or 'shift'. Use the arrow keys to move easily.

Select which display settings you want to change: 12Ghosts ShowTime main window, the icon's 1st or 2nd line.

Activate alarm. Set the alarm to a certain date or to certain days of week. You may want to try 12Ghosts Timer to set up more than one alarm time or to schedule programs.

Set the alarm date/time. You can change values with the arrow keys.

Activate alarm every Sunday.

Activate alarm every Monday.

Activate alarm every Tuesday.

Activate alarm every Wednesday.

Activate alarm every Thursday.

Activate alarm every Friday.

Activate alarm every Saturday.

Set alarm time to the next full minute.

Specify a certain date for the alarm, instead of every day.

Play the current alarm sound. If you don't hear anything, click on Menu and deselect Mute All Sounds.

Select a new alarm sound. For MIDI files you may want to set up your sound card's MIDI player: Start - Settings - Control Panel - Multimedia - MIDI output.

Play the current chimes sound.

Select a new chimes sound.

Play the current tick sound.

Select a new tick sound.

Play the current full hour signal.

Select a new full hour signal.

Play the alarm sound only once, instead of repeatedly.

Play the chimes sound only once, instead of 1 - 4 times.

Play the full hour signal only once, instead of 1 - 12 times.

Play chimes at the first quarter of each hour. This is a lot of fun when used in a large office!

Play chimes at half past the hour.

Play chimes at the third quarter of each hour.

Play chimes each hour.

Full hour signal, once or the number of the hour.

Tick every second.

Open the ShowTime settings window.

Start 12Ghosts Notepad. You may want to change the registry option "Start" at HKEY\_CURRENT\_USER\Software\PACT Software\ShowTime to set up a different program to start.

Set Date/Time of your computer.

Always display the moon in the main ShowTime window.
Display the moon only if the mouse hovers over the main ShowTime window.

The colon blinks in the main ShowTime window.

Move the tray icon all the way to the right every 10 minutes.

Mute all ShowTime sounds.

Lock position of the main ShowTime window. This will prevent you from inadvertantly moving the window.

Always keep the main ShowTime window on top of all other windows. Screen savers, however, will cover it.

Manage your screen saver with the Screen Saver Ghostlet - a companion to 12Ghosts ShutDown.

Ask for confirmation before starting the shutdown process.

**TIP:** Hold CTRL while selecting Shutdown, Logoff, Poweroff or Restart in the menu to bypass any action such as running a program or clearing trails!

Let the shutdown process continue automatically after a couple of seconds. This will set up a shutdown countdown.

Seconds before continuing with the shutdown process.

Keep the action window to display each step in the shutdown process.

Start the selected program before continuing the shutdown.

Path to the executable that should run before shutdown. You may want to create a batch file to start more than one program. Depending on the batch commands, it might be necessary to use 'start /wait' before each batch command.

Change start path.

Command line options that the program uses. Usually a path or some parameters like /s.

Play selected sound file while the shutdown is continuing.

Play the currently selected termination sound.

Change the termination sound. You can select almost any file to be played here.

Eject all CD-ROMs.

Send a second close request to all programs. This is still a "friendly" challenge and will allow programs to save internal data.

Wait before sending the second close request. You may want to wait a couple of seconds for all applications to process the first shutdown request.

Definitely terminate ALL programs WITHOUT SAVING ANY DATA!!! Although this does work pretty fast, you will loose all unsaved information! Use only in extenuating circumstances!

Wait a bit before definitely terminating all programs. You should wait at least another 10 seconds so that applications have enough time to save internal data.

Display ShutDown settings.

Click here to close all programs, shut down and power off the computer. Note: The computer hardware must support the power-off signal. You may want to look into the BIOS setup and Control Panel to see if power management is available and activated. Native NT 4.0 does not support power management. Close all programs and shut down the computer. **TIP:** Hold CTRL to do a standard shutdown directly without run and clear.

Close all programs and restart the computer. **TIP:** Hold CTRL just to restart without run and clear. Close all programs and log on as a different user. **TIP:** Hold CTRL just to logoff without run and clear.

Enter standby mode. Your computer must be set up to support power management and standby mode.

Start the currently selected screen saver. If password protection is activated this will effectively LOCK the computer after 5 seconds.

The icons will flash when the mouse pointer is near. After all, a single click might turn off your computer.

Flash rate when the mouse cursor is in the click zone.

The warning sound will only play when the mouse cursor is over the tray icon or free movable icon.

Play the currently selected warning sound.

Change the warning sound. You can select almost any file to be played here. A \*.WAV file will be played in a loop.

Let the icon flash if the mouse cursor is within a certain range near the icon.
Activate all sounds in ShutDown.

Set the default action, modify list of menu commands.

Change sound and animation settings for the ShutDown Icon, blink frequency, and buzzer sound.

Change settings for 12Wash, that will cover your tracks in Windows automatically before shutting down.

Set up WinControl to automatically terminate certain programs before shut down. This is a good way of getting rid of programs that need to be closed before shut down.

Start the selected action. Verify if you wish to run the programs and clear user trails before continuing.

Stop the countdown or cancel the current action, but keep this window open.

List of actions (also in the context menu). Add and remove actions with the buttons on the left.

Select one of the possible actions to be added to the list.

Remove the selected action from the list.

Move the selected action up one line.

Move the selected action down one line.

Reset all list items to factory defaults. This will add all possible entries to the list and the right-click menu.

If you wish the programs to run before logging off enable this option. Hold CTRL while starting an action to disable this option.

If you wish to cover your tracks in Windows enable this option. 12Ghosts ShutDown will then launch 12Wash before logging of and clear settings as selected in 12Wash. Hold CTRL while starting an action to disable this option.

Change ShutDown options.

Set the default action that will start when you press the hotkey or click on the tray icon.

**Cyberdyne Systems** CYBORG TISSUE GENERATION 800 Series Model 101 - T H E T E R M I N A T O R - Year

Month

Day

Hour

Minute

Second

Set date to today.

Set date and time to now.

Set this time to zero.

Days

Hours

Minutes

Seconds

Year (right click +/- 10)

Day (right click +/- 10)

Hour (right click +/- 10)

Minute (right click +/- 10)

Second (right click +/- 10)
Days (right click +/- 10)

Hours (right click +/- 10)

Minutes (right click +/- 10)

Seconds (right click +/- 10)

Start timer once. You can set either the exact start time or the elapse time.

Recurring timer. You can set the first occurrence and the interval time.

Start after launch of Timer (actually, after log on if Timer is in Startup folder).

After start, just deactivate this timer.

After start, delete this timer.

Recurring on working days only, that is, Monday through Friday.

Enable or disable this timer.

Play sound on action. In Timer Defaults you can change the sound that is played.

Description. Text for a reminder (that is, if no Start Path is given). Press Ctrl+Up/Down or Alt+</> to show previous/next timer.

List of all timer sets. Select one to edit.

Change start path

Click to explore, Ctrl+Click to execute program with the current settings.

Start path for an application, document, or Internet address. If empty a reminder will be displayed.

Parameters or command line options for this program. This is usually something like /x /y /z or a path to a document

Working or current directory for this program, defaults to TEMP path.

Initial window state (only applications that don't set their position).

Priority of processor time. WARNING: A priority above normal might freeze your system!

Show previous timer

Show next timer

Create new timer

Delete timer

Save changes and re-check all timers.

Click on the moon to animate it, click next to it to stop the animation. The mouse distance is proportional to the speed.

Change sound.

Set sound to default.

The timer will not be started after this time. A recurring timer will be deactivated after this time.

Set to start time.

Save the current timer settings as a template for new timers. The start time will be set to NOW plus an offset you can change in the Timer Defaults.

Add sample timers.

Display more/less options.

Clear entries in the list that will appear when you press START - Run and drop-down the "Open:" list. Note, you need to logoff and back on for the list to be cleared.

Remove all entries in the START - Documents menu.

Important: The recent document entries are stored twice, once in the Recent folder, and a second time in the registry. If you use the Taskbar properties to clear the Documents Menu **only**, then the folder is cleared. 12Wash will also clear the traces in the registry!
Clear the drop-down list "Named:" in the "Find Files or Folders" dialog box. You can access Find by clicking on START - Find - Files or Folders.

Clear the drop-down list "Named:" in the "Find Computer" dialog box. You can access Find Computer by clicking on START - Find - Computer.

Clear the list of Internet addresses which appear when you open the address drop-down list in Internet Explorer.

Clear the TEMP folder. This is a temporary folder used by many applications. Note: It is not recommended to clear the temporary folder while applications are running! Windows allows you to change the location of the TEMP folder, either in the autoexec.bat (Win95/98) or by START - Settings - Control Panel - System - Environment (NT/2000). Click on the button "Clear Selected Items Now" to start washing your trails and removing temporary files.

12Wash also supports the following command line options:

/washallClear all selected items. This will ask you for confirmation before "washing"./silentNo warning, use in conjunction with /washall.

The included shredder will randomly overwrite, truncate, rename, reset file date of, and finally delete all files.

The higher the number the less the probability that even finest magnetic tracks could be found. The Department of Defense (DOD 5220.22-M) recommends seven passes for adequate security.

Clear temporary cached files for Internet Explorer.

Remove cookies for Internet Explorer.

You may exclude certain cookies from being removed, for example if one contains a logon password that you don't want to enter each time when accessing a certain web page.

Clear the history list, including Auto-Complete info that is stored for forms.

Windows locks certain files and effectively prevents deleting them. These files 'index.dat', however, contain all Internet addresses of all sites you have ever visited. Selecting this option allows deleting these files, nevertheless. There is no other way, short of restarting Windows, to remove these tracks in Temporary Internet Files, History, and Cookies.

Clear the Netscape Navigator temporary cached files.

Remove user defined entries for files, folders, and even registry keys.

Add (INS)

Remove (DEL)

Edit (F2)

Change file or folder (SPACE or double-click)

Include subfolders, works with folders or wildcards only.

List of files, folders, or registry keys to remove.