## **Help for Lingea Lexicon 2000**

## What is displayed in the Lexicon window?

Toolbar just below the menu
Result of the inquiry top left window part
List of references bottom left window part
Translations of the entry right window part
Status bar bottom window part

<u>Memorizing bar</u> in vocabulary memorizing mode <u>Practicing bar</u> in vocabulary practicing mode

#### **Commands**

File

<u>Edit</u>

Entry

<u>Help</u>

#### Information

About about the author of the program

## **Commands of the File menu**

The File menu includes following commands:

English selects the English-Czech and Czech-English dictionary.

German selects the German-Czech and Czech-German dictionary.

Changes the order and selection of active dictionaries.

<u>Exit</u> ends the Lingea Lexicon program.

## **Commands of the Edit menu**

The Edit menu includes following commands:

<u>Copy</u> copies a selected word or text to the clipboard.

<u>Paste</u> pastes the text from the clipboard to the input bar and finds a

relevant entry.

<u>User</u> allows to add or change user's own words or remarks to the

<u>dictionary</u> existing headword.

<u>User topics</u> allows to add or change user's own topics - thematic word

groups.

<u>Font</u> allows to change the font.

Options allows to change the appearance of the application, displayed

information and others.

## **Commands of the Entry menu**

The menu Entry includes following commands:

<u>Find</u> finds an entry in the dictionary.

Memorize starts the memorizing or practicing modes with either included

topics or user's own thematic word groups.

<u>Morphology</u> displays morphological word forms in a well-ordered table.

<u>Pronounce</u> plays recorded pronunciation of a word (only if the sound card is

available).

<u>Compare</u> opens the dialog box for comparing the original pronunciation

with the user recording.

Back moves to the previous headword of the history list.
Forward moves to the next headword of the history list.
Previous moves to the alphabetically previous headword.
Next moves to the alphabetically next headword.

**Commands of the Help menu**The menu Help includes following commands:

<u>Topics</u> displays the Help file.

displays the program version and information about the copyright holder. About

## Settings

Use this command if you bought more dictionaries for one language and want to change the order of displaying the dictionaries or exclude displaying some of them. You can change the order both of supplemented and your own dictionaries that can be put even on the first place of the display list.

After pressing the command key a dialog box <u>Dictionary configuration</u> will appear.

#### Dialog box for setting dictionary groups

If you bought e.g. an English advanced dictionary and a German student's one, the **English** and **German**groups are automatically set. You can see them in the top part of the dialog box.

You can add another group, rename or delete an existing dictionary group, or change dictionary order of the source and target languages. Buttons have following meanings:

#### New

After pressing this button you can add a new group into the list. The cursor will be moved onto the list of entries, program will create a new item called "New group" and highlights the edited text. After you changed it finish editing by pressing the Enter key. Now you can adjust the source and target languages and change the dictionary order. You can also insert a new entry by pressing the **Ins** key in the group list.

#### Rename

You can edit a dictionary group name by this command in case you need to change it. Clicking twice on the chosen name will just do the same.

#### Delete

By pressing this button you can delete an existing group from the list. You can delete an entry by pressing the **Del** key in the entry list as well.

#### Source

By pressing this button you select the source language of bilingual dictionaries, e.g. English.

#### Target

By pressing this button you select the target language of bilingual dictionaries, e.g. Czech.

#### **Dictionaries**

You can change the current dictionary order in the dialog <u>Dictionary selection and order</u>.

#### OK

By pressing this button you can terminate the editing of the dictionary groups and store the changes.

#### Cancel

By pressing this button you can terminate the editing of the dictionary groups without storing any changes.

## **Dictionary selection and order**

In this dialog box you can select the dictionaries and change their order.

The dictionaries that will be searched through are listed left, all other dictionaries for the chosen language combination are placed in the right list. Dictionary order of the left list can be changed by pressing the **Up** a **Down** keys, dictionary order of the right list is not important.

You can move dictionaries from left to right list and vice versa by the < a > buttons.

## Exit (menu File)

Use this command to end the program.

All parameters set in the dialog boxes <u>Settings</u>, <u>Options</u>, <u>Find</u> or <u>Memorize and test</u>, as well as the position and the size of the program window and search history will be saved. The Lexicon will automatically restart in the same state as before.

## **Abbreviations**

Key: ALT+F4

# Copy (menu Edit)

Use this command to copy a selected translation from the Lexicon to another application, e.g. into a word processor. If you selecte no word from the offered translations with the left mouse button, the command is not performed.

You will replace the previous content of the clipboard by copying another text into it.

## **Abbreviations**

Key: CTRL+C

## Paste (menu Edit)

You will use this command in case that you have inserted a text from another application, e.g. from a word processor, into the clipboard and you want to find its translation now. In this way you can carry over both component words and word groups. In the latter case the Lexicon dictionary will display translation of the first word immediately and the other ones will be put into the list in the top window of the navigation bar. Then you can simply move from one translation of component words of the whole group to another through the mouse button or the arrow keys.

## **Abbreviations**

Key: CTRL+V

## **User dictionary (menu Edit)**

You will use the command if you want to insert your own headword or to add another translation to an existing headword. The Lexicon dictionary can save such additions in a special file that can be edited in any text editor (even in the Notepad). Additional notes are displayed under a separate icon. Additions can be anytime modified, added, or completely removed.

The command will show the dialog box <u>User dictionary</u>.

## **Abbreviations**

Key: CTRL+D

#### Dialog box of the User dictionary

The dialog box includes two basic items:

- word list in the user's own dictionary
- edit field for the user's own translations and notes.

It is possible to use several special marks in the translation field to have nearly the same appearance of the added entry as in the supplemented Lexicon dictionaries, where translations, examples, and additions are distinguished by colors or fonts. For instance for the user entry **run**, it is possible to set down

=bìžet, utíkat (%spìšnì, rychle) =kandidovat (%na funkci) ?run for = kandidatura (%na co) Just try it and you will see.

The added words are sorted except for the newly added entries that are put at the end of the list for better orientation. After restarting the Lexicon, they are sorted automatically.

#### New

Press this button to add a new entry. The cursor is moved to the entry list, new item "New entry" is created and it is selected for editing. After changing it press the Enter key to finish the editing. When you press the Enter once more you the cursor will be moved to the editing field. You can insert a new item by pressing the **Ins** key in the entry list, as well.

#### Rename

Through this command you can start editing of an entry if you need to change it. Clicking twice on the chosen word is sufficient, too - editing will start as well.

#### Delete

Through this command you can delete the current entry of the list. The Lexicon program asks your confirmation. After you have confirmed it the whole entry you have inserted before will be deleted. It is also possible to delete an entry by pressing the **Del** key in the entry list.

#### OK

Terminates editing of your own additions and saves all changes.

#### Cancel

Through this command you will end editing of all the additions in the dictionary without saving the changes you have made. If you made some changes in the dictionary the Lexicon application will ask you to confirm it.

## **User topics (menu Edit)**

Use this command to create your own thematic word groups or to change or delete the thematic groups created before. You can edit the thematic groups created either in a source language (English or German) or in target language (Czech) according to the current direction of translation (from source / to target language). The Lexicon application saves the thematic word groups added in this way into a separate file that can be edited separately. Once created thematic word groups can be anytime reedited, extended, or completely removed.

The command will display the dialog box <u>User topics</u>.

#### **Abbreviations**

Key: CTRL+E

#### **Dialog User topics**

The dialog box includes two basic items:

- · list of your own thematic word groups
- editing field for headword list in a group

The topic list is not sorted except for the newly added entries that are put at the end of the list for better orientation. After restarting the Lexicon dictionary, they are automatically sorted.

#### OK

Ends the editing of your own thematic groups and saves the changes.

#### New

After pressing this button you can create new thematic groups. The cursor moves to the topic list, creates a new item "New topics" and highlights the edited text. After changing it press the Enter key to finish the editing. When you press the Enter once more the cursor will be moved to the editing field. You can insert a new topic by pressing the **Ins** key in the topic list, as well.

#### Rename

Through this command you can start editing of a topic name if you need to change it. Clicking twice on the chosen word will just do the same.

#### **Delete**

Through this command you can delete the whole selected thematic word group in the list. The Lexicon application asks you to confirm it. After confirming it the program will delete the whole thematic group you have inserted before. It is also possible to delete it by pressing the **Del** key in the topic list.

#### Cancel

Ends the editing of your own thematic word groups without saving the changes you have made. If you made any changes the Lexicon application will ask you to confirm the action.

## Font (menu Edit)

Use the command to change the font, size and typeface in which the text of an entry is displayed. After choosing the command the dialog box will appear and you can change the font, size, typeface and script. The chosen font style will be used in all windows except for the translation window where the application itself select the suitable font style of a headword, its elementary translation, or additional notes. Remember to choose Central European script for Czech and other Slavonic dictionaries, otherwise some characters would not be displayed correctly.

# Options (menu Edit)

The command covers several property pages with options to change the appearance and performance of the Lexicon dictionary according to your needs.

<u>appearance</u> To change the appearance of the application.

<u>References</u> To change the information displayed in the reference window.

To set up another system options. <u>System</u>

#### **Options - appearance**

The property page covers options modifying appearance of the Lexicon dictionary. There are especially:

#### Toolbar

Change the option to display or to hide <u>Toolbar</u> that includes buttons of the most frequently used commands of the Lexicon program.

#### **Navigation bar**

Change the option to display or hide the window with the <u>Result of an inquiry</u> and the <u>Reference list</u>, situated in the left part of the Lexicon program window. It contains two windows, namely result of an search and references.

#### Status bar

Change the option to display or hide <u>Status bar</u>on the bottom border of the Lexicon program window. This bar includes more detailed help for the menu items or for the <u>Toolbar</u>.

#### Always on top

Use the command to put the Lexicon application window on the top of the screen even when you use other applications that could otherwise cover it. When the option is chosen the window is put on the top of all other windows; when it is unchecked another application is usually placed over it. This option can be useful combined with the switch of **Paste all new words from clipboard** of the dialog box of <u>Options - System</u>.

Common combinations of the switches can be quickly set by these buttons:

#### **Default**

Default settings of the Lexicon dictionary. Both boxes and the status bar are on the top, the Lexicon dictionary can be covered.

#### **Minimal**

Minimalized version. The translation window stays alone and besides that the Lexicon dictionary is situated in the top right corner of the screen with the option "always on top".

#### **Options - References**

On this property page you can set up the information you want to have displayed in the bottom left window of the Lexicon dictionary. There are these possibilities:

## Synonyms a antonyms

Words of the same or nearly the same meaning, or of opposite meaning.

#### **Original topics**

Thematic word groups that form a part of the Lexicon dictionary.

#### **User topics**

References to the thematic word groups that you have created by yourself in the <u>User</u> topics dialog box.

#### Morphologically related words

This option allows displaying of all references shown on the **Morphology** dialog box. In connection with the dictionary there are prefixes, affixes, phrasal verbs or stems.

## **Collocations (phrases)**

Through this option you will enable the display of all words containing the current entry as a part of a compound word or a phrase. The list can include even several dozens of various headwords.

#### **User collocations**

This option allows displaying of all such collocations, which where added to some user dictionary.

#### Alphabetical neighbors of the headword

This option is ordinarily off. After switching it on neighbors of a headword will be displayed in alphabetical order on the last tree.

The last option of **Use dialog sheets** makes it possible to select displaying of all information either in form of a tree (as enabled the previous version) or in a better-ordered way of more dialog sheets with trees or lists.

#### **Options - Fulltext**

You can use this option only in case that your dictionary supports fulltext search (at present the advanced dictionary). Here you can define as needed in which parts of the entry to serch. Following possibilities are available:

## **Phrases and idioms**

Serching in the entry and all related phrases and idioms (displayed in black boldface)

#### **Translations**

Serching in terms of translations inside given entry (normal black font)

#### **Context notes**

Searching in specification notes on the translation line (italics in green)

#### **Examples and their translations**

Searching among examples and their translations (displayed in boldface italics).

#### **Explanations and definitions**

Searching in definitions and explanations (displayed in black italics). Definitions are used in cases where there is no precise equivalent available or where it is useful to clarify or specify the translation.

Valence information (displayed normaly in blue italics) is deliberately excluded from the fulltext search since it only contains case prepositions and personal pronouns or abbreviations like: sb, sth, j-n., etw. apod.

The last option **Display the results in a tree diagram** means that the looked up entries are collocated according to the options mentioned before. Otherwise the entries will be simply arranged in the alphabetical order.

In case of activation of all the search options it is more convenient to have also this this last option activated. If you limit the search only to one or two options the alphabetical order might be more practical.

Fro more information about fulltext search see <u>Inquiries about fulltext serch</u>.

#### **Options - System**

This property page collects another options usually of greater system nature, e.g. reaction on a new text in the Windows clipboard or setting of the language in which the Lexicon program communicates with you.

## **Communication in language**

In this list you can select in what language you want to have all texts of the Lexicon dictionary: i.e. menu, dialogs, information of the status bar and also the help. You can select English, German. Czech or Slovak.

#### Paste all new words from clipboard

You will use this option in case you want to display or clear the mode of pasting words from the clipboard automatically. In case of checking this option the mode is on. In this mode the Lexicon program tracks whether a text has not appeared in the clipboard. In that case the Lexicon application will paste the text into the input bar and will immediately display translation of that entry. If the window of the Lexicon dictionary is covered by another applications initialized under the Windows the Lexicon program will move over them by itself so that translation of the word could be seen immediately. You can find not only translation of one word in this way but even of word groups. You can find more detailed information in the command. <a href="Paste">Paste</a>.

If you carry over different data than a text through the clipboard, e.g. a picture or sound, the Lexicon application will ignore them.

## Pronounce every displayed entry

You will use this option if you want to switch on or off the mode of automatic pronunciation of displayed words. If you authorize the option the Lexicon dictionary will play its right pronunciation every time when displaying a new word.

A new entry will be displayed in following cases:

- · after assigning a word in the input bar of the toolbar or in the dialog box of Find
- after pasting a word from the clipboard into the Lexicon dictionary
- · when moving to the previous word of the alphabetical order or the next one
- · when moving in the list of inquiry results or in the synonym list

See also the command of Pronounce.

## **User files directory**

You can select a folder different from the default setting in this dialog box. If it is located on a different drive than displayed, you have to select an appropriate drive in the bottom box first. If the selected folder is located in another computer installed in the network, you have to map the drive as your logical drive.

If you want to establish a new folder, you have put in its name into the top editing field.

## Find (menu Entry)

You will use this command in case you want to change parameters for finding words, e.g. for phonetic or morphological search. You can use the command even for usual searching words, e.g. when the toolbar is hidden. If the toolbar is on display it is easier to assign words right into the first bar of the box.

Through the command, the <u>Find</u> dialog box will be displayed. After putting in a word and confirming the dialog the selected word will appear in the toolbar and after looking up the headword it will be displayed.

#### **Abbreviations**

Key: CTRL+F

#### **Dialog Find**

The dialog box contains mainly the editing field where you put in the word which translation you want to find. It is possible to select early inserted word from the history list using the down arrow key or the mouse and the button on the right side of the editing field.

In the editing field you can find following items:

#### **Phonetic search**

There is a great difference between the written and spoken form of a word in such languages as English. Sometimes it is useful for Czech users to find a word which pronunciation is well known but its correct spelling is unknown. If the option for phonetic search is checked, the Lexicon will find words even in their spoken form.

#### Morphological search

Sometimes it is necessary to find a word even in a form that varies from its base form. Words and word groups inserted from another applications (encyclopedias, helps, web pages) are the good example. It is however possible that correct base form is unknown to users that have English as his or her second language. When the option for morphological search is checked, the Lexicon is able to find correctly even such words as: went (go), indices (index) etc.

#### **Automatic language recognition**

When you use a dictionary for translation it is often necessary to find words alternately in one or the other direction. When the option for Automatic language recognition is activated, the Lexicon dictionary can automatically switch over between both languages and free you from the need to select a direction of translation.

#### **Fulltext search**

In case that this option was activated the Lexicon finds simultaneously all the locations where the entered words are to be found. The result of searching will be arranged in accordance with the part of entry where the word is located - phrase, translation, example, explanation. You can also make a more complicated enquiry viz. <a href="Enquiries about fulltext search">Enquiries about fulltext search</a>

Some of these options can be limited by the version of dictionary you have purchased, e.g. fulltext serch is available only in the advanced version and phonetical search works only in the English dictionary.

After confirming the entered word and options the headword will be searched and displayed.

## **Enquiries about fulltex search**

In case of activation of the fulltext search all the locations of the entered word or words will be found anywhere in the dictionary. These locations are then highlighted in the text in a different color.

Besides individual words and phrases you can also enter more complicated anguiries like:

- To look for all the entries where the words "dát" and "pokyn" are located at the same time: enter simply **dát pokyn** or if you wish **dát & pokyn**
- To look up all the entries where, in terms of one item (i.e. in equivalents for one meaning, in the corresponding example or the relevant definition) words "muž" and "žena" are located. Enter **muž + žena**.
- To look up all the entries where either the word "chlapec" or "hoch" is located you simply type: **chlapec | hoch**.
- To look for the entries where the word "starý" but not "nový" is located: enter **starý - nový**.
- To find the entries where the words "základní", "støední" or "vysoká" together with the word "škola" are located enter: (základní | støední | vysoká) & škola.

In other words you can construct more complicated enquiries using brackets and following operators:

- & for logical AND (also possible to use **AND**)
- for logical OR (also possible to use **OR**)
- for logical axclusion or difference
- + for logical AND but restricted to only one item of the entry

In the property sheet Options - fulltext you can limit the fulltex search to specific items only.

## Memorizing (menu Edit)

If you want to learn vocabulary of any thematic word groups thoroughly, you will select this command.

Through the command the dialog of <u>Memorizing and practicing</u> will be displayed. After selecting a topic and possible changing another parameters press the **Memorizing** button or the **Practicing** button.

If you select **Memorize**, the <u>Memorizing bar</u> will be displayed in the bottom part of the window and you can start memorizing.

If you select **Practicing**, the <u>Practicing bar</u> will be displayed in the bottom part of the window and you can check your knowledge.

#### **Abbreviations**

Key: CTRL+U

#### **Dialog of Memorizing and practicing**

The dialog includes mainly a list of thematic word groups accessible for the particular dictionary. You have the offer of thematic word groups either from the English-Czech (or German-Czech) section of the dictionary or from the Czech-English (or Czech-German) one in connection with the given Direction of translation (compass in the toolbar). The thematic word groups are ordered according to subject areas.

The main part of the dialog is covered by the topic list. The thematic word groups are well-ordered in the tree: first according to the origin dictionary (student's version and an advanced one), next according to main thematic groups (e.g. People, Plants, Sport etc.). The thematic groups that you established by yourself through the command <u>User topics</u> in the Edit menu are located in a separate group.

You can choose the thematic word groups you want to learn or exercise into another list. You can select up to ten topics - a larger number is no longer suitable.

Under this list some options for changing useful characteristics of the memorizing or practicing modes are shown.

#### randomly

When the option is off, headwords are shown in that order they are displayed in the tree on the left side of the screen. When it is on, headwords will appear in a random order. When the option of **Endless loop** is on at the same time, the same headword can occur after a short moment once more.

#### endless loop

When the option is off, each headword is shown just one time. When the navigation bar is on, a reduced word list of a topic is displayed on the left side of the screen until all the headwords are expended. When the option is on, the list goes on and on in the either successive or random order until you finish memorizing (or practicing) by yourself.

#### automatically

This option is important for the memorizing mode. It is ordinarily on that means that headwords are presented automatically in a certain speed. You can select the speed through the slider situated in the bottom right part of the dialog. Each headword is displayed and the words that have been recorded will possibly play their pronunciation. After that a new headword will be shown. When the option is off next headword will be shown only after pressing the button Next.

After pressing the button of **Memorizing** or **Practicing** the selected operation will start.

**Morphology (menu Entry)**You will use this command in case you do not know the declension or inflection of the given word. After selecting this command the morphological forms will appear in a well-ordered table.

## **Abbreviations**

Key: CTRL+T

## **Pronounce (menu Edit)**

This command can be used in case of the student's or advanced dictionaries if there is a sound card is installed in your computer. The program will replay the correct pronunciation of word recorded by native speakers in CD quality. If you wish the pronunciation to be played automatically, activate the option of **Pronounce all displayed entries** on the property page <u>System</u>.

## **Abbreviations**

Button:

Key: CTRL+W

## Compare (menu Edit)

You will use this command in case that you want to practice correct pronunciation of a given word. You have the possibility to compare your own pronunciation of a word with the original recording by a native speaker in the dialog box of <u>Pronunciation training</u> both through listening and graphical figuration.

## **Dialog Pronunciation training**

The dialog includes two boxes: **Original record** and **User record**. You can record your own pronunciation by means of two middle buttons in the bottom part of the dialog. You can play both the original and your own records one after another by means of buttons placed beside the graphical figuration of both recordings.

## Back (menu Edit)

You will use this command if you need to come back to a word assigned or browsed before.

The Lexicon program can remember all the words assigned to be found either directly through the keyboard, transmitting through the clipboard or clicking some word translation. That is further possible with shown synonyms or other words being a result of an inquiry.

You can go back by 32 steps in this way.

## **Abbreviations**

Button:

Key: ALT + left arrow

See also the command Forward.

# Forward (menu Entry)

You will use this command when you have came back to a headword through the command of <u>Back</u> and now you want to "move" to another headword (i.e. which was assigned later than the newly displayed word).

## **Abbreviations**

Button:

Key: ALT + right arrow

# **Previous (menu Edit)**

You will use this command if you want to display the word alphabetically previous to the currently shown one. Be mindful that there are different conventions for sorting words and phrases in different languages. The Lexicon dictionaries respect it.

## **Abbreviations**

Button:



# Next (menu Edit)

You will use this command if you want to display the word following the currently shown one. You should bear in mind that there are different conventions for sorting words and phrases in different languages. The Lexicon dictionaries respect it.

## **Abbreviations**

Button:



**Topics** Using this command you can display contents of the help.

**About (menu Help)**You will use this command if you want to acquire information about the developer, year of the product development or its version number.

# Find box

You will enter a word you want to be translated into this dialog box and press the Enter key next. The Lexicon will find the relevant headword or headwords, all of them will be inserted into the <u>Result of an inquiry</u> window and the translations of the first headword will be shown in the <u>translation window</u>.

# Change of the translation direction

This first button in the toolbar located next to the find box will inform you about the translation direction.

If automatic language recognition option is enabled in the dialog box <u>Find</u>, the Lexicon dictionary can switch the button as needed and has a rather informative character. In case that this option is denied, or you need to change direction manually, press the button

# **Abbreviations**

Button:



### **Toolbar**

The toolbar is displayed on the top window margin, right bellow the menu. It serves to display the name of the most frequently used commands of the Lexicon program in a simplified form. You can only move the cursor on the selected button and press the left mouse button, and the command will be executed immediately.

If you are not sure which command the button represents, it is sufficient to move the mouse cursor on the proper button. A more detailed command description will appear in the status bar. At the same time, a brief help in the form of a yellow box will be displayed bellow the button.

If you want to hide or to show the toolbar use the switch of **toolbar**in the dialog box of appearance.

Press if you wish to

change the translation direction.

move to the previously displayed headword.

move to the next displayed headword.

move to the next headword in the alphabetical order.

move to the previous headword in the alphabetical order.

# **Memorizing bar**

ы

This bar will be automatically displayed by pressing the button of **Memorizing** in the <u>Memorizing</u> and <u>practicing</u> dialog. Particular buttons of the bar enable you to suspend and restore, stop or restart replaying of vocabulary.

Press if you wish to

move to the next headword in the non-automatic mode.

restart replaying of vocabulary.

suspend automatic replaying or to restore it again.

stop replaying of vocabulary (the word list will be restored in its

original appearance).

quit the memorizing mode.

# **Practicing bar**

This bar will be displayed automatically by pressing the button of **Practicing** in the <u>Memorizing and practicing</u> dialog box. The first field of the bar serves for inserting your guess for the correct translation. Other buttons can be used to skip an already familiar or unknown word or to display the correct equivalent.

Press If you wish to

skip the word that is really familiar to you.

skip the word that you unfortunately do not know.

display the correct translations. Then press one of the two

previous buttons.

quit the practicing mode.

# **Result of inquiry**

This box is displayed in the left part of Lexicon program window and contains a list of entries searched on the basis of your inquiry.

In case that you have assigned a word group (more than one continuous word), the words of the list are displayed in the same order as assigned.

In case that more entries were found for a given inquiry all of them will be displayed in the list.

For more detailed information see Word found.

In case that no suitable entry was found a list of similar or related words will be displayed. For more detailed information see <u>Word not found</u>.

### **Word found**

In certain cases it is possible to obtain more entries as a result of one inquiry. It depends on the current setting of parameters in the option dialog. <u>Find</u>.

It includes mostly these cases:

- The assigned word is derived from two different stems, e.g. the word *ženu* is a form both of the noun *žena* and also of the verb *hnát*. But only in case that the **Morphological** search is on.
- The assigned word can be a phonetic transcription of some other headword as well, e.g. in the English dictionary, entries *sin*, *sing*, *thin* and *thing*will be displayed after assigning *sin*. But only in case **Phonetic search** is on.
- The assigned word exists in both languages for example words list or most can be found
  in both Czech and English. In such case the word from the opposite language is marked
  by a swung dash in the list. This happens only in case that, automatic language
  recognition is on.
- There are morphologically related words the translation of which might be interesting for the user. For example entries nepìkný and pìkný for the headword nepìkný, or entries ostøe and ostrý will be displayed after assigning the word ostøe, or in the case of English both words would and will for would.
- If you have bought more dictionaries for the given language, the Lexicon program searches automatically all of them. Entries from different dictionaries are distinguished by diverse icons to make the list more transparent. For instance: for the student's dictionary the icon of an open book, for the advanced dictionary - temple, business German - threedimensional chart etc.

If the very general (i.e. phonetic, morphological, bi-directional) search is set, the list can contain any combination of the possibilities mentioned before. That is, however, no problem as it is easy to select the matching word. Moreover it can serve the user to unveil interesting connections leading to deeper penetration into a foreign language.

## **Word not found**

If a word was not found in the dictionary, the cause can be a simple misspelling when assigning word or the simple fact that the particular word does not exist in any of currently available dictionaries. Lexicon aims to offer assistance in both of these cases. It offers the user a list of words existing in the dictionary and besides:

- · differing from the assigned word in an altered, redundant or missing letter or containing a modified order of typed letters,
- having the same initial part as the assigned word.

Words belonging to the first group are labeled as **Misspelling**, words belonging to the other group as **Neighbors**.

The fact that the Lexicon dictionary offers a list of similar words can be utilized when inserting a word into the inquiry. It is sufficient to insert just a few initial letters, and the Lexicon dictionary will display all the "related" words.

### Reference list

A list of words related in some way to the current entry will be displayed in the bottom left part of the screen. According to the kind of relation the words are assorted into several groups and arranged into a tree. Smaller groups are unfolded immediately, the larger ones can be displayed by unfolding the corresponding branch of the tree.

## **Synonyms**

are words of the same or nearly the same meaning, e.g. clever, apt. bright, smart etc.

## **Antonyms**

Are words of the opposite meaning. e.g. clever vs. stupid.

## **Topics**

Further a name of a relevant thematic word group or groups can appear together with the displayed headword. Each of these thematic groups gathers words related to certain topic by it's meaning. For example: Family, Birds, Foliate trees, Colors etc.

#### **Prefixes**

includes words that differ from the current entry by it's prefix. The extent of this group depends on the current language and dictionary.

#### Derivative

includes words that differ from the current entry by it's suffix. The extent of this group depends on the current language and dictionary.

#### Stems

This group contains all the words that formed the given word. For instance: for the German Fachoberschule: Fach, Ober, Schule, but also Oberschule.

## **Phrasal verbs**

In English lots of verbs combined with prepositions or adverbs form phrases that have quite a different meaning compared to the original word. They are called phrasal verbs and constitute a very important part of the English language. Therefore these words are displayed in a separate subsection.

### **Collocations**

This group offers a list of words or compound words containing the current entry as it's part. For example for the English put: put-down, put-on, shot put etc.

# **Neighbors**

are words before or after the given word in the alphabetical order. Displaying of these words is switched off in the standard mode.

Displaying of individual groups can be set in the dialog of <u>References</u>.

This tree is an excellent didactic tool showing in a natural form many relations among individual entries.

If you click with the left mouse button on a word in any of these two lists, you acquire an immediate display of its proper translation. It is also possible to scroll the list by means of arrow buttons and the Lexicon program displays continuously appropriate translations.

## **Translations**

The elementary window of the Lexicon application. Translations of a current entry together with additional information serving for better comprehension are displayed in it. Translations are sectioned into semantic lines arranged according to the frequency of use or etymology.

The entry usually contains following items:

## Entry

is displayed on top in blue color and in larger letters.

# Other possible spellings

are displayed immediately behind the headword in minor letters and darker color. Geographical or historical classification of the word form is displayed in brackets, e.g. AmE for American English.

# **Pronunciation**

is displayed in square brackets and red color right behind the entry. International Phonetic Alphabet was used for its transcription. If you click with the mouse on this transcription the Lexicon will replay the correct pronunciation.

# **Class of words**

is displayed either immediately behind the entry (behind its pronunciation) or in the beginning of the translation group corresponding with one given class of words. <u>Survey of class of words abbreviations</u>

## **Translations**

are displayed in the basic black color. If you click on any displayed translation with the left mouse button, the translation is set off in contrast color and can be pasted into the clipboard etc. If you click on the word with the right mouse button, a small menu of options will be displayed. If you double-click with the left mouse button the reverse translation will be looked up.

Font size and font type can be set through the command <u>Font</u> in the menu **Edit**.

## Meaning specification

is put down before or behind the appropriate translation (depending on the direction of translating) in italics and green color.

## Valence information

are put down behind the relevant verb or other word in italics and blue color.

## **Examples**

In some cases it is desirable to append an example to the translation or explanation. Examples are always put down to a fresh line and in different font.

## Morphological notes

In special cases the word meaning is supplemented by a specifying comment displayed in minor characters and red color.

# Class of words abbreviations

Following abbreviations are used to mark individual word classes:

Ν for nouns for adjectives for pronouns Adj Pron Num for numerals for verbs V Adv for adverbs for prepositions Prep for conjunctions Conj for particles Part for interjections Intr

# Status bar

The status bar is displayed on the bottom border of the Lexicon program window. If you wish to display or hide it again, use the option of **Status bar** in the dialog of <u>Options - Appearance</u>.

The left part of the status bar specifies the commands that are to be executed after selecting the given menu item or the button in the status bar that the cursor is placed on.

The right part of the status bar describes switching of Caps Lock, Num Lock a Scroll Lock keys.

# Title

The title is called the top border of window where the selected language and file name are located. In the left corner of the title, there is the so called system menu. The right corner contains buttons for minimization and maximization of the window and for quitting the program.

# Scrollbars

In case that the entry does not fit entirely into the <u>Translation window</u>, a scrollbar is displayed on the right border of the window showing how big proportion of the entry is being displayed currently. It is also possible to scroll the entry by means of scroll arrows and see the whole text.

# Lingea Ltd

Lingea Ltd is a company developing and marketing supreme quality electronic dictionaries and other language tools like spell-checkers, dictionaries of synonyms for many European languages.

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