

Welcome to FTP up! an easy-to-use FTP client.

<u>Quick Start</u> - click here to learn how to quickly upload your files <u>Options screen</u> - learn abou the options that can be adjusted <u>Login screen</u> - a brief description of the login screen <u>Transfer screen</u> - describes the transfer screen's elements <u>Frequently asked questions (FAQ)</u>

Quick Start

To quickly upload your files, do the following:

Start FTP up! and hit the New FTP site button on the starting screen (the Login screen).
Enter a descriptive name in the upcoming input box

The information necessary for steps 3 to 5 can be obtained from your Internet Service Provider.

3. Enter the hostname (e.g. "ftp.yourprovider.com") in the Hostname edit field

- 4. Enter your User name in the User name edit field
- 5. Enter your password in the **Password** edit field
- **6.** Open an internet connection
- 7. Hit the **Connect** button

On the upcoming screen (the <u>Transfer screen</u>) you can transfer files from and to the remote host you are connected with.

Navigation through the local and remote directories works like in the Windows Explorer and should be no problem.

To download a file, select it in the remote files list and press the **Download** button. Alternatively you can drag it into the local files list. To upload a file, select it in the local files list and press the **Upload** button. Alternatively you can drag it into the remote files list.

8. Hit the **Close** button to disconnect from the host and return to the Login screen.

9. Click **Quit** to exit FTP up!

Options

The Options screen allows you to specify you personal preferences.

You can open the screen by choosing File - Options, then set your personal preferences.

General

Double click on remote file

Here you can specify how FTP up! shall act when you double clicked on a file on the remote host

Beep when directory listing shows

Makes the software beep everytime the directory listing is transferred and shown Beep on errors

Makes FTP up! beep when an error occurs

Refresh listings after upload

Specifies whether the file listing of the remote host is updated after an upload or not

Extensions

When the transfer mode is set to 'Automatic' (on the <u>Transfer screen</u>), all files whose names or extensions are in this list will be uploaded and downloaded in ASCII mode. All other files will be transferred in Binary mode.

Click the **Add** button to add an extension to the list.

Hit the **Remove** button to delete the selected entry from the list.

FTP

Keep alive

When this is checked, the software issues a NOOP command every 5 minutes to keep the connection alive

Passive mode

Check this if you are behind a firewall and experience problems when connecting or transferring files to a remote host

Timeout after ... minutes

Set the timeout after which the software cancels the FTP connection if the server does not answer

Show progress in KB/s

Check this to show the up- or downloading progress in KB/s rather than in bytes/s

Login screen

The login screen is the screen where you enter the connection data or choose a host profile created before.

The text field at the bottom of the window is the log window which will show you information about the FTP connection.

Select an FTP site profile

Here you can choose a previously created FTP site profile

New FTP site

Click this button to create a new FTp site profile

Note: To remove a profile, choose Profile - Remove from the main menu

Hostname

Enter the hostname here (e.g. "ftp.yourprovider.com")

FTP port

Please leave this to 21 unless you know what you are doing

Initial local directory

The directory on your local computer which will be made the current directory on connect (e.g. "C:\My Website\")

Initial remote directory

The directory on the remote host which will be made the current directory on connect (e.g. "/public_html/")

Anonymous login

Check this to login as user "Anonymous". Your password is your e-mail address then **Save password**

Uncheck this box to prevent FTP up! from saving your password to disk. You will have to enter it each time you want to connect to the server then.

User name

Enter your user name here

Password

Enter your password here (Your e-mail address if you chose Anonymous login)

Options for this profile

Save changes

Save the changes to this profile on connect or quit?

Show directory listings

Show the remote host's directory structure and file lists ? Uncheck this if the host will not let you see its directories.

Force lowercase filenames

Force all filenames to lowercase when uploading ? This is useful with UNIX systems as their filenames are case-sensitive while those of Windows are not.

Save profile

Save all changes made to the profile now

Connect

Connect wit the current settings

Quit

Exit the application

Transfer screen

If you have not enabled Advance Menu (which you can do by choosing **File - Advanced** menu), not all of the elements listed above are visible. Some actions will also not be possible (e.g. no context menus will pop up).

Elements on the Transfer screen

Left side of the window

On the left side you will find an Explorer-like control to navigate through the local directory structure and explore local files.

Right side of the window

On the right side you find the remote host's directory and file listings. Navigation works like in the Windows Explorer.

Middle of the window

In the middle you find a panel with several buttons and some radio buttons on it. $\ensuremath{\textbf{Mode}}$

In this radio group you can select which transfer mode will be used for uploads and downloads.

See the <u>Frequently asked questions</u> to learn how those modes work.

RmDir

Clicking this removes the selected directory on the remote host. Please note that most hosts will not let you delete non-empty directories.

MkDir

You can create a new subdirectory by clicking this button.

View

The view command downloads and shows the first of the selected files from the remote host in Notepad.

Upload

Transfers the selected files from the local computer to the remote host

Download

Transfers the selected files from the remote host to the local computer.

Delete remote

This will delete the selected files on the remote host.

Delete local

Deletes the selected files from the local computer.

Close

Closes the FTP connection to the host and returns to the Login screen.

Bottom of the window

On the bottom you find the log window. Click with the right mouse button on it to open a context menu that will let you save or clear the log.

Main menu

The main menu offers the functionality of the buttons plus some more. Each command can be found under **Local** and **Remote**.

Refresh directory listings

Refreshes the directory listings.

Show directory info

Shows some additional info on the current directory (if chosen from Remote, it shows

the exact host output) Select all files Selects all files in the current directory.

Context menu

The context menu duplicates the main menus functionality. It can be accessed by clicking with the right mouse button either on the local files box or the remote files box.

Special

A special feature of FTP up! is drag and drop support. Just drag a file from the local files box and drop it on the remote files box to start the upload. Drag from remote to local to initiate a download.

Frequently asked questions (FAQ)

I have problems connecting to a host or transferring files from/to a host. I am behind a firewall.

When you are behind a firewall, please check the 'Passive mode' checkbox from the FTP tab on the <u>Options screen</u>. This will enable firewall-friendly passive mode.

What is the difference between the ASCII, Binary and Automatic transfer mode ?

When transferring plain text files (such as HTML documents), choose ASCII mode. This will the automatically adjust the file's line endings to fit the host's conventions. (e.g. Unix systems use different line endings than Windows systems) When transferring binary files (such as images), select Binary mode. There every file will be transferred just the way it is.

Automatic mode combines both: Binary mode is used for all files except those that match the patterns specified on the <u>Options screen</u>. This is the default mode.

Everytime I cancel a upload or a download FTP up! disconnects me from the server. Can I stop that ?

No, not at the moment. Disconnecting on a cancelled up- or download is ok after the FTP protocol specifications.