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Introduction

AutoMerge is a standard part of **Database Browser Plus**. The **AutoMerge processor** is an extension for Word'97 that links Database Browser Plus directly to MSWord. The AutoMerge processor practically adds a full featured database tool to MSWord and in addition allows much faster processing, fax output and export of data from Word tables to Access tables.

Requirements

Software

In order to use the AutoMerge processor of Database Browser Plus MSWord'97 or higher must be installed.

Installing the AutoMerge processor

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General

The installation of Database Browser Plus detects the availability of MSWord'97 and installs the AutoMerge processor.

Re-installation or later installation

The Database Browser's Word menu shows the **Install AutoMerge in Word'97** menu item when the processor is uninstalled. Clicking on this menu item will attempt the installation. When the installation succeeds **Uninstall AutoMerge in Word'97** appears in the same place.


The AutoMerge processor's icon  should appear in Word'97 on the Standard toolbar and on the Tools menu.

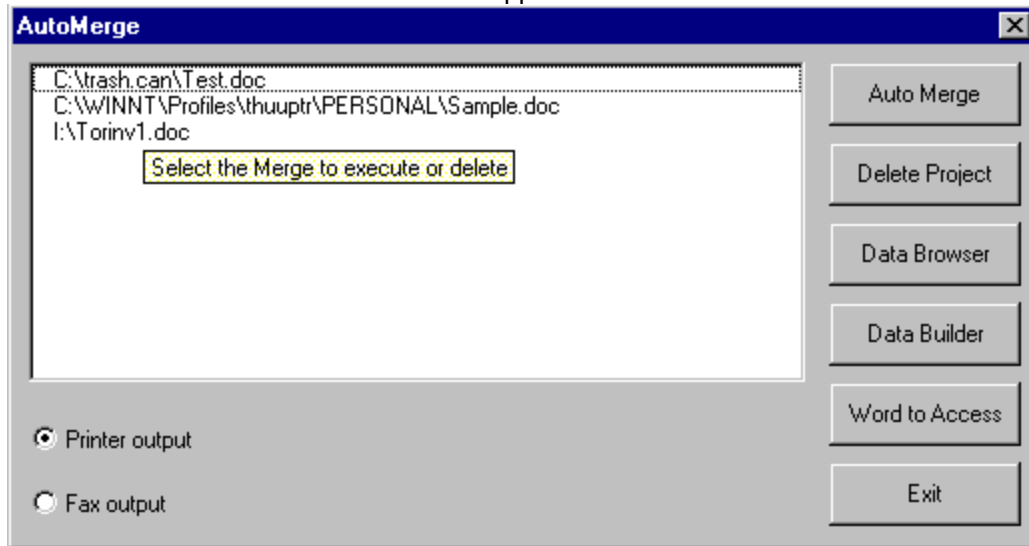
Uninstalling the AutoMerge processor

The AutoMerge processor must be uninstalled before Database Browser Plus uninstallation starts.

Please click on the **Word - Uninstall AutoMerge in Word'97** menu.

Loading

Click on the  icon. This screen should appear:



Commands

AutoMerge

Delete Project

Data Builder

Word to Access

AutoMerge

It will execute the recorded Merge selected in the listbox on the left side. If no Merge selected or the list box is empty the AutoMerge command will do nothing.

Use the **Data Browser** to record a new Merge macro or re-record an existing one.

Click the **Fax Output** option before issuing the AutoMerge command in order to fax the merged documents. See the Database Browser Plus Reference Manual for details of recording a merge macro.

Delete Project

Select the project in the left side listbox and click on this command to remove the project from the list.

Data Builder

It will load the Builder.

Word to Access

Select the document from which data from Word table needs to be transferred to an MSAccess table before issuing this command.

AutoMerge will highlight the tables in the document one at a time and ask you if this is the one you want to transfer. When you answer Yes, it will display this screen:

The screenshot shows the 'Type of data in Columns' dialog box. The 'Database:' field is empty. The 'Version:' dropdown is set to 'Access 7.0 & 8.0'. The 'Tables:' dropdown is empty. The 'Fields in data table:' list is empty. The 'Columns in Word table:' list contains two entries: 'C:\DAT...BASE\DATABASE' and 'Invokes Database Browser I'. The 'Data type:' list includes 'Text', 'Date', 'Numeric', 'Boolean (Yes/No)', and 'Memo'. The 'Length of field:' and 'Word for True value:' fields are empty. The 'Execute Export' button is visible at the bottom.

The columns of the selected table will be listed. **The first row of a table must be a header consisting of name of the fields in the target Access table.**

The first step is selecting an existing or creating a new Access database. Click on the Database entry will let you do that. The version of the selected existing Access database will appear on the right side. If the database is new and just will be created you can choose the version you want.

When the database exists the available tables will be listed for selection. The structure of the selected table will appear in the Fields in data table listings. You can also create a new table, by entering a unique name for it and pressing the Enter key. When a new table is created you will need to tell for each field listed in the Columns in Word table what type of data it contains. Select the name of the column, the desired data type from the listings and additional data specifications asked underneath. When the table exists these values are set by the structure in the table and can not be changed here (only in the Builder).

When all fields are identified the Execute Export command button becomes enabled. Clicking on it will export the content of the Word table.

Related Topics:

[What data type should be selected?](#)

What data type should be selected?

This is a very important subject. The data you have in the column must match with data type you assigned. Otherwise you will encounter error messages and/or the export will be incomplete.

For example, text data is limited to 255 characters. When you have more than 255 characters in any row in this column you need to assign the field as a Memo data type. Another example, when you assign any numeric data type and the actual data is text in the cell the exported value will be zero.

It is a good idea to review the data in the table before exporting it, correct it when needed and determine the correct data type you can associate with it.

