

farsimilø	
TRANSMITTAL	

to:	[Name of Recipient]
fax nr.:	[Fax Number]
re:	[Regarding]
date:	16 November 1994
pages:	[Pages (including cover sheet)], including this cover sheet.

From the desk of...

<Name>
 <Title>
 <Company>
 <Address>
 <Town>
 <County>
 <Postcode>

 <Telephone>
 Fax: <Fax>