

overauthorisation

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## Browse



Edit or Add, Browse

## Purpose

Use Browse to easily find and select files you wish to kick off.

## Steps

- 1 Choose Add or Edit from the KickOff dialog box, then choose Browse.
- 2 As necessary, specify the drive, directory, and file name of the files you wish to kick off.  
  
If you wish, you can select Programs in the List Files of Type to see program files or all files in the File Name list box.
- 3 Select the name of the file you wish to kick off, then choose OK.

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## Edit or Add

### Purpose

Use Edit or Add to edit an existing KickOff event or to add a new one.

See [Setup](#) for information on removing events on completion, disabling past events as KickOff starts up, and KickOff startup options.

### Steps

**1** Choose Edit or Add from the KickOff dialog box.

**2** Specify the path and any startup option for an event in the Command Line text box.

For example, c:\wpc20\qfwin20.exe /ra. You can use KickOff to [automate](#) re-generating WordPerfect QuickFinder indexes.

If you need to find out the name and path of the program you wish to run, choose Browse.

**3** Specify the start date and start time in the Start Time text box. Be sure to select AM or PM.

If you wish to run an event periodically, specify the number of days or hours and minutes in the Repeat Interval group box.

You can also specify a startup option or switch, disable running the event, or display the event as a minimized icon while it runs.

For more information, refer to the following options:

♦ **Command Line**

Type the event path, filename, and startup options of the event you wish to launch.

♦ **Run Minimized**

Reduce the event to an icon while it runs.

♦ **Start Time**

Specify the starting date and time for the event to occur. Be sure to select either AM or PM.

♦ **Repeat Interval**

Launch the event every so many days, hours, or minutes.

♦ **Disable**

Prevent KickOff from launching an event.

♦ **Browse**

Find out the name and path of the program you wish to run.

### See Also

[Browse](#)

[Launch QuickFinder With Startup Options](#)





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## KickOff

### Purpose

Use KickOff to automatically start any program at a certain time periodically.

For KickOff to run, or launch, a program (referred to as an event), KickOff itself must be running.

By selecting an event in the Events list box, you can see the event's run status (ENABLED, DISABLED, or COMPLETED), Next Kick Off date and time, and Last Successful Kick Off date and time in the Selected Event's Information box.

For more information, refer to the following topics:

[Edit or Add  
Launch QuickFinder with Startup Options  
Setup](#)

You can also choose any of the following options:

- ◆ **Add**  
Create a new event.
- ◆ **Edit**  
Change the event settings for a selected event.
- ◆ **Remove**  
Delete a selected event from the Events list box.
- ◆ **Setup**  
Customise KickOff setup options.
- ◆ **Close**  
Exit KickOff.
- ◆ **Help**  
Find information about using KickOff.

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## Launch QuickFinder With Startup Options

### Purpose

You can use KickOff to launch WordPerfect QuickFinder just as you launch any program. Use the following startup options with QuickFinder to automate updating QuickFinder indexes.

Because the Command Line is case sensitive, entries in the Command Line text box must be exact.

♦ **/ra**

Rebuilds all indexes listed in the QuickFinder Index Names list box.

♦ **/r- [long index name]**

Rebuilds only the specified index.

♦ **/ia**

Updates all indexes with new or modified files.

♦ **/i- [long index name]**

Updates the specified index with new or modified files.

You can specify more than one index name, as long as you separate them with a comma and a space (for example, `c:\wpc20\qfwin20.exe /r-newsletters, 1982 magazines`).

### Steps

- 1 Choose Add or Edit from the KickOff dialog box.
- 2 Specify the path, index name, and startup option you wish in the Command Line text box.

For example, `c:\wpc20\qfwin20.exe /ra`.

If you need to find out the name and path of the program you wish to run, choose Browse.

- 3 Specify the start date and start time in the Start Time text box. Be sure to select AM or PM.
- 4 If you wish to launch QuickFinder at specific intervals, specify the number of days or hours and minutes in the Repeat Interval group box.

You can also disable running the event or display the event as a minimized icon while it runs.

- 5 Choose OK.

### See Also

[Edit or Add](#)



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## Setup

### Purpose

Use Setup to customise KickOff setup options.

See [Edit or Add](#) for information about disabling an event manually, minimizing an event when running it, and event startup options.

Choose any of the following options:

- ◆ **Start KickOff minimized**

Reduce KickOff to an icon when you start it from Program Manager.

- ◆ **Remove events upon completion**

Remove an event after it has run and you have not specified a repeat interval.

- ◆ **Disable old events on startup**

Automatically disable events, whose start date and time have passed and which have no repeat interval specified, as KickOff starts up.

- ◆ **Write launch errors to a log file**

Save launch errors to a file and continue starting up other events.

Error messages are saved in a log file, KICKOFF.LOG, in your KickOff working directory (indicated in the Program Item Properties for your KickOff icon). Note that you will need to delete the error log file periodically.



