

## Internet Address Template Help

The Internet Address Template helps you create one-off addresses for internet users. This allows you to more easily send mail to them.

Keep in mind the following as you fill out the Internet Address Template:

- Both the Display Name and the Address fields are required.

- The display name should be the recipient's full name.

- The address should be the user's internet address (example: a-bwc@microsoft.com).

