

{#Date}

Dear {First Name},

I was so sorry to hear about the death of {#Name or relationship of deceased#}. I know how very much {#he/she#} will be missed by you, your family and all who knew {#him/her#}. You have my deepest sympathy at this time in your life. Please don't hesitate to call on me if there is anything I can do to help you.

Sincerely,

{#Username}