### Contents

This is a general help for accessing information for the Musical Methods store. Musical Methods sells a variety of musical items -- CDs, Records, etc. It also has a selection of video tapes, and various accessories. This application lets you browse through the available items to find out various information about them.

<u>Categories</u> <u>Media Types</u> <u>Sales Rankings</u>

# Categories

A category is the general theme category of an item. For example, Rock is a category for a musical item, like a  $\ensuremath{\mathsf{CD}}$ 

# Sales Rankings

A Sales Ranking is the sales grouping the current item falls in, for example -- top 50 best sellers.

# Media Types

A Media Type is the media on which the current item is recorded. For example, Compact Disc can be a media type for a piece of music

# Search Field

Select a field you would like to search on from the available list. This field is defined in the Search form  ${\bf r}$ 

# Search Value

Enter a value for the field you are searching on. This action is taken in the search form .

### More

This pushbutton is available on the main music view form. It will expand the current form to show some more information about the current item. When it is selected, its text changes to "Less", so you can select to only see the default information.

#### Less

This button is available on the main music form. It will shrink the form, so the expanded information brought up with the "More" button is not seen. The text of the button will change to "More..." so you can expand the form again, if you like.

### Items

This button is available in the Categories, Sales Rankings, and Media Configurations views. It will expand the current form to show all the available items that apply to the currently highlighted category/sales ranking/media type.

When the view is expanded, the Items button changes text to "No Items". You can select it for seeing a compact view.

### No Items

This button is available on the Categories, Sales Rankings, Media Configurations view forms. It will shrink the current form to only show a listing of categories/sales rankings/media types. Its text will change to "Items..." so that you can expand the form when you like.