# Locking Hardware

Represents a device that controls an exit (delayed egress, electrified, mechanical, or high security). When you drop the shape on the page, Visio prompts you for the technology type (indicated by the letter displayed with the shape). To set the technology type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

# **Physical Access Control**

Represents a physical barrier to access. To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **■**. Note: Security systems shapes are designed to work with an architectural scale. Base your drawing on a

## Visual Access Control

Represents a security window (blind or shade) used for covert surveillance. To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **■** 

### Visual Access Control

Represents a visual screening device that uses two-way audio input. To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **■**. Note: Security systems shapes are designed to work with an architectural scale. Base your drawing on a template, or set a custom scale using the File > Page Setup command.

## Visual Access Control

Represents a visual screening device that requires a card or typed input. To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle

### Locking Hardware

Represents a window or door lock (hybrid, latch set, magnetic, or strike). When you drop the shape on the page, Visio prompts you for the mount type and technology type. The letters on the shape indicate the mount type (top right) and technology type (bottom right). To set the mount or technology type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

Represents a device that controls access and also monitors time and attendance.

When you drop the shape on the page, Visio prompts you for the mount type (indicated by the letter displayed with the shape). To set the mount type at any other time, right-click the shape, then choose Properties. To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **=**.

Represents a device that requires typed input. When you drop the shape on the page, Visio prompts you for the mount type (indicated by the letter displayed with the shape). To set the mount type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

Represents an access control device that reads finger prints, hand geometry, eyes (iris or retina), or voice. When you drop the shape on the page, Visio prompts you for the mount type and technology type. The letters on the shape indicate the mount type (top right) and technology type (bottom right). To set the mount or technology type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

Represents a card reading device (reads bar code, elevator hall call, elevator floor call, magnetic stripe, proximity, Smart Card, token, Weigand). When you drop the shape on the page, Visio prompts you for the mount type and technology type. The letters on the shape indicate the mount type (top right) and technology type (bottom right). To set the mount or technology type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **x**.

# Security Control Equipment

Represents the security system control panel, based on the type of system (burglar, door, fire, or perimeter). When you drop the shape on the page, Visio prompts you for the mount type and alarm type. The letters on the shape indicate the mount type (top right) and alarm type (bottom right). To set the mount or alarm type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

# Security Control Equipment

Represents computer and office equipment used for managing the security system. To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **■**.

# Audio/Audible Alarm Device

Represents one of the following types of audio devices: buzzer, speaker, sounder, microphone, or "listenin" audio device. When you drop the shape on the page, Visio prompts you for the mount type and type of device. The letters on the shape indicate the mount type (top right) and device type (bottom right). To set the mount or device type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

# Audio/Audible Alarm Device

Represents a master or submaster intercom. When you drop the shape on the page, Visio prompts you for the mount type and technology type. The letters on the shape indicate the mount type (top right) and technology type (bottom right). To set the mount or technology type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

# Audio/Audible Alarm Device

Represents a two-way radio used for security. To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **■**. Note: Security systems shapes are designed to work with an architectural scale. Base your drawing on a template, or set a custom scale using the File > Page Setup command.

# Security Control Equipment

Represents a triggering device that processes video, alarm, or card input. When you drop the shape on the page, Visio prompts you for the mount type and type of input. The letters on the shape indicate the mount type (top right) and input type (bottom right). To set the mount or input type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

Represents a bi-static beam sensor that can transmit or receive microwaves or infrared rays. When you drop the shape on the page, Visio prompts you for the mount, technology, and function type. The letters on the shape indicate the mount type (top right), technology type (bottom right), and function (bottom left). To set the mount type, technology type, or function at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

Represents one of the following types of video screening devices: access, explosives detector, metal detector, tag detector (EAS), or x-ray. When you drop the shape on the page, Visio prompts you for the technology type (indicated by the letter displayed with the shape). To set the technology type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **■**.

Represents a sensor than can detect the shock or sound from intruders breaking glass. When you drop the shape on the page, Visio prompts you for the mount type and technology type. The letters on the shape indicate the mount type (top right) and technology type (bottom right). To set the mount or technology type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

Represents a motion detector that senses infrared, microwave, or ultraviolet input, or exit activity. When you drop the shape on the page, Visio prompts you for the technology type (indicated by the letter displayed with the shape). To set the mount or technology type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

## **Covert Video/Visual Surveillance Equipment**

Represents equipment used for covert video or visual surveillance. To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle ■. When you drop the Window Screen shape on the page, Visio prompts you for the screen type. The letters on the shape indicate the type (top right). To set the screen type at any other time, right-click the shape, then choose Properties.

## Video Equipment

Represents a security monitor that displays video, data, graphics, or multi-screen images. When you drop the shape on the page, Visio prompts you for the mount type and technology type. The letters on the shape indicate the mount type (top right) and technology type (bottom right). To set the mount or technology type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

# **Triggering Device**

Represents a manual (emergency, foot, holdup, lock, or mat) or automatic (magnetic, gate, temperature, humidity, latch, or water) trigger for a security system. When you drop the shape on the page, Visio prompts you for the mount type and trigger type. The letters on the shape indicate the mount type (top right) and trigger type (bottom right). To set the mount or trigger type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **x**.

Note: Security systems shapes are designed to work with an architectural scale. Base your drawing on a template, or set a custom scale.

Represents a push button that triggers a bell or door release, or indicates panic or duress. When you drop the shape on the page, Visio prompts you for the mount type and technology type. The letters on the shape indicate the mount type (top right) and button type (bottom right). To set the mount or button type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

# Video Equipment

When you drop the shape on the page, Visio prompts you for the mount type (indicated by the letter displayed with the shape). To set the mount type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.

Represents a video or audio recorder. When you drop the shape on the page, Visio prompts you for the mount type and technology type. The letters on the shape indicate the mount type (top right) and technology type (bottom right). To set the mount or technology type at any other time, right-click the shape, then choose Properties.

To resize proportionally, drag any selection handle. To add text, select the shape, then type. To move the text, drag the control handle **•**.