

Groundcover

To associate Common Name and Foliage Type properties with the plant, right-click the shape, then choose Properties. You can later extract this data to include in inventory reports.

To create a larger area of ground cover, position multiple shapes side by side. To quickly duplicate a shape, select the shape, then press the Ctrl key as you drag a copy of the shape away from the original. Press the F4 key to continue making duplicates.

Potted Plant

To associate a Common Name property with the potted plant, right-click the shape, then choose Properties. You can later extract this data to include in inventory reports. To add text, click the shape, then type, or position a Plant callout shape next to the potted plant.

Perennial Border

To associate Common Name and Foliage Type properties with the border, right-click the shape, then choose Properties. You can later extract this data to include in inventory reports.

To create a longer border, position multiple shapes side by side. To quickly duplicate a shape, select the shape, then press the Ctrl key as you drag a copy of the shape away from the original. Press the F4 key to continue making duplicates. You can also change border length by dragging a selection handle at one end of the border.

Hedge

To associate Common Name and Foliage Type properties with the hedge, right-click the shape, then choose Properties. You can later extract this data to include in inventory reports.

To create a hedge, add multiple shapes and align them side by side. To quickly duplicate hedge shapes, select a shape, then press the Ctrl key as you drag a copy of the shape away from the original. Press the F4 key to continue making duplicates.

Individual Plants

To associate a Common Name property with the plant, right-click the shape. You can later extract this data to include in inventory reports. To resize a plant, drag any selection handle. To add text, select the plant, then type, or position a Plant callout shape next to the plant.

Individual Plant

To associate Common Name and Foliage Type properties with the plant, right-click the shape, then choose Properties. You can later extract this data to include in inventory reports. To resize proportionally, drag any selection handle. To add text or replace existing text, select the shape, then type.

Plant Callout

Use this shape to identify plants in a landscape plan. To position the callout or change its length and angle, drag the line ends.

To replace existing text, subselect the text, then type. Labels specify the number of plants, the scientific name, and the nursery stock size.

Wood fence

Represents a section of a wooden fence. To set a standard or custom thickness, right-click the shape, then choose Set Fence Size. The Custom option unlocks selection handles so that you can resize the shape manually.

To create a fence, add multiple shapes. To finish the fence, position a Wood post shape at the endpoint on the last fence section.

Tip: To duplicate a shape, select the shape, then press the Ctrl key as you drag a copy of the shape away from the original.

Wooden Gate

To create an opening in a wooden fence, position this shape on or between fence sections. When you drop the shape on the page, Visio prompts you to enter the gate and post attributes. To set the gate and post attributes at any other time, right-click the shape. To set a standard or custom size, right-click the shape, then choose Set Gate Attributes. The Custom option unlocks selection handles so that you can resize the shape manually.

Wooden Post

To finish a wooden fence, position this shape on one end of the fence section. To set the shape or size, right-click the shape.

Chain Link Fence

Represents a fence section. To set a standard or custom size, right-click the shape, then choose Set Fence Size. The Custom option unlocks selection handles so that you can resize the shape manually. To finish the fence, position a metal post shape at the endpoint on the last fence section.

Tip: To duplicate a shape, select the shape, then press the Ctrl key as you drag a copy of the shape away from the original.

Boulder

To resize proportionally, drag a corner selection handle. To widen or lengthen, drag a side selection handle.

Chain Link Gate

To create an opening in a chain link fence, position this shape on or between fence sections. When you drop the shape on the page, Visio prompts you to enter the gate and post attributes. To set the gate and post attributes at any other time, right-click the shape. To set a standard or custom size, right-click the shape, then choose Set Gate Attributes. Choosing Custom unlocks the selection handles so you can resize the shape manually.

Metal Post

To finish a metal fence, position this shape on one end of the fence section. To set the shape or size, right-click the shape.

Stepping Stone

To create paths and borders, duplicate the shape and position the copies.

Tip: To duplicate a shape, select the shape, then press the Ctrl key as you drag a copy of the shape away from the original.

To resize the shape proportionally, drag any selection handle.

Concrete Pathway

Represents a square pathway section. To create a longer pathway, duplicate the shape and position the copies next to one another.

Tip: To duplicate a shape, select the shape, then press the Ctrl key as you drag a copy of the shape away from the original.

To resize proportionally, drag a corner selection handle. To widen or lengthen, drag a side selection handle.

Patio

The board pattern in this shape remains vertical in relation to the drawing when you rotate the shape. To set patio dimensions, right-click the shape, then choose Properties.

Stone Fence

Represents a section of a stone fence. To set a standard or custom thickness, right-click the shape, then choose Set Fence Size. The Custom option unlocks selection handles so that you can resize the shape manually.

To create a fence, add multiple shapes and glue the endpoints. To lengthen the fence section, drag an endpoint.

Tip: To duplicate a shape, select the shape, then press the Ctrl key as you drag a copy of the shape away from the original.

Masonry fence

Represents a section of a masonry fence. To set a standard or custom thickness, right-click the shape, then choose Set Fence Size. The Custom option unlocks selection handles so that you can resize the shape manually.

To create a fence, add multiple shapes and glue the endpoints. To finish the fence, position a masonry post/pillar shape at the endpoint on the last fence section.

Tip: To duplicate a shape, select the shape, then press the Ctrl key as you drag a copy of the shape away from the original.

Masonry Post/Pillar

To finish a masonry fence, position the post on one end of the fence section. To set the shape or size, right-click the shape.

Driveway

To resize proportionally, drag a corner selection handle. To widen or lengthen, drag a side selection handle.

Brick Pathway

Represents a section of brick pathway. To create a herringbone-pattern pathway, add multiple sections. Sections are locked against sizing.

Tip: To duplicate a shape, select the shape, then press the Ctrl key as you drag a copy of the shape away from the original.

Railroad Tie

The shape is locked against sizing.

Diving Board

Position this shape at the end of a pool shape. When you drop the shape on the page, Visio prompts you to choose the size of the shape. To set a standard or custom size at any other time, right-click the shape, then choose Set Board Size. The Custom option unlocks selection handles so that you can resize the shape manually.

Outdoor Furniture

To resize proportionally, drag a corner selection handle. To widen or lengthen, drag a side selection handle.

Light

The shape's aspect ratio is locked. To resize proportionally, drag any selection handle.

Bird Bath

The shape's aspect ratio is locked. To resize proportionally, drag any selection handle.

Swing Set

The shape's aspect ratio is locked. To resize proportionally, drag any selection handle.

Spa

To resize proportionally, drag a corner selection handle. To widen or lengthen, drag a side selection handle.

Play Structure

The shape's aspect ratio is locked. To resize proportionally, drag any selection handle.

Basketball Court

Represents a standard court size and is locked against resizing.

Court and Field Shapes

Represent standard courts or fields. Since most courts and fields are standard sizes, most court and field shapes are locked against resizing. To resize the Soccer Field, drag its selection handles.

At most drawing scales, the football and soccer field shapes will be much larger than the drawing page.

To fit the shapes to a page, set a very large drawing scale (for example, 1 inch = 50 feet).

If you drag a court or field shape into an unscaled drawing, the shape behaves like clip art. Drag a corner selection handle to resize the shape proportionately.

Pool

To resize the pool proportionally, drag a corner selection handle. To widen or lengthen, drag a side selection handle.

Fencing Piste

Represents a full, Olympic-sized fencing piste and is locked against resizing.

Barbeque

To resize proportionally, drag a corner selection handle. To widen or lengthen, drag a side selection handle.

Lawn Bowling

Represents a tournament-size bowling lawn with 6 rinks and is locked against resizing.

Baseball Diamond

When you drop the shape on the page, Visio prompts you for the field type, foul-line distance, and infield type. To change any of these properties at any other time, right-click the shape, then choose Field Properties.

Competition Pool

When you drop the shape on the page, Visio prompts you for the swimming pool's width and length. To resize the pool at any other time, right-click the shape, then choose Set Pool Size. The Custom option unlocks selection handles so you can resize the pool manually or choose Set Pool Size to type specific width and length values.

Umbrella

When you drop the shape on the page, Visio prompts you for the diameter of the unfolded umbrella. To set a standard or custom size at any other time, right-click the shape, then choose Set Umbrella Size. The Custom option unlocks selection handles so that you can resize the shape manually.

Court

Represents a standard court size and is locked against sizing.

Note: Landscape shapes are designed to work with an architectural scale. Base your drawing on a Visio template or set a custom scale using the File > Page Setup command.

Table

When you drop the shape on the page, Visio prompts you for the table size. To resize the shape at any other time, right-click the shape, then choose Set Table Size. The Custom option unlocks selection handles so that you can resize the shape manually.

Lap Pool

When you drop the shape on the page, Visio prompts you for the lap pool width and length. To set a standard or custom size at any other time, right-click the shape, then choose Set Pool Size. The Custom option unlocks selection handles so that you can resize the shape manually.

Basketball Hoop

Position at the end of a basketball court shape. Shape is sized to match basketball court shape sizes.

Competition-Size Pools


Represents a swimming pool of standard competition length. When you drop the shape on the page, Visio prompts you for the swimming pool width. To change the width at any other time, right-click the shape, then choose Set Pool Size. The Custom option unlocks selection handles so that you can resize the shape manually.

Sprinkler

Represents the watering pattern, circular or rectangular, for a sprinkler head. To move a sprinkler shape, place the pointer on the dashed outline and drag. To resize the pattern proportionally, drag a corner selection handle. To widen or lengthen the pattern, drag a side selection handle.

To create a sprinkler system, glue water line shapes to sprinkler head shapes. To ensure even coverage throughout the landscape, overlap the watering pattern outlines.

Dripline

Represents tubing for drip irrigation emitters. Glue endpoints to water valve or hose bib shape connection points . To straighten the dripline, right-click the shape, then choose Set As Straight Line. To reshape the dripline curves, drag a control handle

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Valve

Represents placement of water valves in a sprinkler system.

Variable Spray Head

Represents the watering pattern, circular or rectangular, for a sprinkler head. When you drop the shape on the page, Visio prompts you for the type of irrigation head for the sprinkler. To specify an irrigation head at any other time, right-click the shape.

To create a sprinkler system, glue Water Line shapes to sprinkler head shapes. To ensure even coverage throughout the landscape, overlap the watering pattern outlines.

Valve Key Symbol

The upper number represents the valve number; the lower number represents valve size. To replace existing text, subselect the text, then type.

Controller

Position this shape near an electrical source in a landscape plan.

Backflow Preventor

Represents a backflow preventor that prevents contamination of the water source.

Hose Bib (Tap)

Position this shape on the exterior of a building.

Water Meter

Use this shape to indicate the location of the water meter.

Water Line

To create sprinkler systems, glue between sprinkler head and water valve shapes.

