

Calculator Help Index

System Overview

General Information

Getting Started

Menu Options

Menu

File

Copy

Print

Printer Setup

Exit

Keyboard Control

Keyboard

General Information

The Calculator provides the functionality and feel of a standard desktop calculator and provides a useful Windows calculator. In particular, many calculators have had such problems as: rounding errors, only 12 to 14 significant digits, poor or no access to historical entries, no print capabilities and designs that did not meet the needs of common users.

Using the Calculator, you can: perform general mathematics, maintain an audit trail, copy selected entries to the clipboard, print the calculator tape, and control the calculator by mouse or keyboard.

Basic Features of the Calculator include the following:

1. Copy - Copies selected entries to the Windows Clipboard for pasting into other applications.
2. Print - Prints the entry list (Audit trail or historical tape)
3. Percent - Percentages calculations such as, sale plus sales tax.
4. Memory - Store, sum and recall calculation results.
5. 21 digits - 18 significant digits and up to 19 decimal places.
6. Accuracy - Extended floating point calculations yield no rounding errors,.
7. Design - Uses the latest controls and provides ergonomic and aesthetic look and feel.

Getting Started

To activate the calculator, simply select the **Calculator** menu item or the Calculator speed-menu button.

To Exit from the Calculator invoke the popup menu by clicking the right mouse button or type Alt-F, and select **Exit** (or double click on the '-' sign in the upper left hand corner to activate the system menu and select **Close**).

Menu

To activate the Menu, place the cursor inside the calculator window and click the right mouse button or type the **Alt-F** key combination.

Copy

To copy calculator results to the clipboard, select the data to be copied from the tape list and from the menu select **File, Copy**. Selected data can also be copied using the **Ctrl-C** key combination.

Print

To **Print** calculator results: from the Menu, select **File, Print** or use **Ctrl-P** key combination.

Printer Setup

To invoke the Printer Setup dialog: from the Menu, select **File, Printer Setup** or use **Ctrl-S** key combination.

Exit

To exit the calculator from the Menu select **Exit** or use **Alt-F4** key combination..

Keyboard

The following is a list of keyboard commands and shortcuts:

<u>Function</u>	<u>Keyboard</u>
Add(+)	+
Change Sign(+/-)	F
Clear(C)	C
Clear Entry(CE)	E
Clear Tape(CT)	T
Copy	Ctrl-C
Decimal(.)	.
Delete Character	Backspace
Divide(/)	/
Exit	Alt-F4
Help	F1
Memory Add(MA)	A
Memory Clear(MC)	C
Memory Recall(MR)	R
Memory Subtract(MS)	S
Menu	Alt-F
Multiple(*)	*
Numbers(0-9)	Numeric keypad
Percent(%)	%
Print	Ctrl-P
Printer Setup	Ctrl-S
Subtract(-)	-

