WinGroom Help

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How To Register WinGroom

Register via Compuserve GO SWREG.   ID # 7907. Price is $11.00 (US).

You will receive the registered version of WinGroom via Compuserve mail within 1-2 working days

-OR-

Register Via U.S. Mail/Check Price is $11.00 + $3.00 Shipping & Handling (U.S.)

Peter Macdonald
P.O. Box 173
E. Derry N.H. 03841

Please make all checks payable to Peter Macdonald and allow 2-3 weeks for delivery of 3.5 disks

What Is WinGroom ?

If you live on the edge of your hard drives capacity or if you dislike File Manager and Explorer but hate going to a Dos box then WinGroom is for you. WinGroom allows you   to perform all of those everyday functions such moving, copying, zipping, unzipping, and removing files and directories. You also have the ability to format a floppy and change file attributes. All without having to resort to Dos.

WinGroom allows you to view directories sorted by name, size or date and displays file statistics such as how much disk space is left on a drive and what percentage of drive space a directory is taking up.

WinGroom will also launch any application, document, etc. that has an extension associated with an application by double clicking the file name.

Setting Options

✓ Erase File On Move

✓ Erase File On Compress

✓ Erase File On Expand

✓ Sounds On

✓ Tool Bar

✓ Status Bar

Using The Menus

File
> **Exit**

Actions
> **Move**
> **Zip**
> **Unzip**
> **Delete**

Refresh

Attributes
> **Normal**
> **Read Only**
> **Hidden**
> **System**

Drive
> **Format**
> **Label**

Directories
> **Create**
> **Remove**
> **Create Bookmark #1**
> **Create Bookmark #2**
> **Goto Bookmark #1**
> **Goto Bookmark #2**
> **Print**
> **Help**

Using Drag And Drop

Files or directories can be Moved, Zipped, Unzipped or Erased by dragging a selected file(s) or directory and dropping it on one of the icons below:

Move

Zip

Unzip

Erase

Using The Toolbar

The buttons on the toolbar are shortcuts to perform the menu actions. The toolbar may be selected as hidden by using the Options menu.

Click on an item for more information:

Interpreting The Status Bar

The status bar displays current disk statistics and is recalculated after each action takes place. The status bar may be hidden by using the Options menu

Click an area on the status bar for more information:

C:\		Files: 50	Bytes: 1,531,169	%0.2
C: [DISK_VOL] Size: 1,079,476,224			Free: 179,666,944	%16.6

Contacting The Author

Comments, questions and flames can be directed to the author: 73577,1416@compuserv.com or macdonaldpa@msn.com

Delete

This selection will delete the selected file(s)

UnZip

This selection will un-zip the selected file(s), provided it is in pkzip format. The original file will be deleted if the Erase File On Expand option is checked.

Zip

This selection will zip the selected file(s) into a pkzip compatable file. The original file will be deleted if the Erase File On Compress option is checked.

Move

This selection will move or copy   the selected file(s). The original file will be deleted if the Erase File On Move option is checked. If this option is not checked, then this option becomes a Copy command.

Refresh

This selection will refresh and re-sort   the current directory listing according to the currently selected sort option

Set Bookmark #1

This selection will set the current directory as bookmark #1. Bookmarks are an easy (one click) method of changing directories.You can use the bookmark feature to switch back and forth between 2 directories. A history of bookmarks is kept in the combo box in the top right hand of the screen.

Set Bookmark #2

This selection will set the current directory as bookmark #2. Bookmarks are an easy (one click) method of changing directories. You can use the bookmark feature to switch back and forth between 2 directories. A history of bookmarks is kept in the combo box in the top right hand of the screen.

Goto Bookmark #1

This selection will change the directory to the bookmark set as #1

Goto Bookmark #2

This selection will change directory to the bookmark set as #2

Print

This selection will print a formatted, current directory listing to the printer

Help

This selection   will display the Help Contents

Exit

This selection will exit this application

Options

Selecting this option will cause the original file to be erased at the completion of a zip operation

Options

Selecting this option will cause   the original file in the original location to be erased after moving. If this item is not selected the move in actuality becomes the same as a Dos Copy file command

Options

Selecting this option will cause the original .zip file to be erased at the completion of an Expand operation

Options

Selecting this option causes WinGroom to play sounds at key events

Options

This option will display WinGrooms Tool Bar at the top of the screen

Options

This option will display WinGrooms Status Bar at the bottom of the screen

Attributes

This action will set the attribute of the currently selected file to **Normal**

Attributes

This action will add the **Read Only** attribute to the currently selected file

Attributes

This action   will add the **Hidden** attribute to the currently selected file

Attributes

This option will add the **System** attribute to the currently selected file

Format

Selecting this menu item will display a dialog box for formatting a floppy drive

Label

Selecting this menu item will display a dialog box for labeling a drive

Create Directory

Selecting this menu item will display a dialog box for creating a new directory

Remove Directory

Selecting this menu item will display a dialog box for removing a directory

Status Bar

This is the current drive

Status Bar

This is the number of file sin the current directory

Status Bar

The number of bytes that the current directory is occupying

Status Bar

The percent of total diskspace that the current directory occupies

Status Bar

The size of the current drive

Status Bar

The amount of free space available on the current drive

Status Bar

The percentage of free space available on the current drive

Bookmarks

The combo box is another way of accessing directories set as Bookmark #1 or Bookmark #2. It also keeps a history of any other directories that have been set as a bookmark during this session

The File Listing Box

Files in the selected sub-directory are shown in the file listing box. File name, file size, file date and file attributes for each file are displayed. The files shown here can be subject to a user defined mask. The file listing box can also be sorted

You can also run a file that is either an executable or has its extension associated with an application by double-clicking the desired file name.

Sort

By clicking one of the options you can sort the directory be file name (default), file size or file date . WinGroom   will automatically re-sort the currently displayed directory listing.

Mask

You may apply a mask to the file listing by typing it into the box labelled Mask.   Any valid MS-DOS wild card (? or *) or other characters applicable to file names are acceptable.