

Team motivation

Title

Introduction

- Give a short introduction about the aim of your lecture
- Give examples for perfect team work
- Tell a personal story

Task Reports

- Allow your employees to write reports about your achievements
- Review employee performance
- Comment on the successes

Goals

- Describe the goals attainable in the short-term
- Introduce your employees to their future tasks
- What needs to be done to attain the goals set?

Solutions

- Discuss possible solutions with the employees
- Work out the best solutions to the current problems as a group

Tasks

- Define the tasks and goals for every employee
- How can the employees best attain these?

Skills

- Which skills do the employees have to improve?
- How can this be achieved?
- Which training program can be offered?

Summary

- Summarize the important points and reach a conclusion