

Select a text in the edit control, point with mouse to selected text, press right mouse button and choose **New** option in context menu.

Displays list of output template types that are available. Select the output template type, enter the output template name and click **OK**.

Creates a copy of the selected template. You can modify the template to quickly create a new output template.

Enter new name of output template and click **OK**.

Select a folder.

Select a check box and the Flag-for-Follow-Up will be set in new/modified folder item.

Displays types of templates you can created in template wizard. Select an appropriate type and click **Next** button.

Describes the selected type of template.

Web-form message for parsing the keywords.

Click **Browse** to select the message containing data from a web-form.

Displays keywords with ‘:’ behind found in selected message.

Click **Remove** to remove the selected keyword(s).

Displays selected output file type. To change the type choose the type from list.

Displays output file path.

Click **Browse** to select output file or enter a new file in open dialog.

Click **Append** to append new entry into existing file.

Click **Create** to create new file every time a message comes. In this case the existing file is rewritten.

Click **Horizontal** to add all retrieved data on one line.

Click **Vertical** to add every retrieved data on new line (for create mode only).

Select data separator to separate retrieved data (for horizontal mode only).

Enter separator (only for 'Another' separator selected).

Select text qualifier to enclose each retrieved data.

Select the check box to remove leading and trailing spaces including CRLF.

Optionally you can specify a program to be executed after adding new entry:

- Select a check box to make program execution active.
- Click **Browse** to select a program in open dialog.
- Enter program command-line arguments. Default argument <file> provides output file path passing to program.

Displays the path of the program to be executed after adding new entry.

Click **Browse** to select a program in open dialog.

Enter program command-line arguments. Default argument <file> provides output file path passing to program.

Creates a new template.

Allows you to modify the selected output template.

Allows you to insert a copy of template from the other CaTrap definitions.

Allows you to export all templates to a file or import templates from a file.

To add a new keyword enter it to **Add new** edit control and click **Add**.

To add a new keyword enter it into *Add new* edit control and click **Add**.

Displays a list of added keywords.

Click **Remove** to remove the selected keywords.

Select the checkbox to sort the keywords. New keywords will be inserted into the list and the list will be sorted. In case of clearing the check box new keywords will be added to the end of the list.

Select the checkbox to sort the fields. New fields will be inserted into the list and the list will be sorted. In case of clearing the checkbox new fealds will be added to the end of the list.

Displays a list of added fields.

Click **Remove** to remove the selected fields.

Select required message field and click **Add** to add it into the fields list box.

Select required message field and click **Add** to add it into the fields list box.

Displays a list of extracted data that will be stored into a file. Click **Move Up/Move Down** to change data order in the list box and so to change the data order in output file.

Click **Move Up** to move selected data up in the list box and so to change the data order in output file.

Click **Move Down** to move selected data down in the list box and so to change the data order in output file.

Select a message and click **OK**.

Allows you to define folder fields (destination) mapping from extracted data (source).

Displays folder fields (destination) mapping from extracted data (source). New added data are automatically mapped to related folder fields.

Displays a list of extracted data. Select extracted data item and appropriate destination folder field and click **Map to** to set a folder field mapping.

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Displays a list of available folder fields and their mapping. Select extracted data item and appropriate destination folder field and click **Map to** to set a folder field mapping.

Select folder field and click **Unmap** to clear the folder field mapping.

Click **Clear map** to clear the mapping of all folder fields.

Select the mapped folder field and click **Properties** to set the way of storing the extracted data into the folder field. The data can be written with (original value is deleted) or can be appended to the original text value.

Displays the way of storing the extracted data into the selected folder field. The data can be written with (original value is deleted) or can be appended to the original text value.

Select a check box and will be appended to the original text value. Clear the check box and the data will be written and original value will be deleted.

Select a separator to separate appended data.

Specify what to do if a contact item in contact folder already exists, which means that e-mail address of a new contact is found in any contact of selected contact folder:

- Click the **Create** radio button to add a new contact.

Specify what to do if a contact item in contact folder already exists, which means that e-mail address of a new contact is found in any contact of selected contact folder:

- Click the **Modify** radio button to modify found contact(s).

Specify what to do if a contact item in contact folder already exists, which means that e-mail address of a new contact is found in any contact of selected contact folder:

- Click the **No action** radio button to not add a new contact.

Specify what to do if a contact item in contact folder already exists, which means that e-mail address of a new contact is found in any contact of selected contact folder:

- Click the **Remove** radio button to remove found contact(s).

Entered categories separated with semicolon will be set in new/modified folder item.

Selected Importance level will be set in new/modified folder item.

Selected Sensitivity level will be set in new/modified folder item.

Displays a list of data extracted from incoming/outgoing messages. To define or modify data click **Define Data Extraction** button.

Allows you to define or modify data extraction from incoming/outgoing message.

Displays a list of message fields, which the data can be retrieved from. Select required message field(s) and click **Add** to add it(them) to *Extracted data description* list box. More identical message fields can be added.

Select required message field(s) and click **Add** to add it(them) to *Extracted data description* list box. More identical message field can be added.

Select data in *Extracted data description* list box and click **Remove** to remove it from *Extracted data description* list box.

Displays list of defined extracted data. Data can be specified more closely:

- Select the data item in *Extracted data description* list box.
- Enter the data name. Implicit data name is the message field name.
- Enter after (and/or before) keyword(s). Extraction based on keywords is active if the **Keywords** radio button is checked.
- Or click **Set position** to select a range of message field characters in *Select Range of Characters* dialog. Extraction based on range of characters is active if the **Position** radio button is checked. To be able to set position an example message (Message for position setting) has to be selected by **Browse** click.

Displays the extracted data name. The implicit data name is the message field name. In case more identical message fields are added you should enter the name that describes the data properly for better identification.

Check this radio button to make active the data extraction based on after (and/or before) keyword(s).

Displays *After* keyword. Only text starting on the right of the entered keyword (usually a text with ':' behind) is extracted from the message field. Extraction based on keywords is active if the **Keywords** radio button is checked.

If *After* keyword is empty:

- And *Before* keyword is entered, the text is extracted from the beginning of the message field to the *Before* keyword.
- And also *Before* keyword is empty, the entire message field is extracted.

Displays *Before* keyword. Only text before entered keyword (usually a text with ":" behind) is extracted from the message field. Extraction based on keywords is active if the **Keywords** radio button is checked.

If *Before* keyword is empty:

- And *After* keyword is entered, the text is extracted to the end of the line.
- And also *After* keyword is empty, the entire message field is extracted.

Check this radio button to make active the data extraction based on *position* range of characters.

Displays an example message for characters range setting. To select the message click **Browse**.

Click **Browse** to select the example message for characters range setting.

Click **Set position** to select a range of message field characters in *Select Range of Characters* dialog. Then select text in edit control, point with mouse to selected text, press right mouse button and choose **New** option in context menu.

Displays the characters range setting.

Displays a list of templates of the other CaTrap definitions. Select a template and click **OK** to insert the template.

Describes the selected output template.

Click **Export** radio button to export all templates to selected file.

Click **Import** radio button to import templates from selected file.

Displays selected file path for export/import.

Click **Browse** to select existing file or enter a new file in open dialog.

Select the check box to remove original templates from *Template* list box before import.

Select an output folder that extracted data will be stored into.

Displays defined output templates. Incoming/outgoing messages are extracted according to the template if the template is turned on. To turn the template on, select the check box next to the template. To turn the template off, clear the check box.

Changes the name of the selected output template.

Removes the selected template. The template can be also turned off without removing it by clearing the check box next to the template.

Describes the selected output template.

