

The Audio Reminder

Introduction

The Audio Reminder has two alarms, each with a separate time, sound, and snooze settings. Once you set the alarms, they will go off on schedule every day as long as the Audio Reminder window is open or minimized to an icon.

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Starting the Audio Reminder

(Windows3.1,3.11) Open the Audio Applications program group and double-click the Reminder icon.

(Windows95) Open the Audio Applications folder(normally it is Pcaudio folder) and double-click the Reminder icon.

The Audio Reminder window appears.

Setting an Alarm

The Audio Reminder provides two alarms. To set one, choose **Set Alarm 1** or **Set Alarm 2** from the Settings menu.

The Set Alarm dialog box appears.

- In the Alarm area, click **ON** or **OFF** to enable or disable the alarm.
- Under Hour and Minute, set the time for the alarm to go off.
- In the Sound area, select **Buzzer, Gong,** or **Voice File.**

If you select **Voice File**, a dialog box appears. Choose an audio file and click the **OK** button.

The path and name of the audio file now appear in the Set Alarm dialog box.

To hear what the alarm sounds like, click the **Play** button.

Snooze: If **ON**, the snooze feature will sound the alarm once after it first goes off.

- Under Snooze, click **ON** or **OFF** to enable or disable the snooze feature.

The Audio Reminder Window

- To enable or disable Alarm 1 or Alarm 2, click its **ON** or **OFF** button.
- To hear either alarm, click its **Play** button.
- To stop an alarm currently playing, click its **Stop** button.

To hear the alarms go off on schedule, leave the Audio Reminder window either open or minimized to an icon.

Note: The Reminder windows must be open or minimized to be active.

