About Diamond Ridge, Inc.

Diamond Ridge, Inc. was founded in October of 1995 by a group of friends (who also all happened to be computer folks) weary of the headaches of working in a big corporation and curious about the headaches of running a small corporation. We are based in Saratoga County, in majestic Upstate New York, USA, and do mostly custom software development and networking, plus shareware ventures like this one. So far it has been rewarding and frustrating by turns, but never dull.

We welcome any comments or questions you have about our company, our software, or life in general (no guarantees on this last, however). You can contact us at:

E-mail: **MailAlert@diamondridge.com**

WWW: **http://www.diamondridge.com**

Phone: **(518) 371-0078**

Snail mail: **Diamond Ridge**
3 Cabot Way
Clifton Park, NY, USA 12065

Press this button for information about Diamond Ridge, Inc., makers of MailAlert.

About MailAlert

Shows the MailAlert version information, the operating system that it is running on, and information about Diamond Ridge, Inc.

For help on any item, click the ? at the top of the window, then click the item.

Adds a new mail account to the list, and brings up the Detected Programs screen.

Connection Setup

Allows you to define how MailAlert will connect to your mail provider at check times for this account. A variety of connection options and settings are available.

For help on any item, click the ? at the top of the window, then click the item.

A mailbox assigned to you by your service provider or network administrator. The account consists of a username and password for accessing your mailbox, and an area on a mail server for storage of the messages in your mailbox.

General Account Setup

Allows you to enter a descriptive name for the mail account that MailAlert will check, and define the Mail Program that is associated with it.

For help on any item, click the ? at the top of the window, then click the item.

List of mail accounts that have been defined for MailAlert to check. Select an account in the list and press **Properties** to see its details, or double-click on the account name.

The complete path and filename of the executable mail program that should run with this account. Press **Browse** to locate the mail program on your computer's hard drive. See the Help Topic **Mail System Compatibility** for more information.

Any name that you would like assigned to this account (which will be shown in lists and options on other MailAlert setup screens). Choose a logical name that makes it clear which mail account this is, if you have more than one.

Press this to bring up the settings for the account selected in the list at left.

Removes the selected mail account from the list of accounts MailAlert will check..

Accounts

Allows you to define one or more email accounts that MailAlert will check, and shows a list of currently-defined accounts.

For help on any item, click the ? at the top of the window, then click the item.

For more help on any of the Accounts setup pages, click one of the buttons below:

{button ,JI(`',`IDH_AccountGeneral')} General

{button ,JI(`',`IDH_MailboxSetupPOP3IMAP')} Mailbox Setup (POP3, IMAP)

{button ,JI(`',`IDH_MailboxSetupMAPI')} Mailbox Setup (MAPI)

{button ,JI(`',`IDH_AccountConnection')} Connection

Related Topics:

{button ,JI(`',`IDH_AutoDetect')} Auto-Detection of Mail Accounts

{button ,JI(`',`IDH_SettingUpPOP3')} Setting up POP3 Mail Accounts

{button ,JI(`',`IDH_SettingUpMAPI')} Setting up MAPI Mail Accounts

{button ,JI(`',`IDH_SettingUpIMAP')} Setting up IMAP Mail Accounts

The type of mail program or system that this account uses. You cannot change this setting here; it is defined on the previous (Add Account) screen. If this setting is incorrect, delete this account and add a new one with the proper mail type.

Select the type of mail account that you are adding. See the Help Topic **Mail System Compatibility** for more information.

Check this box to have the movie play on top of all other open windows, and to stay on top until acknowledged. It is not recommended that you check **both** this box and the **Always on Top** box for the Envelope Information window on the Notification screen.

Check this box to have the continuous movie player blank the screen background around the movie window, if the window does not cover the entire screen.

Select the speed that the movie should play at by dragging the slider bar to the left or right. A speed of one is normal speed.

Select whether Envelope Information should be displayed, the mail program should be run, or no action should be performed when new mail is acknowledged (mouse click or Enter key) while the continous movie player is playing.

Continuous Movie Player Options

Allows you to specify how the continuous movie player will appear on the screen, what speed it will play at, and what will happen when acknowledged. **Acknowledge**ment refers to a mouse click or Enter key during the playing movie.

Changes to these settings can be tested by pressing the **Play** button on the Notification or Custom Notification screens (if an .avi media file was specified on those screens).

For help on any item, click the ? at the top of the window, then click the item.

Press this button to specify how the continuous movie player will appear on the screen, what speed it will play at, and what will happen when acknowledged.

Select how large the movie window should appear on the screen.

This is a list of mail systems that MailAlert found on your computer. Select the system in the list that you would like to create a new account in MailAlert for (to check for mail), and press **OK**.

Press this to have MailAlert detect all of the supported mail systems installed on your computer, which will then show you a list to choose which systems you would like to add accounts for.

Exits from this screen without saving or performing any actions.

Check Now

Performs a check for new mail immediately, instead of waiting the amount of time specified on the Schedule screen. If you have more than one mail account set up, Check Now shows a secondary menu to check **All Accounts**, or a selected account name.

Related Topics:

{button ,JI(`',`IDH_ShortCutKeys')} Assigning a Windows Shortcut Key to **Check Now**

Press to select which accounts MailAlert should check when it is first started.

Check On MailAlert Start

Tells MailAlert which accounts to check when it is first started.

For help on any item, click the ? at the top of the window, then click the item.

Closes this window.

Command Line Options

MailAlert offers several options that can be specified on the command line of a Windows shortcut to customize the way that it will run. Each of the options should follow the name of the program, MailAlert.exe, in the Target field of a shortcut's properties. The following command line options are available:

The command line options below are used to send a message to a running copy of MailAlert to perform a particular action. These actions are the same ones available on the MailAlert menu, but are offered as parameters so that (a) a Windows shortcut key can be assigned to a MailAlert action, or (b) if the MailAlert icon is hidden by choice, these actions can be accessed this way.
Note: If the above mailbox= parameter is being used, it should be used in addition to the options below to send a message to that copy of MailAlert.

Checknow	Sends a message to MailAlert to check for new mail now on all accounts.
Runmail	Sends a message to MailAlert to run your mail program.
Activate	Activates the running copy of MailAlert and displays the Properties pages. This is the default action if no parameters are specified and MailAlert is already running.
Compose	Sends a message to MailAlert to open a compose message window.
Viewlog	Sends a message to MailAlert to display the activity log.
Suspend	Suspends the running copy of MailAlert
Unsuspend	Un-suspends the suspended copy of MailAlert

Related Topics:

{button ,JI(`',`IDH_ShortcutKeys')} Assigning Windows Shortcut Keys

Compose Message

In this window you can type recipient addresses, a subject and a new message, then send the message. Multiple recipient addresses must be separated by a comma or semi-colon.

The sender's mail account for the Compose Message is the default account assigned to this icon. The icon settings can be changed on the Mailboxes screen.

For help on any item, click the ? at the top of the window, then click the item.

Related Topics:

{button ,JI(`',`IDH_Short

Assigning a Windows Shortcut Key to **Compose Message**

Cut
Ke
ys')
}

Type the message text here.

Sends this message to the recpient(s).

Enter the subject line for this message.

Enter the email address(es) of the recipients of this message. If there is more than one recipient, separate each address with a comma or semi-colon.

Select which MailAlert action should occur when you hold Ctrl down and left double-click on this icon.

Create Account

Allows you to select the type of mail account to be added. The list is made up of supported mail program names and systems, from which you should select the one that applies to the account you are adding, then press **OK**.

For help on any item, click the ? at the top of the window, then click the item.

Related Topics:

{button ,JI(`',`IDH_MailSystemCompatibility')} Mail System Compatibility

Check this box to have the custom notification only look at messages coming into a specific mail account, or clear the box to have it look at messages coming into any/all accounts.

If the Account box to the left is checked, select the mail account that this custom notification should be active for.

Custom Notification Action

This screen defines what, if any, actions should occur when new messages are found that match the custom notification conditions. It can be used to automatically forward, reply to, print or delete particular messages.

For help on any item, click the ? at the top of the window, then click the item.

Related Topics:

{button ,JI(`',`IDH_NotificationConcepts')} Notification Concepts

{button ,JI(`',`IDH_FAQ')} How Do I automatically process incoming messages?

Press to add another Custom Notification to the list.

Check this box to have the custom notification only look at messages coming from particular author(s), or clear the box to have it look at messages coming from any/all authors.

If the Author box to the left is checked, select one of the operators from the list:

Equals:	Message author must match the following text exactly for this custom notification to pass.
Starts with:	Message author must start with the following text for this custom notification to pass.
Contains:	Message author must contain the following text for this custom notification to pass.
Does not contain:	Message author must not contain the following text for this custom notification to pass.

Enter the text that should be used with the preceding operator to test against the message Author.

Check this box to have MailAlert beep (i.e., play the sound defined as your Windows *default beep*) when it finds new messages that match the custom notification conditions. This is an alternative to playing a sound file for users without sound cards.

Custom Notification Condition

Allows you to name a custom notification, and enter the conditions that should be matched in a new mail message in order to perform the notification and/or actions defined on the subsequent tabs. ALL of the checked conditions must match in order for this custom notification to be processed.

For help on any item, click the ? at the top of the window, then click the item.

Related Topics:

{button ,JI(`',`IDH_NotificationConcepts')} Notification Concepts

CustomDisable

Check this box to tell MailAlert to do nothing when it finds new messages that match the custom notification conditions.

Moves the selected custom notification down in the list, meaning its conditions will be checked against incoming mail messages **after** the custom notifications above it.

Check the box next to the custom notification to enable it; clear the box to disable it.

Enter the email address to which messages that match the custom notification conditions should be forwarded to.

Check this box to hide incoming messages that match the custom notification conditions, so that they will not appear in the Envelope Information window that appears on the screen when new messages are found. The messages will still be avialable from your mail program.

List of custom notifications that have been defined. Select a custom notification and press **Properties** to view or change it, or double-click on the name of the custom notification.

Check the box at left to enable a custom notification, or clear the box to disable it.

Check this box to have MailAlert “play” a file when you receive a new message that matches the custom notification conditions. This file can have a variety of formats, including sound, video, picture, or **any** executable program.

Note: If you do not have a sound card, you can still play audio files by using a PC speaker driver. You can find a PC speaker driver on the MailAlert web site (http://www.MailAlert.com).

Enter the text of the message that you wish to appear on the screen when new mail is found that matches the custom notification conditions. Special parameters about the mail message (Author, Subject, Date/Time, Text) can be included in the message text by pressing the **Special** button to the right.

Check this box to have MailAlert display a custom message on the screen when new mail is found that matches the custom notification conditions. The custom message is entered to the right.

Press this button to insert special MailAlert parameters into the text of the custom message. Special parameters allow information about mail messages, as well as the messages themselves, to be inserted into the message text. For more information, see the Help Topic **MailAlert FAQ**.

Enter a descriptive name for this custom notification. The name will appear in the list of defined custom notifications.

Custom Notification Settings

Defines the notification settings which will be performed when the conditions on the preceding tab are met by new mail messages.

For help on any item, click the ? at the top of the window, then click the item.

Related Topics:

{button ,JI(`',`IDH_NotificationConcepts')} Notification Concepts

Custom Notifications

Defines any number of custom notifications, which are notifications than can be based on the account, author, subject, or text of incoming messages. Various notifications and actions can be defined for each custom notification, which are performed when messages arrive which match the conditions that are defined.

For help on any item, click the ? at the top of the window, then click the item.

Related Topics:

{button ,JI(`',`IDH_NotificationConcepts')} Notification Concepts

Brings up the custom notification properties screen for the custom notification selected in the list.

Removes the custom notification selected in the list to the left. MailAlert will no longer perform this check against new mail.

Select Media File

Allows you to specify the name and location of the file to play or execute when new mail is found that matches the custom notification conditions, and to set any special parameters needed by that file.

For help on any item, click the ? at the top of the window, then click the item.

Press this button to specify the name and location of the file to play or execute when new mail is found that matches the custom notification conditions, and to set any special parameters needed by that file.

Enter the full path and filename that should be played or executed when new mail is found that matches the custom notification conditions, or press the … (Browse) button to the right to locate the file.

Check this box to have the custom notification only look at messages with particular subject(s), or clear the box to have it look at messages with any/all subjects.

If the Subject box to the left is checked, select one of the operators from the list:

Equals:	Message subject must match the following text exactly for this custom notification to pass.
Starts with:	Message subject must start with the following text for this custom notification to pass.
Contains:	Message subject must contain the following text for this custom notification to pass.
Does not contain:	Message subject must not contain the following text for this custom notification to pass.

Enter the text that should be used with the preceding operator to test against the message subject.

Check this box to have the custom notification only look at messages containing particular text, or clear the box to have it look at messages containing any/all text.

If the Text box to the left is checked, select one of the operators from the list:

Equals:	Message text must match the following text exactly for this custom notification to pass.
Starts with:	Message text must start with the following text for this custom notification to pass.
Contains:	Message text must contain the following text for this custom notification to pass.
Does not contain:	Message text must not contain the following text for this custom notification to pass.

Enter the text that should be used with the preceding operator to test against the message text.

Moves the selected custom notification up in the list, meaning its conditions will be checked against incoming mail messages **before** the custom notifications below it.

Select whether MailAlert should dial a provider first, before checking for mail. The following options are available:

Check Only If Connected:	Will only check for mail if you are already connected to the provider specified below.
Check If Any Connected:	Will only check for mail if you are already connected to ANY provider.
Dial Before Checking:	Will always dial the provider below before checking for mail.
LAN Connection – Do Not Dial:	Will not dial before checking for mail – will use a dedicated network or phone connection.

Press this button to navigate the file system to locate the initial directory to be used for the above program.

Check to have MailAlert display a window on the screen with the author, subject, date/time received, and size of each of the messages found during the last mail check.

From the Envelope Information window you can run your mail program, or Preview, Delete, Reply, Forward and perform other actions on each message without opening your mail program.

List of new mail messages found by MailAlert. You must select a message by clicking on the **first** column in the list; the other columns cannot be used for selecting. The order and appearance of columns is controlled by the **Options** button above.

You can Preview a message by double-clicking on the first column.

Check to make the Envelope Information window appear and stay on top of all other windows until closed. Clear this box to have it perform like any other window.

List of columns that appear in the Envelope Information window. To have a column displayed, check the box next to its name. To have it hidden, clear the box next to its name. You can control the order of the columns by moving their names up and down in the list using the buttons to the right.

Moves the selected column name up in the list, meaning it would appear in the Envelope Information Window before (to the left of) the columns above it.

Moves the selected column name down in the list, meaning it would appear in the Envelope Information Window after (to the right of) the columns above it.

Press to perform one of the following commands on the selected message:

Reply	Compose a reply to the message.
Forward	Send the message to someone else.
Delete	Delete the message.
Ignore Author	Define a custom notification which hides messages from this author.
Ignore Subject	Define a custom notification which hides messages with this subject.
Add Custom Notification	Define a custom notification matching the author and subject of this message.
Hide	Hide this message.
Unhide All	Unhide all previously-hidden messages.

Allows you to select the font that is used to display the Envelope Information on the screen.

Envelope Information

A display of the author, subject, date/time received, size and account of each of the messages found during the last mail check. The columns and appearance can be cusomized by pressing the Options button.

From here you can run your mail program, or Preview, Delete, Reply, Forward and perform other actions on each message without opening your mail program, by pressing the Preview or Commands buttons.

For help on any item, click the ? at the top of the window, then click the item.

Envelope Information Options

Allows you to change the order and appearance of the columns of information in the Envelope Information window, and set the display font and Always On Top settings.

For help on any item, click the ? at the top of the window, then click the item.

Press this button to customize the appearance and order of the columns in the Envelope Information window, and to set the display font and Always On Top options for this window.

Exit

Select this choice to Exit from MailAlert. If you have more than one mailbox icon on your taskbar, selecting Exit will close all of the icons at the same time.

MailAlert Frequently Asked Questions

I use POP3 (Internet) email. Can MailAlert download the full messages to my computer while it is checking, instead of just reporting what the mail headers (Author, Subject, Date) are?

How can I pay for MailAlert online?

I do not have a credit card and cannot write a check drawn on a U.S. bank. How can I pay for MailAlert?

I want to have more than one mailbox icon and check for mail on different servers with different accounts. How can I do this?

I tried to Uninstall MailAlert and parts of it are still on my computer. How can I remove it completely?

I cannot get MailAlert to run my Microsoft Internet Mail & News program when I select "Run Mail Program".

I use MSN as my Internet provider, and MailAlert fails to log onto MSN correctly. The log says "Access denied because username and/or password is invalid on the domain", and I know they are correct!

Does MailAlert work with browser-based email services such as Juno or HotMail?

My mail program is able to stay minimized and check for mail on a schedule. So why should I use MailAlert - what are the advantages?

Can MailAlert call my pager when I have received new messages?

When MailAlert is checking my mailbox, a message box which says "Checking for New Messages" steals the focus away from what I am working on until it is done and the box goes away. How can I get around this?

Press this button to navigate the file system to locate the media file or program that should be played when new mail is found.

Check this box if the original message that will be forwarded or replied-to should be included in the response, below the new message text that is entered below.

Enter a text message that should be sent to the recipient of messages that are automatically forwarded or replied to. If no message is desired, leave this blank.

This message will appear above the original text if the above box is checked.

General Options Setup

Allows you to specify general options such as running MailAlert when Windows starts, using the continuous movie player, and level of logging used.

For help on any item, click the ? at the top of the window, then click the item.

Displays Help for this screen.

Help Topics

Displays the table of contents for MailAlert Help, allowing you to select a topic to view more information.

How To Register

Price: $15 per copy. New York State Residents must add 7% Sales Tax.

Volume Pricing Schedule

Please see our web site at **http://www.MailAlert.com** for the latest pricing information.

Payment Methods

You can pay via credit card (Visa, MasterCard, American Express) by visiting our web site at **http://www.MailAlert.com** and placing a secure online credit card order.

or

You can call us at the following phone number to place a credit card order:

(518) 371-0078

or

Send us a check or money order [DRAWN ON A U.S. BANK] made payable to Diamond Ridge, Inc. Our address is:

Diamond Ridge, Inc.
Attn: Software Registration
3 Cabot Way
Clifton Park, NY 12065

or

You can pay directly if you have an account on Compuserve:

Go swreg
click on Register and search for MailAlert.

or

Contact us and we can send you an invoice if you need one for a purchase order, or arrange for a wire transfer for international orders (purchase orders and wire transfers accepted for orders of 5 licenses or more).

What You Will Receive

We will email you your registration name and number within 24 hours of receiving your order (excluding weekends and US holidays). If you do not have an Internet email address, we will use US Postal mail to send you the information. You should then enter this name and number into MailAlert's registration screen, and you will then have a registered copy of MailAlert which will no longer expire. Reinstallation of MailAlert is not necessary when registering.

To keep the cost of MailAlert low and to provide the fastest possible service, there are no diskettes, CDs or printed documentation available. The email message that you receive containing your registration name and number is your proof-of-purchase, and it should be printed and filed away in case of any computer problems that may occur in the future.

In addition to your payment, we need the following information to register the software:

Name:
Mailing address:
Telephone number:
E-mail address:
Number of copies:
Windows system and version:
Do you want to be informed of new versions of MailAlert?
Do you want to be informed of other Diamond Ridge, Inc. products?

Company:
Title:
E-mail system:
How you heard about this product:
Where you got your copy of MailAlert from:

We welcome comments and questions about the registration process at (518)371-0078.
E-mail: **MailAlert@diamondridge.com**

Also, please feel free to pass along a copy of the *downloaded only* version of MailAlert to friends, family, co-workers, your MIS department, etc. for their evaluation.

List of mail accounts that are assigned to this icon, so that selecting **Check Now** from this icon can check these accounts, and mail found on an assigned account will be indicated by this icon flashing. Check the box next to each account to be assigned, and clear the box next to each account which should not be assigned. If all accounts should be assigned, check the **Check All Accounts** box above.

Adds a new icon to the list, and brings up the Icon Properties screen.

Check this box to have **all** mail accounts assigned to this icon, so that selecting **Check Now** from this icon can check all accounts, and mail found on any account will be indicated by this icon flashing. Clear the box to be able to select individual mail accounts to be assigned, from the list below.

Select a color for the icon. A preview of how the icon will look appears to the left of the color selection.

Enter the icon password again for confirmation. **Note:** the icon password cannot be recovered, so it is important to remember the password that is entered.

Determines which mail account will be used when the icon is double-clicked, which Mail Program will be run from the icon, and which account will be used when **Compose Message** is selected from the icon's menu.

If an **icon** is selected, moves the icon down in the list, meaning it would appear in the Windows taskbar after (to the right of) the icons above it.

If an **account** is selected, moves the account down in the list, removing it from its current icon and shifting it to the icon below it.

General Icon Properties

Allows you to enter a descriptive name for the icon, select the Accounts that will be controlled by the icon, and set the color and appearance of the icon.

For help on any item, click the ? at the top of the window, then click the item.

Related Topics:

{button ,JI('','IDH_IconConcepts')} Setting Up Multiple Taskbar Icons

Check this box to make the icon disappear from the taskbar when no new mail has been found on its accounts. Clear this box to have the icon appear all the time (appearance of icon changes and flashes when new mail is found).

List of icons that have been defined to appear on the Windows taskbar, followed by the mail accounts that have been assigned to each icon. Click the + to the left of the icon to expand its account list.

Select an icon or an account in the list and press **Properties** to see its details, or double-click on the icon or account name.

Enter a descriptive name for this icon. For shared computers, the icons can be given names which correspond to co-workers' or family members' names. For single-user computers with multiple mail accounts, icons can be given names that signify which accounts are assigned to the icon.

Enter a password to protect this mailbox icon. You will need to know this password to perform any of the checked actions below.

Shows a preview of how the icon will look using the color selected to the right.

Brings up the icon or account properties screen for the icon or account selected in the list.

Removes the icon or account selected in the list to the left. Icons cannot be removed until all of the accounts under it have first been removed.

Mailboxes

Allows you to define any number of mailbox icons to be displayed on the Windows taskbar, each with its own properties for appearance, which accounts will be indicated for new mail, security, and other options.

For help on any item, click the ? at the top of the window, then click the item.

Related Topics:

{bu tto n ,JI (`',` ID H_I co nC on ce pts')} Setting Up Multiple Taskbar Icons

Icon Security

Allows you to assign a password to an icon, to prevent unauthorized viewing or use of a mail account. The options allow four different levels of protection. **The icon password cannot be recovered, so it is important to remember the password that is entered.**

For help on any item, click the ? at the top of the window, then click the item.

Related Topics:

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Setting Up Multiple Taskbar Icons

Check this box to have the name of the icon appear in its tooltip (a small indicator which floats above the icon when pointed to) on the Windows taskbar. Clear this box to have no icon name appear.

Check this box to have the number of unread messages for this icon's accounts to appear in its tooltip (a small indicator which floats above the icon when pointed to) on the Windows taskbar. Clear this box to have no unread message count appear.

If an **icon** is selected, moves the icon up in the list, meaning it would appear in the Windows taskbar before (to the left of) the icons below it.

If an **account** is selected, moves the account up in the list, removing it from its current icon and shifting it to the icon above it.

Select which MailAlert action should occur when you left double-click on this icon.

Select the level of logging that MailAlert should display in its Activity Log. The three levels of logging are:

Normal:	Log all scheduled and manual mail checks including new mail counts, suspensions, and error conditions .
Errors only:	Do not log routine mail checks or suspensions, only error conditions.
Troubleshooting:	Log POP3 and IMAP commands in addition to all normal activity

Press this button to open your web browser and go to the MailAlert web page, for the latest product information and updates.

Mailbox Setup (MAPI)

This screen allows you to specify your mail profile name and other settings for use with this account.

For help on any item, click the ? at the top of the window, then click the item.

Mailbox Setup (POP3,IMAP)

This screen allows you to specify your mail servers and email address for this account.

For help on any item, click the ? at the top of the window, then click the item.

Press to find the filename on your hard drive of the mail program that should run with this account.

The software that you use to read your mail messages and compose new messages with. Also known as *mail client* or *mail reader*. MailAlert needs to know which mail program to use with each of your mail accounts, so that it can start the program for you when you want to read or compose messages.

Some mail programs require a working directory to be set before the program can be run. If this is the case, enter the full directory or path name here.

Some mail programs require additional keywords or parameters be put on the command line, after the executable filename, to open a mail window. If so, enter the additional keywords here. See the Help Topic **Mail System Compatibility** for more information.

MailSystemCompatibility

MailAlert Menu

The MailAlert Menu is accessible by right-clicking on the mailbox icon on the Windows taskbar. If the mailbox icon is not visible, run another copy of MailAlert by choosing it from the Windows Start, Programs menu.

For more information on any of the menu items, click on one of the buttons below:

{button ,JI(`',`IDH_RunMailProgram')} Run Mail Program

{button ,JI(`',`IDH_Compose')} Compose Message

{button ,JI(`',`IDH_EnvelopeInfo')} Envelope Information

{button ,JI(`',`IDH_CheckNow')} Check Now

{button ,JI(`',`IDH_Notify

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t')}
```

Tells MailAlert whether to go to the mail server during a mail check, and force any new mail to be downloaded to the computer. This should be on (checked) for a dialup connection, but not necessarily for a LAN connection. On a LAN connection, MailAlert does not need to force a download; it will check with the internal mail spooler to see if there is new mail at check times. **Note:** checking this box causes the "Checking for New Messages" box to come up on the screen during check times, which is unavoidable for dialup connections.

Select the name of the mail profile that should be used with this account. If there is more than one profile in the list, and you do not know which to select, see the Help Topic **Setting Up MAPI Mail Accounts** for more information.

Enter the password, if any, that is assigned to the above profile. This is the password assigned to Personal Folders in your mail program, and is usually blank (no password).

Tells MailAlert to press Connect or OK for you at mail check times, so that connections to MSN (Microsoft Network Online Service) or Microsoft Mail can be automated. These services normally pause and require user input before a connection can be made.

If checked, tells MailAlert to stay logged in to MAPI even when it is not checking for new mail. In other words, MAPI software components will stay loaded in memory, and any other services that depend on MAPI will continue to run, such as Microsoft Fax or Scheduling services. If not checked, MailAlert will do a MAPI login before each time it checks for new mail, and logout of MAPI after checking for mail.

Select this to automatically delete incoming messages that match the custom notification conditions. This feature can be used to filter unwanted messages with particular authors or subjects.

Select this to automatically forward incoming messages that match the custom notification conditions, to another address. Enter the **To** address to the right and forwarding message text below that, if desired.

Select this to perform **no** action on incoming messages that match the custom notification conditions (the default setting).

Select this to automatically print incoming messages that match the custom notification conditions. Each message will be printed on the default Windows printer.

Select this to automatically reply to the author of incoming messages that match the custom notification conditions. Enter the automatic reply text to the right.

ModifyColorButton

Mouse Actions

Allows you to specify what happens when you click on this icon in the Windows taskbar. Three different mouse actions can be defined for each icon.

For help on any item, click the ? at the top of the window, then click the item.

Related Topics:

{button ,JI(`',`IDH_ShortCutKeys')} Assigning Windows Shortcut Keys

Notification

Defines MailAlert's default notification settings, which can be performed when new mail is found on any account.

For help on any item, click the ? at the top of the window, then click the item.

Related Topics:

{button ,JI(`',`IDH_NotificationConcepts')} Notification Concepts

Check this box to have MailAlert beep (i.e., play the sound defined as your Windows *default beep*) when it finds new messages. This is an alternative to playing a sound file for users without sound cards.

Enter the number of minutes between repeating the notification, if the box to the left has been checked.

Check this box to have MailAlert “play” a file when you receive a new message. This file can have a variety of formats, including sound, video, picture, or **any** executable program.

Note: If you do not have a sound card, you can still play audio files by using a PC speaker driver. You can find a PC speaker driver on the MailAlert web site (http://www.MailAlert.com).

Press the **Select** button to the right to specify the name and location of the media file.

Press this button to test the Media File that you have entered to the left. It will play or execute the file, depending on the type of file it is.

Check this box to tell MailAlert to keep repeating the notification until it has been acknowledged.

Select Media File

Allows you to specify the name and location of the file to play or execute when new mail is found, and to set any special parameters needed by that file.

For help on any item, click the ? at the top of the window, then click the item.

Press this button to specify the name and location of the file to play or execute when new mail is found, and to set any special parameters needed by that file.

Notify Again

Repeats the last notification(s) assigned to any new messages found during the last mail check.

Accepts the choices you have made and exits from this screen.

Properties

Allows you to choose the settings that MailAlert will use to show mailbox icons in the Windows taskbar, assign mail accounts to icons, check mail on a Schedule, Notify you of new mail, use Custom Notifications, and other General options.

For help on any item, click the ? at the top of the window, then click the item.

For more help on any of the Options pages, click one of the buttons below:

{button ,JI(`',`IDH_Mailboxes')} Mailboxes

{button ,JI(`',`IDH_Schedule')} Schedule

{button ,JI(`',`IDH_Notification')} Notification

{button ,JI(`',`IDH_CustomNotifications')} Custom Notifications

{button ,JI(`',`IDH_Gener

al')
}

Related Topics:

{button ,JI('','IDH_ScheduleConcepts')} Setting up different checking schedules for each account

{button ,JI('','IDH_NotificationConcepts')} Notification Concepts

{button ,JI('','IDH_IconConcepts')} Setting up multiple taskbar Icons

Enter your full email address for this account, which is the address recipients will reply to when they receive messages from you.

Enter the full given name for this account, that you wish to be displayed on messages sent from this account.

You should not have to change this setting unless your mail provider specifically uses a non-standard port number for receiving mail. If so, enter the port number here (defaults: POP3=110; IMAP=143).

Enter the name of the incoming mail server assigned by your mail provider. If you were only given one mail server name, enter it here. If you were given a server IP address instead of a name, enter the IP address here.

You should not have to change this setting unless your mail provider specifically uses a non-standard port number for sending mail. If so, enter the port number here (default: 25).

Enter the name of the outgoing mail server assigned by your mail provider. If you were only given one mail server name, enter it here. If you were given a server IP address instead of a name, enter the IP address here.

Enter the password assigned to the above email username for this account. This password may or may not be the same as your dial-in password.

Enter your email username assigned by your mail provider for this account. This username is usually the portion of your email address up to **but not including** the @. This username may or may not be the same as your dial-in username.

Preview

Shows the full text of the selected message. Attached files are not available (you must Run Mail program to access them).

From this screen you can reply or forward the message, or preview the previous or next message in the Envelope Information window's list.

For help on any item, click the ? at the top of the window, then click the item.

Shows the full text of the selected message. Attached files are not available (you must Run Mail program to access them).

Opens a new message compose window, with the original text of this message, for you to add text and send to another address.

The author of this message.

Switches the preview display to the next message in the Envelope Information window's list.

Switches the preview display to the previous message in the Envelope Information window's list.

The date and time this message was received.

Opens a new message compose window, with the original text of this message and the recipient address set to the original author's.

The subject of this message.

The text of the message.

Select the name of the Dialup Networking Connection profile that should be dialed before checking for mail on this account. If the Connection name does not appear in the list, you must go to Windows Dial Up Networking and define a new connection for the mail provider.

The password assigned to the above dial-in account. It is sometimes case-sensitive and should be entered carefully.

The username assigned to your dial-in account by your network provider. This is the same as your username when you use Dial Up Networking to connect to the provider. This may or may not be the same as your email account username. **Note to MSN users:** this dial-in username is usually "MSN/*username*" (without the quotes) where *username* is the first part of your email address.

Check this box to enable redialing when the provider's line is busy or the modem is not available.

Number of times to retry the busy line before stopping.

Number of minutes to wait between hanging up and dialing again for each retry.

Number of seconds (in addition to minutes) to wait between hanging up and dialing again for each retry

Registration

This screen allows you to enter a registered user name and registration number. This modifies MailAlert so that it will no longer expire after 30 days, as the downloaded evaluation copy does.

It also allows you to enter an extension number to evaluate MailAlert for an additional 30 days. Extension numbers can be requested from **MailAlert@diamondridge.com**. Please include your first name and last name when requesting an extension number.

Reinstallation of MailAlert is not necessary after registering, as the software is the same before and after registration except for expiration.

Note: The registered user name MUST be entered exactly as assigned to you by Diamond Ridge, Inc. This means that every letter must be enter in the proper case, and every space and punctuation mark must be entered as shown. If these rules are not observed, the assigned registration or extension number will not work.

For help on any item, click the ? at the top of the window, then click the item.

{button ,JI(`',`IDH_HowToRegister')} **How To Register**

Press this button after entering the registered user name and extension number assigned to you by Diamond Ridge, Inc., to modify MailAlert so that it will work for an additional 30 days.

Registration Information

Brings up the MailAlert Registration screen, which allows you to enter a registered user name and registration number. This modifies MailAlert so that it will no longer expire after 30 days, as the downloaded evaluation copy does.

Note: The registered user name MUST be entered exactly as assigned to you by Diamond Ridge, Inc. This means that every letter must be enter in the proper case, and every space and punctuation mark must be entered as shown. If these rules are not observed, the assigned registration or extension number will not work.

It also allows you to enter an extension number to evaluate MailAlert for an additional 30 days. Extension numbers can be requested from **MailAlert@diamondridge.com**. Please include your first name and last name when requesting an extension number.

Reinstallation of MailAlert is not necessary after registering, as the software is the same before and after registration except for expiration.

MailAlert version and Diamond Ridge, Inc. company information is available on the **About MailAlert** screen.

Enter the registration or extension number exactly as assigned to you by Diamond Ridge, Inc. The number will not work correctly unless the above user name is entered exactly as assigned also.

Press this button after entering the registered user name and registration number assigned to you by Diamond Ridge, Inc., to modify MailAlert so that it will no longer expire after 30 days.

Enter the registered user name (NOT the same as email address or account name). **The registered user name MUST be entered exactly as assigned to you by Diamond Ridge, Inc. This means that every letter must be enter in the proper case, and every space and punctuation mark must be entered as shown. If these rules are not observed, the assigned registration or extension number will not work.**

Runs the mail program that is assigned to the Account of the selected message.

Run Mail Program

Will run the mail program specified in the default account for this mailbox icon. The icon settings can be changed on the Mailboxes screen.

Check this box to have MailAlert automatically run whenever Windows is started (a shortcut to MailAlert will be added to the Windows StartUp folder).

Schedule

Displays a list of scheduled mail check times, and allows you to Add new schedules, Edit existing schedules, or remove schedules from the list.

For help on any item, click the ? at the top of the window, then click the item.

List of mail accounts that MailAlert can check on this schedule. Check the box next to each account to be checked, and clear the box next to each account which should not be checked. If all accounts should be checked, check the **Check All Accounts** box above.

Press to add another Schedule entry to the list.

Specifies a single time of day (rather than recurring) for checking mail.

Select AM or PM for the single time of day to the left.

Select AM or PM for the time of day to the left.

Select AM or PM for the time of day to the left.

The time of day when the single mail check will take place.

Check to have ALL mail accounts checked on this schedule. Clear the box to be able to select individual mail accounts to be checked, from the list below.

Select the days of the week that MailAlert should check for mail on the above schedule.

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Select the days of the week that MailAlert should check for mail on the above schedule.

Brings up the Schedule Entry properties screen for the schedule entry selected in the list.

Specifies a recurring schedule for checking mail.

Number of minutes or hours (depending on setting to right) between mail checks.

Specifies whether the number to the left is expressed in Hours or Minutes.

Exact time of day that this schedule entry begins. Use 12:00 AM to have this schedule work 24 hours a day.

List of schedule entries that MailAlert uses to check for mail. Select a schedule entry and press **Edit** to view or change it, or double-click on the schedule entry.

Select AM or PM for the single time of day to the left.

Select AM or PM for the time of day to the left.

Select AM or PM for the time of day to the left.

Schedule Entry

Displays all settings and options for this schedule entry. It defines how often, what days, and which mail account(s) will be checked on this schedule.

For help on any item, click the ? at the top of the window, then click the item.

Removes the schedule entry selected in the list to the left. MailAlert will no longer check for mail on the removed schedule.

Exact time of day that this schedule entry ends. Use 11:59 PM to have the schedule work 24 hours a day.

Check this box to require the icon password before any MailAlert Properties information can be accessed from the icon's menu.

Check this box to require the icon password before any Envelope commands (Delete, Preview, Reply, Forward) can be accessed for mail accounts assigned to this icon.

Check this box to require the icon password before individual message headers can be viewed in the Envelope Information window for mail accounts assigned to this icon.

Check this box to require the icon password before selecting **Run Mail** or **Compose Message** from the icon's menu.

Enter the full path and filename that should be played or executed when new mail is found, or press the … (Browse) button to the right to locate the file.

Some programs require a working directory to be set before the program can be run. If this is the case for the above program, enter the full directory or path name here, or press the … (Browse) button to the right to locate the directory.

Select Media File

This screen specifies the media file to play or execute, any parameters that should be passed to the media file, and the initial directory to be set, if necessary. The buttons to the right of each field are to assist you in filling in the fields by browsing for the proper entries.

For help on any item, click the ? at the top of the window, then click the item.

Press this button to navigate the file system to locate the file you would like to play or execute.

Enter any parameters that are required by the above program when it is executed. For a list of special parameters that are available from MailAlert, press the -> button to the right.

Press this button to insert special MailAlert parameters into the Parameters line. Parameters allow information about mail messages, as well as the messages themselves, to be passed to another program during notification. For more information, see the Help Topic **MailAlert FAQ**.

SettingUpIMAP

SettingUpMAPI

SettingUpPOP3

Select which MailAlert action should occur when you hold Shift down and left double-click on this icon.

Assigning Windows Shortcut Keys to MailAlert Functions

A default shortcut for **Check Now** has been created by the MailAlert setup program and is in the MailAlert folder under Start Programs. However, no default shortcut key has been assigned to this action. To assign a keystroke to **Check Now**, open the MailAlert folder in Explorer under Windows\Start Menu\Programs and right-click on the **Check Now** shortcut, then select Properties. Click in the shortcut key field on the Shortcut tab, then press the key sequence that you wish to assign to **Check Now**. Once assigned, you can press this key sequence from anywhere in Windows and MailAlert will check for new mail.

Shortcut keys for the other actions can be assigned by copying the Check Now shortcut, changing the shortcut's name, changing the command line parameter to one of the appropriate words from below, and changing the shortcut key assigned to the shortcut.

Checknow	Sends a message to MailAlert to check for new mail now on all accounts.
Runmail	Sends a message to MailAlert to run your mail program.
Activate	Activates the running copy of MailAlert and displays the Properties pages. This is the default action if no parameters are specified and MailAlert is already running.
Compose	Sends a message to MailAlert to open a compose message window.
Viewlog	Sends a message to MailAlert to display the activity log.
Suspend	Suspends the running copy of MailAlert
Unsuspend	Un-suspends the suspended copy of MailAlert

Related Topics:

{button ,JI(`',`IDH_CommandLineOptions')} Command Line Options

If MailAlert dialed the connection, this setting determines whether it will prompt you to stay connected to your network provider:

- Only if new mail was found
- Always (every time after checking)
- Never

This is a convenience feature so that new mail can be sent or replied-to without having to dial again. If staying connected, the connection must be terminated manually by the user.

If checked, MailAlert will wait to hang up the modem, giving you the chance to press a Stay Connected button. If you do not wish to be prompted at all, clear this checkbox.

MailAlert will not hang up the modem for this number of seconds, giving you the chance to press a Stay Connected button. If you do not wish to be prompted at all, clear the checkbox to the left.

Suspend

Select this choice to temporarily stop MailAlert from checking for mail (signified by a red circle and slash through the MailAlert icon), until Suspend MailAlert is selected again.

Technical Support

Technical Support for MailAlert is avaiable by email, at the following address:

MailAlert@diamondridge.com

Please include as much information as possible about your MailAlert configuration, and the problem you are experiencing. Also include a copy of MailAlert's Troubleshooting log with your mail message. To obtain and send a copy of the log, perform the following steps:

1. Right-click on the MailAlert icon and select **Options**
2. Switch to the **General** tab
3. Set **Logging** to **Troubleshooting**
4. Press **OK**

Now, reproduce the problem you are having, then:

5. Right-click on the MailAlert icon and select **View Log**
6. Press the **Copy** button
7. Press **Close**

Now compose a mail message to **MailAlert@diamondridge.com**explaining the problem, and then select **Edit…Paste** from your mail program's menu. The troubleshooting log will then be included with your mail message (you should see the log below the text you typed). Send the message.

We will get back to you as soon as possible with information on your problem.

Check this box to have MailAlert use the Continuous Movie Player if a video notification (.avi media file) should be played when new mail is found. The name of the .avi media file must be specified on the Notification or Custom Notification screens. The movie file will be played until mail is acknowledged (see the Player Options button).

Defines when the above default notification will be used:

Always:	Above notification will always be played whenever new mail is found, whether or not any custom notifications are matched.
When no custom notification matches:	Above notification will only be played if no custom notifications are matched.
Never:	Above notification will never be played (disables default notification).

View Log

Brings up the MailAlert Activity Log, showing each mail check, the number of new messages found, and any errors which interfered with MailAlert's checking. When requesting technical support from **MailAlert@diamondridge.com**, it is a good idea to include a copy of the activity log (set to **Troubleshooting** on the Options-General screen) showing the problem.

Press this button to clear the contents of the activity log window and start a new log.

Press this button to copy the contents of the activity log to the Windows clipboard, which can then be pasted into any other application or mail message. It is recommended that you send a copy of the activity log to **MailAlert@diamondridge.com** when requesting technical support. Set the Logging level to **Troubleshooting** (on the Options-General screen) before reproducing the problem.

Check this box to have the Activity Log window automatically pop up on the screen whenever an error occurs, vs. the default setting of indicating an error condition on the mailbox icon only (yellow X appears on icon).

Contains a log of each mail check, the number of new messages found, and any errors which interfered with MailAlert's checking.

Schedule Concepts

We will be adding more information on Scheduling here.

Notification Concepts

We will be adding more information on using Notifications here.

Setting up Multiple Icons

We will be adding more information on using multiple mailbox icons here.

Yes, but you must use a MAPI-compliant mail program such as MS Exchange Inbox, Windows Messaging, or Outlook. Configure the mail program with the Internet Mail service installed, and configure the Internet Mail service to connect to your POP3 mail server. Then configure MailAlert to use MAPI as the mail system, and enter the name of the default Profile that you use in your mail program.

When MailAlert checks for mail, it will download all of the new messages and attachments into your mail program's Inbox, and send any mail that is waiting in your mail program's Outbox.

Register on-line using your credit card and our Secure Order Form at http://www.diamondridge.com

Send an email to MailAlert@diamondridge.com and request wire transfer information. We will supply the bank account number for you to transfer the funds to us. Sorry, we can only accept wire transfers on orders of 5 or more licenses.

You can have more than one icon on the taskbar by adding icons on the Mailboxes screen. Each icon can have one or more mail accounts assigned to it, and each icon can be passworded for security.

If the MailAlert Uninstall did not completely remove MailAlert, you should do the following:

a) First Exit from MailAlert if it is running
b) Run RegEdit, then go to \HKEY_CURRENT_USER\Software\Diamond Ridge
c) Click once on MailAlert 2.0 under that, and press the Delete key
d) Press Yes to confirm deletion of the MailAlert key (please do this very carefully)

If the shortcut for MailAlert was not removed from your Taskbar's Start Menu/Programs, also do these steps:

e) Go to Start, Settings, Taskbar, Start Menu Programs, Remove
f) Highlight MailAlert in the folder you installed it in (usually under Programs)
g) Press Remove
h) Highlight MailAlert in the StartUp folder, if it exists
i) Press Remove

If the files that make up MailAlert are still on your hard drive, also do these steps:

j) Open Explorer and go to the folder where you installed MailAlert (usually \Program Files\MailAlert)
k) Click once on the MailAlert folder and press the Delete key

With MS Internet Mail & News, you must enter Explorer.exe as the name of your mail program on MailAlert's Accounts-General Setup screen, then enter the following into the Mail Program Parameters field on the same screen:

/root,C:\WINDOWS\Internet Mail.{89292102-4755-11cf-9DC2-00AA006C2B84}

The above line must be entered EXACTLY as shown, or nothing will happen when you try to run the mail program. We recommend that you copy (Ctrl-C) and paste (Ctrl-V) the above line into the field, to avoid any typing errors.

You must enter "MSN/username" (without the quotes) into MailAlert's Dial Up Networking username field on the ~~Accounts-Connection~~IDH_AccountConnection screen. For example, if your email address is joe@msn.com, Microsoft assigns the dial-in username MSN/joe and that is what you should enter into the Dial Up Networking username field. Your email username should still be entered as joe.

In general, No. It is not possible to check for new mail with standard POP3 mail utilties such as MailAlert because the actual mail servers are not directly accessible from the Internet. But if these services also offer a standard POP3 email service, the answer is Yes.

1. You can unload your mail program, saving memory. Keeping MailAlert open and scheduled for mail checks consumes only between 100 kB and 900 kB of RAM while a program such as MS Exchange consumes about 8 MB (8000 kB).

2. MailAlert offer IFS (Incredibly Flexible Scheduling). Using MailAlert's schedule feature, there is no combination of days and check times that MailAlert cannot handle.

3. Custom Notifications - based on incoming author or subject, you can play different media files or execute any program. People have used this feature to alert them differently if a message comes from their boss; send messages to their pager when their child sends email to them; etc. etc.

4. Command line options allow for hotkey mail checking - meaning you could assign a Windows shortcut key to 'Check Now', and no matter what program you are in at the time, you can press that key to check for new mail. Other keys can be assigned to composing messages and other functions.

Yes. Since MailAlert can run any executable when new mail is received, running a Paging program is one of many possibilities. Use the Custom Notification settings to define what messages you want to be paged about, then use the command line options to send the Author, Subject, Date/Time, etc. of the message(s) to your pager program. One such program is available at http://www.cylexinc.com.

If you are using one of the MAPI-compliant mail systems such as MS Exchange or Outlook, **AND** you dial into your mail server with a modem (not a network connection), this box is unavoidable. But if you are on a LAN, make sure that the **Force Download** checkbox is cleared on the Accounts-Mailbox Setup screen. This should make the box go away.

Check this box to have **all** mail accounts checked when MailAlert starts. Clear the box to be able to select individual mail accounts to be checked at startup, from the list below.

List of mail accounts that MailAlert should check when it starts. Check the box next to each account to be checked at startup, and clear the box next to each account which should not be checked at startup. If all accounts should be checked at startup, check the **Check All Accounts** box above.

Mail Programs Detected

This is a list of mail systems that MailAlert found on your computer. Select the system in the list that you would like to create a new account in MailAlert for (to check for mail), and press **OK**.