

## Users and Groups

# Move a local user to the network

4padPointRule2.eps ↵

You can change a local user account to a network account. So the user can have network access without losing the files in the local account.

768008\_PointRule2.eps ↵

**BEFORE YOU START:** Determine the domain where you want to add the user account ;AboutUsersAndGroups.rtf;Network accounts;↵. Make sure you have enough file space on the computer where the user's home directory will be stored. Be sure that you've exported all the directory trees the new user will need, including the home directory tree.

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**1 Log in as root on the computer where the home directory will be stored.**

If you don't log in as **root**, you can type the **root** password when you start UserManager.

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**2 Double-click UserManager in /NextAdmin.**

427113\_PointDashedRule3Black.eps ↵

**3 Choose User *submenu-arrow8.tiff* ↵ Open.**

794249\_PointDashedRule3Black.eps ↵

**4 Select the account you want to move in the Open panel and click OK**

;;./Reference/Tools/UserManager/UserManagerPanels/OpenNIDomainPa

nel.rtfd;;↵.

**964182\_PointDashedRule3Black.eps ↵**

- 5 Choose Long Form from the pop-up list in the user's window  
;../Reference/Tools/UserManager/UserManagerPanels/NewUserWindow.rtfd;;↵.**

**660060\_PointDashedRule3Black.eps ↵**

- 6 Change the pathname for the home directory to the network directory where you want to the new home directory to appear.**

**973739\_PointDashedRule3Black.eps ↵**

- 7 Choose User 226147\_submenu-arrow8.tiff ↵ Save to Domain from the User Manager menu.**

**244548\_PointDashedRule3Black.eps ↵**

- 8 Select a domain for the user and click OK**

**;../Reference/Tools/UserManager/UserManagerPanels/SelectNIDDomainPanel.rtfd;;↵.**

If you want the user to have access to the entire network, select the root (/) domain. Otherwise, select a midlevel domain.

**795084\_PointDashedRule3Black.eps ↵**

- 9 Click Yes to confirm that the user information is correct and then click Yes again to create the new home directory.**

UserManager checks to see if the directory already exists. If not, it creates the new directory. If it already exists, you can choose to use the existing directory or click No to cancel and make it yourself.

A panel also alerts you if the user ID is not unique. Click Cancel, change the user ID, and choose User **611153\_submenu-arrow8.tiff ↵ Save To** again.

**922579\_PointDashedRule3Black.eps ↵**

- 10 Remove the old account in the local domain**

**;RemoveUserAccount.rtfd;;↵.**

**CAUTION** Don't remove the user's home directory. The user should log into the new network account on the computer that stores the old home directory and copy files to the new home directory, including any mailboxes. Then you can use the FileManager or a Terminal shell to delete the old home directory.

2PointRule.eps ↗

**Related topics** (*click a LinkDiamond.tiff* ↗)

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**Concepts**

Not sure about the difference between local and network accounts? Or which domain to put them in?

;AboutUsersAndGroups.rtf; ↗ **About users and groups**

727921\_pt-Xref-DashedRule2.eps ↗

**How to**

Just want to get rid of a local account?

;RemoveUserAccount.rtf; ↗ **Remove a user account**