

040b73747265616d747970656481a203840163c48403737373810a0a81  
0b0b815f5f84012584067f411b312d37GUIDES: Guides

## TMSLedgerLineTool.tiff ▾ Guides

This module enables you to add alignment guides to OneVision documents.

### paste.tiff ▾

*Figure: The Guides panel*

#### **Orientation;**▾**Orientation**

OneVision must be in <sup>a</sup>New Element<sup>o</sup> mode (`:/OneVision/WorkingIntro/Cursorform.rtf`;▾;▾ ) to create or remove guides. First specify the orientation of the guide, either horizontal or vertical.

#### **Mode;**▾**Mode**

You can create as many guides as you want by clicking at various positions in your document. If you move the cursor to a position where a guide already exists, clicking on it will remove the existing guide. In the `<Mode>` portion of the *Guides* panel is shown, whether a new guide will be created (<sup>a</sup>New<sup>o</sup>) when clicking, or whether a guide which is close to the cursor will be deleted (<sup>a</sup>Remove<sup>o</sup>).

#### **Position;**▾**Position**

The current cursor position is displayed in the `<Position>` entry field. Depending on the orientation of the guide, it shows either its horizontal or vertical position. If you enter a value in this field, you can create or remove a guide at that position. The guide is created or deleted when you hit the *Return* key.

The *Guides* panel provides four command switches, which can

be on (white) of off (gray).

372056\_paste.tiff ↗ **Hide / Show**

With this switch you can hide or show all guides for the selected group.

177141\_paste.tiff ↗ **Magnetic**

If this switch is on, the guides in the current group are magnetized. Switching it off removes this property. If guides are magnetized, they attract element frames when they are created or moved, allowing elements to be easily and precisely aligned.

302053\_paste.tiff ↗ **Color**

This color well icon determines the color of the guides.

594999\_paste.tiff ↗ **Remove**

This switch is enabled whenever there are guides associated with the selected group, whether or not the guides are visible. Switching it off removes all existing guides; an attention panel will be appear asking you to confirm this action. The switch is enabled automatically when you create the first guide in a group; it cannot be switched on just by clicking on it.