

**Overview of Venus 7000 Schedule**

The Sequence Scheduler program makes it easy for the operator to manage a large number of schedules. The Scheduler main screen can list several schedules at one time. It also shows various menus, a Tool Bar, a Help Bar, and a Status Bar. The Scheduler program allows up to 5,000 records to be entered within one schedule.

# <<YourApp>> Help Index

## How To ...

<<add your application-specific "how to" topics here>>

## Commands

[File menu](#)

[Edit menu](#)

[Record menu](#)

[View menu](#)

[Window menu](#)

[Help menu](#)

## **File menu commands**

The File menu offers the following commands:

<u>New</u>	Creates a new document.
<u>Open</u>	Opens an existing document.
<u>Close</u>	Closes an opened document.
<u>Save</u>	Saves an opened document using the same file name.
<u>Save As</u>	Saves an opened document to a specified file name.
<u>Print</u>	Prints a document.
<u>Print Preview</u>	Displays the document on the screen as it would appear printed.
<u>Print Setup</u>	Selects a printer and printer connection.
<u>Send...</u>	Sends the active document through electronic mail.
<u>Exit</u>	Exits <<YourApp>>.

## **Edit menu commands**

The Edit menu offers the following commands:

<u>Undo</u>	Reverse previous editing operation.
<u>Cut</u>	Deletes data from the document and moves it to the clipboard.
<u>Copy</u>	Copies data from the document to the clipboard.
<u>Paste</u>	Pastes data from the clipboard into the document.
<u>Paste Link</u>	Pastes from the clipboard a link to data in another application.
<u>Insert New</u>	Inserts and embeds an object, such as a chart or an equation in a document.
<u>Object</u>	
<u>Links</u>	List and edit links to embedded documents.

### **View menu commands**

The View menu offers the following commands:

<u>Toolbar</u>	Shows or hides the toolbar.
<u>Status Bar</u>	Shows or hides the status bar.

### **Window menu commands**

The Window menu offers the following commands, which enable you to arrange multiple views of multiple documents in the application window:

<u>New Window</u>	Creates a new window that views the same document.
<u>Cascade</u>	Arranges windows in an overlapped fashion.
<u>Tile</u>	Arranges windows in non-overlapped tiles.
<u>Arrange Icons</u>	Arranges icons of closed windows.
<u>Split</u>	Split the active window into panes.
<u>Window 1, 2, ...</u>	Goes to specified window.

## Help menu commands

The Help menu offers the following commands, which provide you assistance with this application:

- [Help](#) Offers you an index to topics on which you can get help.
- [Topics](#)
- [About](#) Displays the version number of this application.

### **New command (File menu)**

Use this command to create a new document in <<YourApp>>. Select the type of new file you want to create in the File New dialog box. << Remove previous sentence if your application supports only one document type. >>

You can open an existing document with the Open command.

### **Shortcuts**

Toolbar:   
Keys: CTRL+N

## **File New dialog box**

<< Delete this help topic if your application supports only one document type. >>

Specify the type of document you wish to create:

<< List your application's document types here >>

### **Open command (File menu)**

Use this command to open an existing document in a new window. You can open multiple documents at once. Use the Window menu to switch among the multiple open documents. See [Window 1, 2, ... command](#).

You can create new documents with the [New command](#).

### **Shortcuts**

Toolbar:



Keys: CTRL+O

## **File Open dialog box**

The following options allow you to specify which file to open:

### **File Name**

Type or select the filename you want to open. This box lists files with the extension you select in the List Files of Type box.

### **List Files of Type**

Select the type of file you want to open:

<< List your application's file types here. >>

### **Drives**

Select the drive in which <<YourApp>> stores the file that you want to open.

### **Directories**

Select the directory in which <<YourApp>> stores the file that you want to open.

### **Network...**

Choose this button to connect to a network location, assigning it a new drive letter.

### Close command (File menu)

Use this command to close all windows containing the active document. <<YourApp>> suggests that you save changes to your document before you close it. If you close a document without saving, you lose all changes made since the last time you saved it. Before closing an untitled document, <<YourApp>> displays the Save As dialog box and suggests that you name and save the document.

You can also close a document by using the Close icon on the document's window, as shown below:



### Save command (File menu)

Use this command to save the active document to its current name and directory. When you save a document for the first time, <<YourApp>> displays the Save As dialog box so you can name your document. If you want to change the name and directory of an existing document before you save it, choose the Save As command.

### Shortcuts

Toolbar:



Keys: CTRL+S

**Save As command (File menu)**

Use this command to save and name the active document. <<YourApp>> displays the Save As dialog box so you can name your document.

To save a document with its existing name and directory, use the Save command.

**Send command (File menu)**

Use this command to send the active document through electronic mail. This command presents a mail window with the active document attached to it. You may then fill out the To: field, Subject: field, etc., and add text to the body of the message if you wish. When you are finished you may click the "Send" button to send the message.

## **File Save As dialog box**

The following options allow you to specify the name and location of the file you're about to save:

### **File Name**

Type a new filename to save a document with a different name. A filename can contain up to eight characters and an extension of up to three characters. <<YourApp>> adds the extension you specify in the Save File As Type box.

### **Drives**

Select the drive in which you want to store the document.

### **Directories**

Select the directory in which you want to store the document.

### **Network...**

Choose this button to connect to a network location, assigning it a new drive letter.

<< Add other File Save As dialog box options depending on which ones your application chooses via the OFN\_ flags of the OPENFILENAME structure used by the CFileDialog. >>

**1, 2, 3, 4 command (File menu)**

Use the numbers and filenames listed at the bottom of the File menu to open the last four documents you closed. Choose the number that corresponds with the document you want to open.

### Exit command (File menu)

Use this command to end your <<YourApp>> session. You can also use the Close command on the application Control menu. <<YourApp>> prompts you to save documents with unsaved changes.

### Shortcuts

Mouse: Double-click the application's Control menu button.



Keys: ALT+F4

## Undo/Can't Undo command (Edit menu)

<< Your application's user interface for Undo may differ from the one described below. Modify this help text accordingly. >>

Use this command to reverse the last editing action, if possible. The name of the command changes, depending on what the last action was. The Undo command changes to Can't Undo on the menu if you cannot reverse your last action.

### Shortcuts

Toolbar:



Keys: CTRL+Z or  
ALT-BACKSPACE

**Redo command (Edit menu)**

<< Write application-specific help here. >>

### **Cut command (Edit menu)**

Use this command to remove the currently selected data from the document and put it on the clipboard. This command is unavailable if there is no data currently selected.

Cutting data to the clipboard replaces the contents previously stored there.

### **Shortcuts**

Toolbar:



Keys: CTRL+X

### **Copy command (Edit menu)**

Use this command to copy selected data onto the clipboard. This command is unavailable if there is no data currently selected.

Copying data to the clipboard replaces the contents previously stored there.

### **Shortcuts**

Toolbar:



Keys: CTRL+C

### **Paste command (Edit menu)**

Use this command to insert a copy of the clipboard contents at the insertion point. This command is unavailable if the clipboard is empty.

### **Shortcuts**

Toolbar:



Keys: CTRL+V

**Toolbar command (View menu)**

Use this command to display and hide the Toolbar, which includes buttons for some of the most common commands in <<YourApp>>, such as File Open. A check mark appears next to the menu item when the Toolbar is displayed.

See [Toolbar](#) for help on using the toolbar.

## Toolbar



The toolbar is displayed across the top of the application window, below the menu bar. The toolbar provides quick mouse access to many tools used in <<YourApp>>.

To hide or display the Toolbar, choose Toolbar from the View menu (ALT, V, T).

<< Add or remove toolbar buttons from the list below according to which ones your application offers. >>

Click	To
-------	----



Open a new document.



Open an existing document. <<YourApp>> displays the Open dialog box, in which you can locate and open the desired file.



Save the active document or template with its current name. If you have not named the document, <<YourApp>> displays the Save As dialog box.



Print the active document.



Remove selected data from the document and stores it on the clipboard.



Copy the selection to the clipboard.



Insert the contents of the clipboard at the insertion point.



Reverse the last editing. Note: You cannot undo some actions.



Go to the first record in the current selection.



Go to the previous record in the current selection.



Go to the next record in the current selection.



Go to the last record in the current selection.

**Status Bar command (View menu)**

Use this command to display and hide the Status Bar, which describes the action to be executed by the selected menu item or depressed toolbar button, and keyboard latch state. A check mark appears next to the menu item when the Status Bar is displayed.

See [Status Bar](#) for help on using the status bar.

## Status Bar



The status bar is displayed at the bottom of the <<YourApp>> window. To display or hide the status bar, use the Status Bar command in the View menu.

The left area of the status bar describes actions of menu items as you use the arrow keys to navigate through menus. This area similarly shows messages that describe the actions of toolbar buttons as you depress them, before releasing them. If after viewing the description of the toolbar button command you wish not to execute the command, then release the mouse button while the pointer is off the toolbar button.

The right areas of the status bar indicate which of the following keys are latched down:

<b>Indicator</b>	<b>Description</b>
CAP	The Caps Lock key is latched down.
NUM	The Num Lock key is latched down.
SCRL	The Scroll Lock key is latched down.

**New command (Window menu)**

Use this command to open a new window with the same contents as the active window. You can open multiple document windows to display different parts or views of a document at the same time. If you change the contents in one window, all other windows containing the same document reflect those changes. When you open a new window, it becomes the active window and is displayed on top of all other open windows.

**Cascade command (Window menu)**

Use this command to arrange multiple opened windows in an overlapped fashion.

**Tile command (Window menu)**

Use this command to arrange multiple opened windows in a non-overlapped fashion.

**Tile Horizontal command (Window menu)**

Use this command to vertically arrange multiple opened windows in a non-overlapped fashion.

**Tile Vertical command (Window menu)**

Use this command to arrange multiple opened windows side by side.

### **Window Arrange Icons Command**

Use this command to arrange the icons for minimized windows at the bottom of the main window. If there is an open document window at the bottom of the main window, then some or all of the icons may not be visible because they will be underneath this document window.

**Split Command (Window menu)**

Use this command to split the active window into panes. You may then use the mouse or the keyboard arrows to move the splitter bars. When you are finished, press the mouse button or enter to leave the splitter bars in their new location. Pressing escape keeps the splitter bars in their original location. << In a single document interface application, this command will appear on the View menu. >>

### **1, 2, ... command (Window menu)**

<<YourApp>> displays a list of currently open document windows at the bottom of the Window menu. A check mark appears in front of the document name of the active window. Choose a document from this list to make its window active.

**Index command (Help menu)**

Use this command to display the opening screen of Help. From the opening screen, you can jump to step-by-step instructions for using <<YourApp>> and various types of reference information.

Once you open Help, you can click the Contents button whenever you want to return to the opening screen.

### **Using Help command (Help menu)**

Use this command for instructions about using Help.

**About command (Help menu)**

Use this command to display the copyright notice and version number of your copy of <<YourApp>>.

### Context Help command



Use the Context Help command to obtain help on some portion of <<YourApp>>. When you choose the Toolbar's Context Help button, the mouse pointer will change to an arrow and question mark. Then click somewhere in the <<YourApp>> window, such as another Toolbar button. The Help topic will be shown for the item you clicked.

### Shortcut

Keys:           SHIFT+F1

## Title Bar

<< Show your application's title bar here. >>

The title bar is located along the top of a window. It contains the name of the application and document.

To move the window, drag the title bar. Note: You can also move dialog boxes by dragging their title bars.

A title bar may contain the following elements:

- Application Control-menu button
- Document Control-menu button
- Maximize button



Minimize button



Name of the application



Name of the document



Restore button

**Scroll bars**

Displayed at the right and bottom edges of the document window. The scroll boxes inside the scroll bars indicate your vertical and horizontal location in the document. You can use the mouse to scroll to other parts of the document.

<< Describe the actions of the various parts of the scrollbar, according to how they behave in your application. >>

### **Size command (System menu)**

Use this command to display a four-headed arrow so you can size the active window with the arrow keys.



After the pointer changes to the four-headed arrow:

1. Press one of the DIRECTION keys (left, right, up, or down arrow key) to move the pointer to the border you want to move.
2. Press a DIRECTION key to move the border.
3. Press ENTER when the window is the size you want.

Note: This command is unavailable if you maximize the window.

### **Shortcut**

Mouse: Drag the size bars at the corners or edges of the window.

### **Move command (Control menu)**

Use this command to display a four-headed arrow so you can move the active window or dialog box with the arrow keys.



Note: This command is unavailable if you maximize the window.

### **Shortcut**

Keys:           CTRL+F7

### Minimize command (application Control menu)

Use this command to reduce the <<YourApp>> window to an icon.

### Shortcut

Mouse: Click the minimize icon  on the title bar.  
Keys: ALT+F9

### Maximize command (System menu)

Use this command to enlarge the active window to fill the available space.

### Shortcut

Mouse: Click the maximize icon  on the title bar; or double-click the title bar.  
Keys: CTRL+F10 enlarges a document window.

**Next Window command (document Control menu)**

Use this command to switch to the next open document window. <<YourApp>> determines which window is next according to the order in which you opened the windows.

**Shortcut**

Keys:           CTRL+F6

### **Previous Window command (document Control menu)**

Use this command to switch to the previous open document window. <<YourApp>> determines which window is previous according to the order in which you opened the windows.

### **Shortcut**

Keys:       SHIFT+CTRL+F6

### **Close command (Control menus)**

Use this command to close the active window or dialog box.

Double-clicking a Control-menu box is the same as choosing the Close command.



Note: If you have multiple windows open for a single document, the Close command on the document Control menu closes only one window at a time. You can close all windows at once with the Close command on the File menu.

### **Shortcuts**

Keys:           CTRL+F4 closes a document window  
                  ALT+F4 closes the <<YourType>> window or dialog box

**Restore command (Control menu)**

Use this command to return the active window to its size and position before you chose the Maximize or Minimize command.

### **Switch to command (application Control menu)**

Use this command to display a list of all open applications. Use this "Task List" to switch to or close an application on the list.

#### **Shortcut**

Keys: CTRL+ESC

#### **Dialog Box Options**

When you choose the Switch To command, you will be presented with a dialog box with the following options:

##### **Task List**

Select the application you want to switch to or close.

##### **Switch To**

Makes the selected application active.

##### **End Task**

Closes the selected application.

##### **Cancel**

Closes the Task List box.

##### **Cascade**

Arranges open applications so they overlap and you can see each title bar. This option does not affect applications reduced to icons.

##### **Tile**

Arranges open applications into windows that do not overlap. This option does not affect applications reduced to icons.

##### **Arrange Icons**

Arranges the icons of all minimized applications across the bottom of the screen.

**Ruler command (View menu)**

<< Write application-specific help here. >>

**Choose Font dialog box**

<< Write application-specific help here. >>

**Choose Color dialog box**

<< Write application-specific help here. >>

**Find command (Edit menu)**

<< Write application-specific help here. >>

**Find dialog box**

<< Write application-specific help here. >>

**Replace command (Edit menu)**

<< Write application-specific help here. >>

**Replace dialog box**

<< Write application-specific help here. >>

**Repeat command (Edit menu)**

Use this command to repeat the last editing command carried out. The Repeat menu item changes to Can't Repeat if you cannot repeat your last action.

**Shortcut**

Key: F4

**Clear command (Edit menu)**

<< Write application-specific help here. >>

**Clear All command (Edit menu)**

<< Write application-specific help here. >>

**Next Pane**

<< Write application-specific help here. >>

**Prev Pane**

<< Write application-specific help here. >>

## Modifying the Document

<< Write application-specific help here that provides an overview of how the user should modify a document using your application.

If your application supports multiple document types and you want to have a distinct help topic for each, then use the help context i.d. generated by running the MAKEHELP.BAT file produced by AppWizard. Alternatively, run MAKEHM as follows:

```
makehm IDR_HIDR_,0x2000 resource.h
```

If the IDR\_ symbol for one of your document types is, for example, IDR\_CHARTTYPE, then the help context i.d. generated by MAKEHM will be HIDR\_CHARTTYPE.

Note, AppWizard defines the HIDR\_DOC1TYPE help context i.d. used by this help topic for the first document type supported by your application. AppWizard produces an alias in the .HPJ file for your application, mapping HIDR\_DOC1TYPE to the HIDR\_ produced by MAKEHM for that document type. >>



**No Help Available**

No help is available for this area of the window.

**No Help Available**

No help is available for this message box.

<< If you wish to author help specific to each message box prompt, then remove the AFX\_HIDP\_xxx values from the [ALIAS] section of your .HPJ file, and author a topic for each AFX\_HIDP\_xxx value. For example, AFX\_HIDP\_INVALID\_FILENAME is the help topic for the Invalid Filename message box. >>



### **Print command (File menu)**

Use this command to print a document. This command presents a Print dialog box, where you may specify the range of pages to be printed, the number of copies, the destination printer, and other printer setup options.

### **Shortcuts**

Toolbar:



Keys: CTRL+P

## **Print dialog box**

The following options allow you to specify how the document should be printed:

### **Printer**

This is the active printer and printer connection. Choose the Setup option to change the printer and printer connection.

### **Setup**

Displays a Print Setup dialog box, so you can select a printer and printer connection.

### **Print Range**

Specify the pages you want to print:

- |                  |   |
|------------------|---|
| <b>All</b>       | Prints the entire document.                                     |
| <b>Selection</b> | Prints the currently selected text.                             |
| <b>Pages</b>     | Prints the range of pages you specify in the From and To boxes. |

### **Copies**

Specify the number of copies you want to print for the above page range.

### **Collate Copies**

Prints copies in page number order, instead of separated multiple copies of each page.

### **Print Quality**

Select the quality of the printing. Generally, lower quality printing takes less time to produce.

### **Print Progress Dialog**

The Printing dialog box is shown during the time that <<YourApp>> is sending output to the printer. The page number indicates the progress of the printing.

To abort printing, choose Cancel.

**Print Preview command (File menu)**

Use this command to display the active document as it would appear when printed. When you choose this command, the main window will be replaced with a print preview window in which one or two pages will be displayed in their printed format. The print preview toolbar offers you options to view either one or two pages at a time; move back and forth through the document; zoom in and out of pages; and initiate a print job.

## **Print Preview toolbar**

The print preview toolbar offers you the following options:

### **Print**

Bring up the print dialog box, to start a print job.

### **Next Page**

Preview the next printed page.

### **Prev Page**

Preview the previous printed page.

### **One Page / Two Page**

Preview one or two printed pages at a time.

### **Zoom In**

Take a closer look at the printed page.

### **Zoom Out**

Take a larger look at the printed page.

### **Close**

Return from print preview to the editing window.

**Print Setup command (File menu)**

Use this command to select a printer and a printer connection. This command presents a Print Setup dialog box, where you specify the printer and its connection.

## **Print Setup dialog box**

The following options allow you to select the destination printer and its connection.

### **Printer**

Select the printer you want to use. Choose the Default Printer; or choose the Specific Printer option and select one of the current installed printers shown in the box. You install printers and configure ports using the Windows Control Panel.

### **Orientation**

Choose Portrait or Landscape.

### **Paper Size**

Select the size of paper that the document is to be printed on.

### **Paper Source**

Some printers offer multiple trays for different paper sources. Specify the tray here.

### **Options**

Displays a dialog box where you can make additional choices about printing, specific to the type of printer you have selected.

### **Network...**

Choose this button to connect to a network location, assigning it a new drive letter.

**Page Setup command (File menu)**

<< Write application-specific help here. >>



### **Using the Schedule Pull-Down Menus**

The pull-down menus in the Schedule program include the following. Click on one to learn more.

[File Menu](#)

[Edit Menu](#)

[View Menu](#)

[Window Menu](#)

[Help Menu](#)

## **File Menu**

The File Menu contains the following choices:

**New** – Opens a new (blank) schedule document.

**Open** – Opens an existing (previously created) schedule document.

**Close** – Closes a document window.

**Save** – Saves the current document.

**Save As** – Saves the current document under a specified name.

**Print** – Prints the active view of the document.

**Print Preview** – Shows you what the printout will look like.

**Print Setup** – Allows you to specify the printer, paper size, paper source, and paper orientation before printing.

**1, 2, 3, 4** -- This is a list of the last four files that were accessed.

**Exit** – Allows you to get out of the Schedule program.

**Edit Menu**

The Edit Menu contains the following choices:

**Cut** – Cuts the current selection.

**Copy** – Copies the current selection to the clipboard.

**Paste** – Pastes the contents of the clipboard to the Schedule document.

**Add** – Adds a Schedule item to the bottom of the list.

**Delete** – Deletes the selected item(s).

**Edit** – Allows you to edit or change the selected item(s).

**Insert** – Inserts a schedule item above the selected item.

**View Menu**

The View Menu contains the following choices:

**Toolbar** – Toggles the toolbar on and off.

**Status Bar** – Toggles the status bar on and off.

**Preferences** – Brings up the preferences dialog box. The dialog box contains an option to show either the full path name of an Event within the Schedule program, or just the file name of an Event. (Full path names are always stored internally.)

## **Window Menu**

The Window Menu contains the following choices:

**Verify** – Allows you to double-check the sequences you have scheduled.

**Cascade** – Arranges the open windows in a diagonal order on the screen.

**Tile** – Arranges the open windows on the screen so that they all show.

**Arrange Icons** – If you have several windows open but they are minimized, this function arranges those icons at the bottom of the screen.

**1, 2** – This is a list of the windows that are open in the Schedule program. The active window has a check mark. Click on the window you want to bring to the front.

**Help Menu**

The Help Menu provides you with information about the Venus 7000 Schedule program, and it gives you access to on-line help.

The Type is a description of the scheduled Event. BLANK means no sequences will run during this time slot. When DIM or BRIGHT are listed, the sign dims or brightens. ROT means a sequence file will run a designated number of times from the point where this sequence is listed in the schedule. SQ7 means a sequence file is scheduled to run during the specified time. SD7 means a schedule will start at the specified time and won't return to the schedule that activated it.

This is the path and name of the event that is scheduled to run.

This is the hour in which the Event is scheduled to run.

The Start Time is considered a time slot during which the Event is scheduled to run. For an Event to run, the Stop Time must be after the Start Time.

This is the time in minutes at which the Event is scheduled to run.

The Start Time is considered a time slot during which the Event is scheduled to run. For an Event to run, the Stop Time must be after the Start Time.

Click on these arrows to change the hour of the Start Time.

Click on these arrows to change the Start Time minutes.

This is the hour in which the Event is scheduled to stop.

The Stop Time is considered a time slot during which the Event is scheduled to stop. For an Event to run, the Stop Time must be after the Start Time.

This is the time in minutes at which the Event is scheduled to stop.

The Stop Time is considered a time slot during which the Event will be scheduled to stop. For an Event to run, the Stop Time must be after the Start Time.

Click on these arrows to change the hour of the Stop Time.

Click on these arrows to change the Stop Time in minutes.

This is the first day of the date range during which an Event will be run in its time slot.

This is the last day in the date range during which an Event is scheduled to run.

The days of the week specify which days during the date range an Event will run in its time slot. [Click here](#) if you want the Event to run on Sunday.

The days of the week specify which days during the date range an Event will run in its time slot. [Click here](#) if you want the Event to run on Monday.

The days of the week specify which days during the date range an Event will run in its time slot. [Click here](#) if you want the Event to run on Tuesday.

The days of the week specify which days during the date range an Event will run in its time slot. [Click here](#) if you want the Event to run on Wednesday.

The days of the week specify which days during the date range an Event will run in its time slot. [Click here](#) if you want the Event to run on Thursday.

The days of the week specify which days during the date range an Event will run in its time slot. [Click here](#) if you want the Event to run on Friday.

The days of the week specify which days during the date range an Event will run in its time slot. [Click here](#) if you want the Event to run on Saturday.

This specifies the number of times (rotations) the rotation Event will run within the schedule.

This dialog box provides a way to enter the event Type, and (if the event Type is ROT) the rotation period.

This dialog box provides a way to enter the event Type and (if the event Type is ROT) the rotation period.

Click on the arrows to change the rotation period of the event Type (if the event Type is ROT).

This dialog box provides a way to enter the Start and Stop Times. Enter the Start Time (in hours) here.

This dialog box provides a way to enter the Start and Stop Times. Enter the Start Time (in minutes) here.

This dialog box provides a way to enter the Start and Stop Times. Enter the Stop Time (in hours) here.

This dialog box provides a way to enter the Start and Stop Times. Enter the Stop Time (in minutes) here.

Click on these arrows to change the hour of the Start Time.

Click on these arrows to change the minutes of the Start Time.

Click on these arrows to change the hour of the Stop Time.

Click on these arrows to change the minutes of the Stop Time.

This dialog box provides a way to specify the date ranges that are to be verified.

Here, enter the minutes for the Start Time of the Event to be verified.

This dialog box provides a way to specify the date ranges that are to be verified.

Here, enter the hour for the Start Time of the Event to be verified.

This dialog box provides a way to specify the date ranges that are to be verified.

Here, enter the hour for the Stop Time of the Event to be verified.

This dialog box provides a way to specify the date ranges that are to be verified.

Here, enter the minutes for the Stop Time of the Event to be verified.

This dialog box provides a way to specify the date ranges that are to be verified.

Here, enter the First Date of the Event to be verified.

This dialog box provides a way to specify the date ranges that are to be verified.

Here, enter the Last Date of the Event to be verified.

Click on these arrows to change the hour of the Start Time of the Event to be verified.

Click on these arrows to change the minutes of the Start Time of the Event to be verified.

Click on these arrows to change the hour of the Stop Time of the Event to be verified.

Click on these arrows to change the minutes of the Stop Time of the Event to be verified.

Clicking on this box allows you to see the full path name of the Event. If this box is not checked, you will see the file name only.  
(The full path name is always stored internally.)

This allows you to add a schedule item to the bottom of the schedule list.

Deletes the selected schedule item.

Allows you to change (edit) the selected schedule item.

Inserts a schedule item above the selected schedule item.

Runs Verify, which allows you to double-check the Events you have scheduled.

This box provides information about the Venus 7000 software.

This dialog box allows you to edit every aspect of a schedule item (Event, Start Time, Stop Time, First Date, Last Date, etc.).

Type   Event   Start Time   Stop Time   First Date   Last Date   Day of Week   Rotation

This dialog box provides a way to enter the Start and Stop Times for a schedule item.

This dialog box provides a way to specify the date ranges that are to be verified.

Clicking on Full Path Names allows you to see the full path name of the Event. If you do not click on the box, you will see the file name only. (The full path name is always stored internally.)

Cuts the selected item from the schedule.

Copies the selected item from the schedule to the clipboard.

Pastes the selected item from the clipboard to the schedule.

Saves the schedule.

Opens an existing schedule.

Opens a new (blank) schedule.

Prints the schedule.

Allows you to access Help for the Venus 7000 schedule program.

Displays program information, version number, and copyright.

Click on your choice for the First Date or Last Date for the schedule to run.

Click on your choice for the First Date or Last Date for the schedule to run.

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Click on your choice for the First Date or Last Date for the schedule to run.

Click on your choice for the First Date or Last Date for the schedule to run.

Click on these arrows to move the calendar to the next month or the previous month.

This dialog box provides a way to enter the Start and Stop Dates.

## Using the Scheduler Toolbar

The Scheduler Toolbar contains the following options:



**New** – Opens a new (blank) schedule.

**Open** – Opens an existing schedule.

**Save** – Saves the schedule.

**Cut** – Cuts the selected item from the schedule to the clipboard.

**Copy** – Copies the selected item from the schedule to the clipboard.

**Paste** – Pastes the cut or copied item from the clipboard to the schedule.

**Print** – Prints the schedule.

**About** – Displays program information, version number, and copyright.

**Help** – Provides access to on-line help.

**Add** – Adds schedule item to bottom of schedule.

**Delete** – Deletes the selected schedule item.

**Edit** – Allows you to edit the schedule item.

**Insert** – Inserts a schedule item above the selected item.

**Verify** – Runs the verify program, so you can double-check your schedule.

