

## **TMT**

Time and Money Tracker - Track time for your projects.

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## Register

To register this program, select the Register! menu option, fill in the information and hit the Print button. Send a check (drawn on a US bank) for the appropriate amount, and send it to:

Wintronix, Inc.  
1001S. 800E.  
SLC, UT 84105-1203  
(801)596-2825

Registration for Personal License:	\$25.00
Registration for Business - Single CPU:	\$45.00
Registration for Business - Site License:	\$150.00
Registration for Business - Unlimited License:	\$350.00

## **Overview**

Time and Money Tracker is a program that will track the time that you spend on various projects. It will also track the expense for the project. This program can continue to track time when you shut down the program.

Time and Money Tracker can log the time and cost when you start, stop and reset the timer. The log file is a tab delimited file which can be imported into a spreadsheet and manipulated.

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## **Adding to the fixed cost**

You can add to the fixed cost by double clicking on the fixed cost. You will be given a dialog box which you can enter a value. If you hit OK, it will add the amount to the previous fixed cost. If you would like to replace the fixed cost with another value, you should click on "Replace Previous Amount"

## Set up a timer

To set up a timer, select Set Rate -- This will let you set the name of the thing that you are timing (shows as the window title). It also allows you to set the monetary hourly rate for the task that you are timing. It also allows you to set a setup cost. This will be added when you start the timer for the first time.

After you have set these values, you should save your timer using Save As. After you have saved your timer, you can shut the timer down while it is running (counting) and it will continue to track the time.

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## **Calc!**

Brings up the Microsoft Windows(TM) calculator, so that you can make additional time/money calculations.

## **Register!**

Gives you a form to fill in. You may choose the type of licensing that you are interested in and print out the appropriate form. The licensing fee varies depending on the licensing type. You can send the form with a check (drawn on a US bank) and your fax number to receive a key. When you type the key into the program, it will "unlock" the program, remove the shareware reminder message, and remove the Register! menu option. The required items are Name, and Company. You may enter the information and save it so you do not have to enter the information again when you receive the key.

**Exit**

## **Save As...**

Allows you save the file. The file should be saved with a .TMT extension. The file will save the state of the timer, as well as the position of the window.

## **Save**

This saves the file. It will save the state of the timer, as well as the position of the window. If a filename has not been assigned, it will open the Save As dialog box.

## **Open**

Opens a .TMT file. When the file is loaded, it will position the window at the location that it was when the file was last saved, and will resume the timer as it was left when the program was last closed.

## **Reset...**

This will reset the timer. It will reset the time to 00:00:00 and the fixed cost to 0.00. When you start the timer again, it will set the fixed cost to the initial value which is set under Set.Rate.

## **Frequency,,,**

The frequency allows you to set the rate at which the timer will update the screen. If it noticeably slows your computer, you should raise the number. The number is in one hundredths of a second, and defaults to 100 (1 second).

## **Rate...**

This allows you to set the Title of the window, the hourly rate for the task being timed, and the initial value. The initial value will be added to the variable rate when the timer is started for the first time.

## **About**

Shows you the program name, copyright and version number.

Time and Money Tracker  
Copyright Wintronix, Inc. 1992

Wintronix, Inc.  
1001S. 800E.  
SLC, UT 84105-1203  
(801)596-2825

## **How to Use Help**

Shows you how to use this help program.

## **Search for Help on...**

Allows you to search for the topic of interest.

## **Contents**

Calls the help file for Time and Money Tracker, and sets it to the beginning.

## **Tracking time when the computer is off**

To track time while the computer is shut off, set up the timer and save it as a .TMT file. Start the timer by pressing the start button. Then shut down the Time and Money Tracker program. When start the Time and Money Tracker program again and load the file, it will resume counting the time and expense as if it had not ever been shut off.

## Log Activity

To log activity with Time and Money Tracker, select Set.Logging... Then set the File to the filename and path of the log file. If you would like the log file to be reset (deleted) when the timer is reset with File.Reset then put a check mark in "Reset Timer On Timer Reset" If you want the logging turned on then put a check mark next to "Logging On".

## **Logging...**

This allows you to set the log file. Put the full filename and path in File. The log file will be a tab delimited file with the activity, date and time, elapsed time, and total cost.

To have the log file deleted when File.Reset is hit, then check "Reset Logging On Timer Reset"

To turn on the logging, check "Logging On" A check mark will appear beside Set.Logging to show that logging is active.

