Hands On CD-ROM

This CD-ROM contains the whole of Hands On over the past year. Every month, approximately eighteen different topics are covered on the practical side of personal computing. Subjects include Windows 95, spreadsheets, databases, hardware and graphics and DTP and many more. The files are held in Acrobat (PDF) format.

This means that on-screen, the pages look exactly as they did when first published in Personal Computer World. But they also have a full text search facility. To make finding relevant files easier the PDF files for each subject area are all sorted into separate directories (folders) ie. <cd>:\acrofiles\pcwpdf\awin95 for Windows 95. However, you can also do a global search of every file.

General Use

For general help with using Adobe Acrobat Reader go to FILE/OPEN.
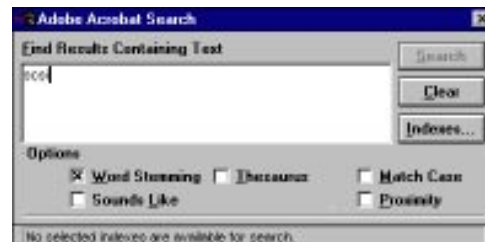Click on your CD drive.
Double click on the folder ACROREAD and then double click on the folder HELP
Double click on the file HELP_R.PDF

Searching For Topics

To perform a search for a particular subject just follow these instructions:

1. Click on the icon in the tool bar.

2. This box will be displayed:

3. If you type a word in the "Find Results Containing Text" box then click on the "Search" button a list of pages that contain all instances of that word will be displayed:

4. Select a document and then click on "View" to bring that page up on the screen. Click on "Info" to see more document details ie. the "Subject"

NB: This search is general and may list pages that are of minor relevance.